



## 8/13/2024 - CITY COUNCIL REGULAR MEETING

TUESDAY, AUGUST 13, 2024 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# AGENDA

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### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

### ROLL CALL

### MAYOR'S COMMENTS

### APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE JULY 16, 2024 CITY COUNCIL MEETING](#)

### OLD BUSINESS

2. [PUBLIC HEARING ON RESOLUTION 113\(24\) A RESOLUTION OF NECESSITY FOR SEWER IMPROVEMENTS IN SEWER IMPROVEMENT DISTRICT](#)

### NEW BUSINESS

3. [BUDGET WORKSHOP – REVIEW OF 2023-24 BUDGET PERFORMANCE AND DRAFT OF 2024-25 BUDGET](#)
4. [CONSIDER ALBION AIRPORT AUTHORITY REQUEST FOR CITY TAX ALLOCATION FOR FISCAL YEAR 2024-2025](#)
5. [CONSIDER 2024-2026 BOONE COUNTY DEVELOPMENT AGENCY, INC. MEMBERSHIP AGREEMENT AND DISBURSEMENT AGREEMENT FOR APPROVAL](#)

### RESOLUTIONS

6. [CONSIDER APPROVAL OF RESOLUTION 113\(24\), A RESOLUTION OF NECESSITY FOR SEWER IMPROVEMENTS IN SEWER IMPROVEMENT DISTRICT NUMBERS 2024-1, 2024-2, 2024-3, AND 2024-4 OF THE CITY OF ALBION, NEBRASKA](#)
7. [CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 114\(24\), APPROVING THE 2024-2025 COST OF LIVING ADJUSTMENT FOR ALL NON-TEMPORARY CITY EMPLOYEES EFFECTIVE OCTOBER 1, 2024.](#)
8. [CONSIDER RESOLUTION SERIES 115\(24\) DECLARING NUISANCES](#)
9. [CONSIDER RESOLUTION 116\(24\) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC AND PARKING](#)

## REPORTS

10. [City Administrator Report](#)  
[City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports](#)
11. [CONSIDER BILLS FOR APPROVAL](#)  
[\\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT](#)
12. [CONSIDER ANNUAL EMPLOYEE EVALUATIONS FOR APPROVAL](#)

## ITEMS TO BE PUT ON NEXT MEETING AGENDA

13. **Special Meeting: September 3, 2024 7:30 a.m.**  
**Public Hearing - 2024-2025 Budget**  
**Public Hearing - 2024-2025 One and Six Year Street Improvement Plan**
14. **Next Regular Meeting: September 10, 2024 7:30 pm**  
**Adopt One and Six Year Street Improvement Plan**
15. **Special Meeting: September 24, 2024 7:30 am**  
**Budget Adoption**  
**Capital Improvement Plan Approval**
16. **Public Comment for Future Consideration**
17. [ADJOURNMENT](#)

\*\*\*THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410\*\*\*



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** APPROVAL OF MINUTES OF THE JULY 16, 2024 CITY COUNCIL MEETING

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Minutes are enclosed for Mayor and Council Review.

**DISCUSSION:**

**MOTION:** To approve the minutes of the July 16, 2024 City Council Meeting

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**



## 7/16/2024 - CITY COUNCIL REGULAR MEETING

TUESDAY, JULY 16, 2024 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# MINUTES

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A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on July 16, 2024 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers.

### ROLL CALL

Present were: Mayor Jarecki and Council Members Jon Porter, Marcus Johnson, and Jason Tisthammer. Absent was Jack Dailey.

City staff present were City Administrator Andrew Devine, City Attorney Darren Wright, Deputy Clerk Sharon Ketteler, Utility Clerk Amber Wynn, Chief Brent Lipker, Officer Brendan Christensen, and Economic Development and Housing Director Shelby Wetovick.

Councilman Porter made a motion to excuse the absence of Councilman Dailey, seconded by Johnson. Voting Yea: Johnson, Tisthammer, Porter. Voting Nay: None. Motion carried.

### MAYOR'S COMMENTS

Mayor Jarecki announced he will be having his semi-annual Department Head meeting soon, followed by the Budget Workshop.

### APPROVAL OF MINUTES

#### 1. APPROVAL OF MINUTES OF THE JUNE 11, 2024 CITY COUNCIL MEETING

The minutes of the June 11, 2024 City Council meeting were distributed to the Mayor and Council in the agenda packets. Councilman Porter made a motion to approve the minutes, seconded by Johnson. Voting Yea: Tisthammer, Johnson, Porter. Voting Nay: None. Absent: Dailey. Motion carried.

**OLD BUSINESS**

2. NONE

**NEW BUSINESS**

3. **CONSIDER REQUEST OF ALBION SOFTBALL TO REPLACE THE CURRENT SOFTBALL SCOREBOARD AT THE SPORTS COMPLEX**

Tiffany Curry, representative for the Softball Board, explained they have raised the funds to purchase and install a new scoreboard. Crouch Recreation has designed the scoreboard and Love Signs is working on the sponsor/ID panel portion of the scoreboard. A drawing of the new scoreboard, along with a proposal from Crouch Recreation, was provided for the council to review. Ms. Curry stated the new scoreboard would be placed a little further towards center field than where the current one is. Clerk Devine questioned if Crouch Recreation would take everything out and run electricity to the new scoreboard? Ms. Curry stated that Love Signs will remove the old scoreboard and posts, and also run the electricity. Devine asked that they let him know where the old scoreboard will be stored as it is city property.

Councilman Johnson made a motion to approve request of Albion Softball to replace the current softball scoreboard at the Sports Complex, seconded by Tisthammer. Voting Yea: Johnson, Porter, Tisthammer. Voting Nay: None. Absent: Dailey. Motion carried.

4. **CONSIDER REQUEST OF THE HEDLUND FAMILY TO DESIGNATE THE ALBION SOFTBALL FIELD AS THE TRACY HEDLUND MEMORIAL FIELD AND TO PLACE SIGNAGE REFLECTING THE SAME**

Tiffany Curry, acting on behalf of the Softball Board and the Hedlund Family, reported that Tracy Hedlund gave 20 years of service to youth sports, especially softball. The Hedlund Family wishes to use memorial funds to place signage at the Sports Complex softball field, designating the field as the "Tracy Hedlund Memorial Field". Randy Hedlund has designed two signs for Love Signs to create. Drawings of the signs were provided for council review. The 8' x 16' sign would be placed behind the fence at center field. The 2' x 4' sign would be placed on the back of the home team dugout.

Councilman Johnson made a motion to approve request of the Hedlund Family to designate the Albion softball field as the "Tracy Hedlund Memorial Field" and to place signage reflecting the same, seconded by Tisthammer. Voting Yea: Porter, Tisthammer, Johnson. Voting Nay: None. Absent: Dailey. Motion carried.

5. **CONSIDER APPOINTMENT OF MARGARET SMITH TO THE ALBION LIBRARY BOARD**

Clerk Devine noted that the Library Board recommended the appointment of Margaret (Maggie) Smith to the Albion Library Board.

Councilman Johnson made a motion to approve appointment of Margaret Smith to the Albion Library Board, seconded by Porter. Voting Yea: Porter, Tisthammer, Johnson. Voting Nay: None. Absent: Dailey. Motion carried.

**6. DISCUSS PLANNING COMMISSION RECOMMENDATION TO RELOCATE THE COMMUNITY BURN SITE**

Clerk Devine stated that the Planning Commission met on July 1, 2024 to discuss relocating the community burn site. They recommended moving it to the east side of the river, east of the Wastewater Treatment Facility where there is already an access driveway. Devine provided the minutes from the Planning Commission meeting, and a map of the area where the burn site could potentially be placed. Devine explained that Fire Chief Benne attended the Planning Commission meeting and spoke of safety issues where the current burn site is located near buildings. The new location would not be close to development and Chief Benne noted that the rural fire department has agreements with farmers in the area for access to irrigation wells if needed. Tisthammer questioned if the grass pile would be moved also. Devine stated it would. Devine spoke of concern in getting residents out of the habit of dumping in the current tree and grass piles. Council members suggested roping off the old areas and putting up signage to direct people to the new burn site. Porter added it might also be a good idea for the County to put up signage at the new location to slow traffic and watch for turning vehicles since there is a small hump right before the access driveway. Many people dumping grass and branches use a UTV, which can be harder to see. Following discussion, the consensus was to continue moving forward with relocating the community tree and grass sites. No action taken.

**7. BUDGET WORKSHOP – PRELIMINARY REVIEW OF 2023-24 BUDGET PERFORMANCE AND DRAFT OF 2024-25 BUDGET**

Administrator Devine provided a review of the preliminary budget draft as presented in the Mayor and Council's agenda packets. Devine explained the format of the report including the format of the department level budgets that show all sources of revenue and expenditures, and the spreadsheet that shows the valuation, property tax asking, and levy rates. Devine explained that the first source of budgeted revenue is any surplus of funds for each department that is expected to be available at the end of this fiscal year. Devine also explained how employee wages are allocated to various departments. Devine explained the increase in total property tax asking this year is due to less cash reserve available than previous years, increased wages and costs in areas, and expected additional bonded debt for projects. Devine also demonstrated a new chart he created that breaks down potential property tax obligation for property owners by each department that is supported by property tax. Devine reiterated that this is a preliminary draft for illustration of assumptions at this point and it will likely be little different at the workshop next month. After the workshop the accountant we hire will put this information in the State budget format for official consideration in September. No action taken.

**8. CONSIDER SUBDIVISION DEVELOPMENT AGREEMENT WITH ALBION DEVELOPMENT COMPANY, INC. AND AUTHORIZE THE MAYOR TO SIGN THE SAME**

Administrator Devine explained that he, City Attorney Wright, and AEDC have been working on a development agreement for the South Park Subdivision Development project for several months. The final proposed agreement notes that the City finds public benefit in: the extension of the water main by creating an additional looped water main entrance point from the water system's production wells and water tower sites to the public distribution system, as well as the extension of sewer main to the City's Public Campground site; therefore, the City will bear those costs as part of the agreement. In the Agreement, AEDC will be responsible for installation of all water and sewer service connections to individual lots and all street paving of Park View Street within 12 months of completion of the water and sewer main projects. Porter asked if this agreement would set a bad precedent regarding future subdivision developments. Devine noted that this situation is a little bit different insofar as the water and sewer main lines as there is an opportunity for the City to also provide public benefit with these improvements and that if such a situation were to occur in the future it could be replicated, if funds are

available. After lengthy discussion, Devine suggested that the item be tabled for now and addressed later in the meeting after action on the water and sewer bid opening is considered. Mayor Jarecki concurred and noted that this item would be considered further after the bid tabulation agenda item was addressed. \*

## 9. CONSIDER BID TABULATION AND AWARD OF CONTRACTS FOR WATER AND SEWER IMPROVEMENT PROJECTS

Dale Bohac with JEO distributed bid tabulation sheets to the Mayor and Council. Mr. Bohac noted that six (6) bids were received, and several were very aggressive, extremely lower than the projected opinion of cost, and that he recommends approval of the base bid of Obrist Construction for the amount of \$622,549.00 and to discuss any alternate bids for award as well. He explained that JEO has worked with Obrist in recent history with positive experiences, but sometimes timelines would drag on and not complete work as communicated which created specific project coordination issues; however, quality of work has not been an issue. Obrist has recently brought on a new Project Coordinator to help address some coordination issues in the future. Contractual deadlines have been met and liquidated damages have not been pursued on other projects, but specific project coordination has been lacking at times. Councilmember Porter noted that the base bid difference from Rutjen's Construction was \$8,121.00 and asked if we would save that amount or more on hourly project management service costs from JEO and city employee costs by going with Rutjen's with whom we've had excellent project coordination experiences. Devine noted that this might be a valid concern but it is hard to predict and the city would need more than anecdotal evidence to support not awarding the lowest responsive bid. He said that he believes the City would need to have written documented contractual failures and City Attorney Wright agreed. Devine reviewed the bid form and noted that the city could hold bids for 60 days from the bid opening date of July 11<sup>th</sup> prior to award. The Council discussed waiting to award to see if any written documentation could be found, and discussed the risk of potential litigation if they decided to award the second highest bidder due to the positive experiences on past projects with that contractor.

Following discussion, Councilmember Marcus Johnson made a motion to approve the base bid of Obrist Construction and award the contract in the amount of \$622,549.00 to Obrist Construction; seconded by Jason Tisthammer. Voting Yea: Tisthammer, Johnson. Voting Nay: Porter. Absent: Dailey. Motion carried.

Devine then provided an explanation of all alternate bid project locations. Councilmember Porter noted that Project Group G that upsizes a 4" main to 6" main may not be necessary due to Group Project H on Walnut, awarded in the base bid, will create a 6" loop to the firehall and Cardinal Inn thus solving the (volume) problem (to those properties). Dale Bohac noted that Project Group G should have been in the base bid but was accidentally left out. Devine noted that there is a fire hydrant on the 4" line at 1<sup>st</sup> and Fairview that should be supplied by a 6" main. Devine printed out a map to illustrate the section of 4" line that is to be upsized by this project. Devine's opinion is that Project Group G should still be pursued for localized fire protection and volume redundancy in the area. Devine explained that he felt that if any of these items were not going to be considered if the budget supported them, then they should not have been approved at the time plans and specifications were approved. Porter explained that he thought that at the time plans and specifications were approved that Project Groups H and G were either or, depending on bids. Councilmember Johnson supported the upsizing of the 6" main because it provides volume redundancy. Councilmember Tisthammer noted his concerns weren't with the Alternate Projects themselves, but with awarding alternate bids to a contractor we're not completely comfortable with. Devine explained that he felt all project groups were designed because they were deemed necessary; however, the items placed on the alternate list were in case the bids came in high and the City would not be able to afford to do them all right now. If bids came in high, then we would be forced to pick and choose.

Following all discussion, Councilmember Marcus Johnson made a motion to approve alternate bids from Obrist Construction in the amounts of: Group C, \$50,170.50; Group G, \$58,131.50; Group I, \$28,330.00; Group J, \$44,735.00; and Group K \$92,579.50; seconded by Jason Tisthammer. Voting Yea: Johnson, Tisthammer, Porter. Voting Nay: None. Absent: Dailey. Motion carried.

**\*ITEM 8 {revisited}**

\*Following action on agenda item 9, the Mayor directed the Council's attention back to Agenda Item 8 and Councilman Porter made a motion to approve the subdivision development agreement with Albion Development Company, Inc. and authorize the mayor to sign the same; seconded by Johnson. Voting Yea: Tisthammer, Johnson, Porter. Voting Nay: None. Absent: Dailey. Motion carried.

**10. APPROVE AND AUTHORIZE MAYOR TO SIGN NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT RURAL COMMUNITY RECOVERY PROGRAM GRANT APPLICATION**

Economic Development Director, Shelby Wetovick, reported that she and Administrator Devine have been working on a \$1,000,000 grant from the Nebraska Department of Economic Development Rural Community Recovery Program. This grant would help to rehab the park on Clark Street; and to expand the recreational trail to connect Fuller Park to the Sports Complex and Clark Street Park. If the grant is awarded, they would use \$500,000 towards the trail; and \$500,000 for the Park. Devine added that it is a zero percent local match. The grant is dedicated to revitalizing rural community neighborhoods by public improvements or development activities such as adding sidewalks to vacant properties.

Councilman Johnson made a motion to approve and authorize the Mayor to sign Nebraska Department of Economic Development Rural Community Recovery Program Grant Application for a future rural community recovery project, seconded by Tisthammer. Voting Yea: Porter, Tisthammer, Johnson. Voting Nay: None. Absent: Dailey. Motion carried.

**RESOLUTIONS**

**11. CONSIDER RESOLUTION 112(24) REGARDING CITY UTILITY RATES**

Clerk Devine reported that Bud's Sanitary Service is anticipating a \$1.00 per customer increase this year due to increased insurance costs. He and Utility Clerk Wynn reviewed garbage rates and recommend increasing the City's residential rates by \$1.00 and restructuring of commercial rates for dumpster fees. This also includes an increase in commercial toter fees of \$7.25 per month to cover our costs. Devine is recommending an increase in Water rates based on known costs and on recommendations from the auditor that would result in an approximate 7.5-8% increase to the average bill. The 2024 Water rate comparison provided by Nebraska Rural Water Association shows that Albion Water rates are below average compared to most towns our size and proximity. The auditor has also been recommending an increase in Sewer rates the past few years to keep up with increasing costs. Clerk Devine is recommending an increase to sewer rates that would result in an approximate 3% increase to the average bill. Councilman Porter made a motion to introduce and approve Resolution 112(24) Regarding City Utility Rates, seconded by Johnson. Voting Yea: Tisthammer, Johnson, Porter. Voting Nay: None. Absent: Dailey. Motion carried.

**12. CONSIDER INTRODUCTION OF RESOLUTION 113(24), A RESOLUTION OF NECESSITY and SETTING A DATE FOR THE HEARING REGARDING THE SAME**

Brad Slaughter of Northland Securities was available to explain the Resolution of Necessity is a legal requirement in order for the City to issue General Obligation Bonds for the Sewer portion of the improvement projects. Part of the resolution is to set the date of the required public hearing. Mr. Slaughter noted that GO Bonds have lower interest rates than Revenue Bonds. After the resolution is in place, there are two ordinances that are required as well (see Items #13 and #14 below).

Councilman Johnson made a motion to introduce and place on file Resolution 113(24), a Resolution of Necessity, and to set the date of the required public hearing regarding the same for August 13, 2024 at the regular City Council meeting, seconded by Tisthammer. Voting Yea: Johnson, Tisthammer, Porter. Voting Nay: None. Absent: Dailey. Motion carried.

**ORDINANCES**

**13. CONSIDER INTRODUCTION AND PASSAGE OF ORDINANCE 336(24) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA, ISSUING GENERAL OBLIGATION WATER BONDS, SERIES 2024 IN AN AMOUNT NOT TO EXCEED \$300,000.**

Councilman Porter introduced Ordinance 336(24). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Porter made a motion to approve the first reading of Ordinance 336(24) and that the statutory rules requiring readings at three separate meetings be suspended, seconded by Johnson. Voting Yea: Tisthammer, Johnson, Porter. Voting Nay: None. Absent: Dailey. Motion carried. Mayor Jarecki instructed Clerk Devine to read the ordinance for the second and third time. Councilman Porter made a motion to approve the second and third readings and to move for final passage and adoption, seconded by Johnson. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 336(24) having been read by title three different times, the rules have been suspended, the question is, "Shall Ordinance 336(24) finally pass?" Voting Yea: Porter, Tisthammer, Johnson. Voting Nay: None. Absent: Dailey. Motion carried.

**14. CONSIDER INTRODUCTION AND PASSAGE OF ORDINANCE 337(24) AN ORDINANCE OF THE CITY OF ALBION, NEBRASKA, ISSUING SEWER BOND ANTICIPATION NOTES, SERIES 2024 IN ONE OR MORE SERIES IN AN AMOUNT NOT TO EXCEED \$250,000.**

Councilman Johnson introduced Ordinance 337(24). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Johnson made a motion to approve the first reading of Ordinance 337(24) and that the statutory rules requiring readings at three separate meetings be suspended, seconded by Tisthammer. Voting Yea: Porter, Tisthammer, Johnson. Voting Nay: None. Absent: Dailey. Motion carried. Mayor Jarecki instructed Clerk Devine to read the ordinance for the second and third time. Councilman Porter made a motion to approve the second and third readings and to move for final passage and adoption, seconded by Johnson. Councilman Johnson called the question. Mayor Jarecki sought further comment. With no further comment Mayor Jarecki declared Ordinance 337(24) having been read by title three different times, the rules have been suspended, the question is, "Shall Ordinance 337(24) finally pass?" Voting Yea: Johnson, Porter, Tisthammer. Voting Nay: None. Absent: Dailey. Motion carried.

## REPORTS

### 15. NUISANCE REPORT

Nuisance Officer, Warren Myers, provided a written update on nuisances. Many of the declared nuisances have been abated by the property owners. City staff has conducted abatement mowing on two of the properties. Eight more declared nuisances are awaiting compliance by the property owners, or the City will step in to complete the abatements. No action taken by the council.

### 16. City Administrator Report

City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports. \*Clean-up Days Report from Amber Wynn

Administrator Devine had previously provided a written report for council review. Devine added that the street sweeper is not working. The City has considered purchasing a skid steer attachment that has a brush and gutter broom to use while the street sweeper is being repaired. Devine also noted that the 2024 Clean-up Days report submitted by Utility Clerk Wynn showed that extenuating circumstances last year created higher costs, but increased efforts to recycle items this year greatly helped to keep expenses down. No action taken.

### 17. CONSIDER BILLS FOR APPROVAL

**\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

Councilman Johnson made a motion to approve bills report for payment and affirm all paid claims as presented, seconded by Porter. Voting Yea: Tisthammer, Johnson, Porter. Voting Nay: None. Absent: Dailey. Motion carried.

## ITEMS TO BE PUT ON NEXT MEETING AGENDA

### 18. Next Regular Meeting: August 13, 2024 - 7:30pm

*Hearing on Resolution 113 (24) - Resolution of Necessity*

*Resolution 114(24) Regarding COLA for non-temporary City Employees*

*Budget Workshop with CPA Michael Hoback*

### 19. Public Comment for Future Consideration

None.

## ADJOURN

At 9:58 p.m. Councilman Johnson made a motion to adjourn the meeting, seconded by Tisthammer. Voting Yea: Tisthammer, Porter, Johnson. Voting Nay: None. Absent: Dailey. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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James Jarecki, Mayor

ATTEST:

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Sharon Ketteler, Deputy Clerk

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## AGENDA MEMO

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**MEETING NAME:** Albion City Council Meeting

**DATE:** August 13, 2024

**ITEM NAME:** **PUBLIC HEARING ON RESOLUTION 113(24) A RESOLUTION OF NECESSITY FOR SEWER IMPROVEMENTS IN SEWER IMPROVEMENT DISTRICT NUMBERS 2024-1, 2024-2, 2024-3, AND 2024-4 OF THE CITY OF ALBION, NEBRASKA**

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**PRESENTER(S):**

**This is an opportunity for the public to be heard concerning the proposed resolution of necessity that was introduced at the last City Council meeting. After all those who wish to be heard have an opportunity to speak, the Mayor may close the public hearing and move on to the next agenda item.**

**No action to be taken by the Council on the public hearing itself.**

**The Resolution of Necessity is to be considered for approval/adoption later in the meeting.**



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** **BUDGET WORKSHOP – REVIEW OF 2023-24 BUDGET PERFORMANCE AND DRAFT OF 2024-25 BUDGET**

**PRESENTER(S):**

CITY ADMINISTRATOR DEVINE

**BACKGROUND INFORMATION:**

ENCLOSED FOR REVIEW AND DISCUSSION WITH MICHAEL HOBACK AT AMGL, CPA’S

**DISCUSSION:**

**MOTION:**

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**

The Municipal Fiscal year is October 1st through September 30th.

**Three Reports of Key Provisions are included:**

**1) Proposed Budget Summary by Department - Pages 3-15**

\*Identifies Major Revenue and Expenditure Areas in each department / fund, and includes previous year budget comparison.

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\*Also identifies **ESTIMATED** current year budget performance by department and applies any available surplus to 2024-25 proposed budget.

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\*Combined, all operations are estimated to perform better than budget for current fiscal year - 2023-24 - by **\$858,835** - due to capital projects moving to 2024-25 completion.

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\*Governmental Funds as a whole are estimated to perform **\$564,575** better than budgeted - due to budgeted Capital Projects not completed - available surplus to apply to 2024-25 budget.

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\*Business-Type Funds (Utilities) are estimated to perform with a budget surplus of **\$293,810** due to the planned Water and Sewer Capital projects carrying into the 2024-25 budget year. Surplus funds will be applied to those projects, along with the ARPA funds recieved after COVID.

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\*Payroll and Benefits - budgeting about a 6.5% aggregate increase of this grouping. Benefit Premiums are increasing by 14%. The preliminary budget also estimates a 3% COLA increase for illustration purposes and reflects recent comparability adjustments. The Health Insurance Premiums are still below the premium level we were at two years ago when we made the switch, but our new plan is not immune to inflationary conditions and premium rate creep.

\*Many of our employees have primary functions in one department, but often cross-over and assist in other areas as needed so individual payroll and benefits is split up between Departments for such employees. So this year, included in each Department's Payroll & Benefits line item is the breakdown of the share of employee wages included for that department. This is not a new practice, but I thought it might be helpful for you to know this information.

For example, Our Water Commissioner/Building Inspector's Payroll and Benefits are allocated as follows:

- 50% Water Department;
  - 20% General Administration;
  - 15% Sewer Department;
  - 15% Street Department.
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\*Budgeting for Full 3-Man Police Department - at current wage levels requires a significant increase in property tax asking for the Police Department - more on that in the notes below.

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**>>>Budget Summary continued on Page 2**

**2) Property Tax Summary - Page 17**

\*This workshop draft of the budget would put the total estimated levy at **\$0.4108/\$100** - which is **10.5 cents** more than last year - mainly due to the expected increase in property tax asking for bonded debt (**+6.6 cents**) and increased payroll and operating needs of the Police (**+3.5 cents**), **Pool (+1.6 cents)**, and Library (+0.2 cents). The other property tax funded departments combined - General Admin, Street, Park, and Fire - are a bit less (**-1.4 cents**).

\*If you recall last year I mentioned that it would be the last year we would have cash reserves to help on the Bonded Debt for the 2014 Pool Project. Sales tax still takes care of half of the debt, but the other half of the voter-approved pool bond constitutes **5.1 cents** of the overall levy. Last year it was just shy of 1 cent of the levy in order to keep our total property tax asking below the joint hearing threshold. We also have the planned capital water and sewer projects to extend to the developed annexed properties (representing over \$32 million in increased valuation) and add fire protection improvements to the existing system this year that will constitute 2.4 cents of the levy.

.....  
\*With the levy exception for bonded debt, the estimated operating levy of **\$0.3354** remains well below the \$0.45 maximum.  
>In past years we've tried to maintain an operating levy at or below the 40 cent mark.<

\*We've been fortunate to operate on a rather lean levy in recent years due to supplementation of the budget with cash reserves and significant valuation increases; however, the only cash reserves we have now are already obligated for capital projects instead of operating costs. The levy increase this year is significant in comparison with recent years due to the combination of those cash reserves being unavailable AND necessary increases in property tax asking to satisfy debt obligations and to continue operation of specific departments, but is well below statutory limits.

\*We no longer have cash reserves available to supplement the budget, but I believe that our levy will stabilize in the next few years in the ranges of 35-40 cents for operating and 8-10 cents for bonded debt for the next several years, notwithstanding any unforeseen extreme circumstances. Once debt retirements begin, we may start to see a downward trend to the overall levy (if no new debt is required).

\*The City will begin to retire bonded debt on the 2014 Pool project (Funded by property tax and sales tax) in 2032 and the 2018 Fairview Street project (currently funded by Street Dept, but may impact property tax asking for the Street department) in 2033. The 2013 Sewer Plant bonds (funded entirely by Sewer Revenues) retire in 2030.

.....  
>>It should also be noted that our consistently low operating levy, combined with our overall valuation, eliminates us from receiving Municipal Equalization Funding from the State. Other similar sized communities with similar valuations who have the max levy of 45 cents are estimated to receive aid in the \$10,000-\$20,000 range this fiscal year. It changes from year to year, so we've never chased this number, rather we have simply maintained the lowest levy possible to maintain our day-to-day operations.

\*Property tax asking in this draft is **\$260,558** more than last year and will require participation in the joint public hearing with the County and School District.

\*\*The additional amounts of property tax asking referred to by Department above are as follows:

- \$141,087: Debt Service (cash reserve spent down and new debt for projects);**
- \$90,749: Police (budgeting for full staff with the recent wage increase);**
- \$35,633: Pool (wage and maintenance cost increases, 10 year old facility); and,**
- \$10,125: Library (wage and cost increases).**

.....  
**3) Capital Project Plans by Department - Pages 19-24**

\*Lists Major Projects and Purchases that are either already planned or proposed for 2024-25 and beyond.

\*\*Capital Improvement Sales Tax Funds proposed to be split between Parks (6.6% - Eli Porter Memorial Project); Streets (26.8% - Street Improvements); Water (26.8% -Water System Improvements); and Sewer (26.8% - Sewer System Improvements), and Economic Development/Housing Director Benefits (13%).  
.....

**Preliminary 2024-2025 Budget - By Department**

<b>Column Descriptions:</b>				
*2023-24 BUDGET: Council Adopted Budget for Fiscal Year Oct 1 , 2023 to Sep 30, 2024.				
** Estimated 2023-2024: Estimated Performance for FY 2023-2024 utilizing current performance, forecast of last quarter, and historical data.				
*** Difference: Illustrates difference in the budgeted v. estimated year end department Revenue, Expenditure, and overall performance.				
**** Proposed 2024-25: Proposed Department Budgets - utilizing any expected surplus/cash reserve from current/previous years.				

**TOTAL EXPECTED 2023-24 BUDGET SURPLUS/CASH RESERVE FOR ALL CITY DEPARTMENTS TO CARRY FORWARD INTO 2024-25: \$ 902,895.00**

General Administration	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 33,975.00	\$ 34,380.00		\$ 27,589.00
In Lieu of Tax & Pro Rate	\$ 88,100.00	\$ 74,320.00		\$ 73,000.00
Grant Income - Hazard Mitigation Grant (Sirens)	\$ -	\$ -		\$ 75,000.00
Municipal Equalization (State Aid)	\$ -	\$ -		\$ -
Building Permit Fees	\$ 12,500.00	\$ 11,200.00		\$ 12,000.00
Other Revenue	\$ 34,570.00	\$ 65,861.00		\$ 71,370.00
Franchise Fee Revenue	\$ 225,910.00	\$ 208,680.00		\$ 211,500.00
Nuisance Abatement Income (placeholder)	\$ 35,000.00	\$ 10,954.00		\$ 20,000.00
Transfer In - Sinking Fund for Capital Outlay/Maintenance	\$ -	\$ -		\$ -
Transfer In - Solid Waste	\$ 9,865.00	\$ 9,865.00		\$ 60,600.00
Transfer In - Sales Tax	\$ 11,310.00	\$ 11,440.00		\$ 11,310.00
<b>Total Department Revenue</b>	<b>\$ 451,230.00</b>	<b>\$ 426,700.00</b>	<b>\$ (24,530.00)</b>	<b>\$ 562,369.00</b>
Operation & Maintenance	\$ 170,705.00	\$ 131,250.00		\$ 145,925.00
Capital Outlay	\$ -	\$ 18,000.00		\$ 110,000.00
Nuisance Abatement Expense (placeholder)	\$ 20,000.00	\$ 10,954.00		\$ 20,000.00
Payroll & Benefits (Administrator, Deputy Clerk, 20% Building Inspector/Water Operator, Mayor, Council) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$ 284,525.00	\$ 280,300.00		\$ 296,640.00
<b>Total Expenditures</b>	<b>\$ 475,230.00</b>	<b>\$ 440,504.00</b>	<b>\$ (34,726.00)</b>	<b>\$ 572,565.00</b>
Applied Cash Reserves	\$ 24,000.00	\$ 24,000.00		\$ 10,196.00
<b>Net Department Budget / Performance</b>	<b>\$ -</b>	<b>\$ 10,196.00</b>	<b>\$ 10,196.00</b> (FY Budget Surplus)	<b>\$ -</b>

<b>Economic Development / Housing Initiative</b>	<b>2023-24 BUDGET</b>		<b>Estimated 2023-24</b>		<b>Difference</b>		<b>Preliminary 2024-25</b>	
Donations	\$	-	\$	70,000.00		\$	-	
Misc Revenue	\$	1,500.00	\$	1,000.00		\$	1,500.00	
Interest Income	\$	2,000.00	\$	4,450.00		\$	4,500.00	
Transfer In - Sales Tax - for Housing Program Support	\$	37,725.00	\$	37,725.00		\$	40,225.00	
Transfer in (from Housing Fund)	\$	67,240.00	\$	64,970.00		\$	69,420.00	
<b>Total Department Revenue</b>	<b>\$</b>	<b>108,465.00</b>	<b>\$</b>	<b>178,145.00</b>	<b>\$</b>	<b>69,680.00</b>	<b>\$</b>	<b>115,645.00</b>
Operation & Maintenance	\$	3,500.00	\$	7,805.00		\$	3,500.00	
Transfers Out	\$	-	\$	70,000.00		\$	-	
Payroll & Benefits (Economic Development and Housing Program Director) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$	104,965.00	\$	99,640.00		\$	112,845.00	
<b>Total Expenditures</b>	<b>\$</b>	<b>108,465.00</b>	<b>\$</b>	<b>177,445.00</b>	<b>\$</b>	<b>68,980.00</b>	<b>\$</b>	<b>116,345.00</b>
<i>Applied Cash Reserves</i>	\$	-	\$	-		\$	700.00	
<b>Net Department Budget</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>700.00</b>	<b>\$</b>	<b>700.00</b>	<b>\$</b>	<b>-</b>
								(FY Budget Surplus)
<b>Special Revenue Fund - Use to be determined</b>	<b>2023-24 BUDGET</b>		<b>Estimated 2023-24</b>		<b>Difference</b>		<b>Preliminary 2024-25</b>	
ARPA Special Revenue Funds {Water/Sewer Projects}	\$	(280,524.00)	\$	-	\$	-	\$	280,524.00

Street Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 45,000.00	\$ 45,650.00		\$ 35,490.00
State Highway Allocation	\$ 271,668.00	\$ 274,350.00		\$ 288,171.00
Motor Vehicle Sales Tax	\$ 50,000.00	\$ 79,200.00		\$ 75,000.00
Motor Vehicle Fee	\$ 17,000.00	\$ 19,522.00		\$ 19,550.00
Transfer in - From Sales Tax Capital Improvements	\$ 180,000.00	\$ 180,000.00		\$ 61,365.00
Transfer in - From General Administration	\$ -	\$ -		\$ -
Transfer in - from Equipment Sinking Fund	\$ 25,000.00	\$ 17,250.00		\$ 8,750.00
Debt Issuance	\$ -			
Other Revenue	\$ 62,200.00	\$ 65,845.00		\$ 63,400.00
<b>Total Department Revenue</b>	<b>\$ 650,868.00</b>	<b>\$ 681,817.00</b>	<b>\$ 30,949.00</b>	<b>\$ 551,726.00</b>
Operation & Maintenance	\$ 151,911.00	\$ 169,816.00		\$ 145,361.00
Capital Outlay	\$ 36,329.00	\$ 32,120.00		\$ 8,750.00
Street Capital Improvements	\$ 230,000.00	\$ 155,490.00		\$ 105,875.00
Street Maintenance Program	\$ 260,000.00	\$ 260,000.00		\$ 50,000.00
Transfer to Sinking Fund	\$ -	\$ -		\$ -
Transfer to G.O. Bond Fund	\$ 114,428.00	\$ 114,428.00		\$ 117,158.00
Payroll & Benefits (50% Street Supervisor, 25% Sewer Operator, 15% Water Operator/Building Inspector, 25% Maintenance Workers) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$ 165,985.00	\$ 185,110.00		\$ 197,220.00
<b>Total Expenditures</b>	<b>\$ 958,653.00</b>	<b>\$ 916,964.00</b>	<b>\$ (41,689.00)</b>	<b>\$ 624,364.00</b>
Applied Cash Reserves	\$ 307,785.00	\$ 307,785.00		\$ 72,638.00
<b>Net Department Budget / Performance</b>	<b>\$ -</b>	<b>\$ 72,638.00</b>	<b>\$ 72,638.00</b> (FY Budget Surplus)	<b>\$ -</b>

Parks Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 117,338.00	\$ 119,040.00		\$ 115,385.00
Camping Fees	\$ 30,000.00	\$ 34,430.00		\$ 32,500.00
Transfer in (from Sales Tax)	\$ 82,625.00	\$ 82,375.00		\$ 15,005.00
Transfer in (from General Fund)	\$ -	\$ -		\$ -
Donations (Eli Porter Memorial Park)	\$ 200,000.00	\$ 223,100.00		\$ 31,900.00
Donations (Big Give - Albion Baseball)	\$ -	\$ -		\$ 100,000.00
Other Revenue	\$ 11,500.00	\$ 320.00		\$ 6,500.00
<b>Total Department Revenue</b>	<b>\$ 441,463.00</b>	<b>\$ 459,265.00</b>	<b>\$ 17,802.00</b>	<b>\$ 301,290.00</b>
Operation & Maintenance	\$ 102,410.00	\$ 95,670.00		\$ 102,600.00
Capital Outlay (Eli Porter Memorial Park)	\$ 375,000.00	\$ 7,000.00		\$ 435,000.00
Capital Outlay (Albion Baseball Batting Cage)	\$ -	\$ -		\$ 100,000.00
Transfer to Sinking	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00
Payroll (City Groundskeeper, Summer Labor)	\$ 46,440.00	\$ 45,690.00		\$ 46,982.00
<b>Total Expenditures</b>	<b>\$ 533,850.00</b>	<b>\$ 158,360.00</b>	<b>\$ (375,490.00)</b>	<b>\$ 694,582.00</b>
<i>Applied Cash Reserves</i>	<i>\$ 92,387.00</i>	<i>\$ 92,387.00</i>		<i>\$ 393,292.00</i>
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ 393,292.00</b>	<b>\$ 393,292.00</b> <b>(FY Budget Surplus)</b>	<b>\$ -</b>

Pool Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 22,700.00	\$ 23,030.00		\$ 57,980.00
Transfer in from General Fund	\$ -	\$ -		\$ -
Admission Fees	\$ 31,700.00	\$ 28,500.00		\$ 30,000.00
Transfer In From Municipal Lottery	\$ 11,630.00	\$ 12,150.00		\$ 11,680.00
Transfer In From Sinking Fund - for Improvements/Maintenance	\$ 72,190.00	\$ 72,190.00		\$ -
Transfer in from Sales Tax - for Maintenance	\$ -	\$ -		\$ 50,000.00
Sale of Surplus Property	\$ -	\$ 65.00		\$ -
Other Revenue	\$ 11,000.00	\$ 8,085.00		\$ 9,950.00
<b>Total Department Revenue</b>	<b>\$ 149,220.00</b>	<b>\$ 144,020.00</b>	<b>\$ (5,200.00)</b>	<b>\$ 159,610.00</b>
Day-to-Day Operation	\$ 38,990.00	\$ 54,340.00		\$ 40,950.00
Capital Outlay and Major Maintenance	\$ 58,230.00	\$ 38,790.00		\$ 50,000.00
Payroll	\$ 52,000.00	\$ 59,550.00		\$ 60,000.00
<b>Total Expenditures</b>	<b>\$ 149,220.00</b>	<b>\$ 152,680.00</b>	<b>\$ 3,460.00</b>	<b>\$ 150,950.00</b>
Applied Cash Reserves	\$ -	\$ -		\$ (8,660.00)
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ (8,660.00)</b>	<b>\$ (8,660.00)</b>	<b>\$ -</b>
			<b>(FY Budget Deficit)</b>	

Police Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 270,410.00	\$ 274,320.00		\$ 360,260.00
Transfer in - From Sales Tax (Building/Equip/Maint)	\$ 22,620.00	\$ 22,880.00		\$ 22,620.00
Transfer In - from Sinking Fund (Building/Equip/Maint)	\$ -	\$ -		\$ -
Other Revenue	\$ 19,050.00	\$ 2,670.00		\$ 19,050.00
<b>Total Department Revenue</b>	<b>\$ 312,080.00</b>	<b>\$ 299,870.00</b>	<b>\$ (12,210.00)</b>	<b>\$ 401,930.00</b>
Operation & Maintenance	\$ 41,660.00	\$ 28,740.00		\$ 45,000.00
Capital Outlay - (Possible Vehicle Trade)	\$ 44,000.00	\$ 40,100.00		\$ -
Transfer to Building/Equipment/Maintenance Sinking Fund	\$ -	\$ -		\$ 11,000.00
Payroll & Benefits (Preparing budget for a full 3-man department) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$ 272,145.00	\$ 270,375.00		\$ 352,310.00
<b>Total Expenditures</b>	<b>\$ 357,805.00</b>	<b>\$ 339,215.00</b>	<b>\$ (18,590.00)</b>	<b>\$ 408,310.00</b>
<i>Applied Cash Reserves</i>	\$ 45,725.00	\$ 45,725.00		\$ 6,380.00
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ 6,380.00</b>	<b>\$ 6,380.00</b> (FY Budget Surplus)	<b>\$ -</b>

Fire Department	2023-24 BUDGET		Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 2,500.00	\$ 2,540.00		\$ 2,695.00	
MFO Funds	\$ -	\$ 10,000.00		\$ 10,000.00	
Sale of Surplus Property	\$ -	\$ -		\$ -	
* Transfer in - From Sales Tax	\$ 67,870.00	\$ 68,650.00		\$ 67,870.00	
Transfer in - From Equipment Reserve	\$ -	\$ -		\$ -	
Rural Reimbursement	\$ 57,135.00	\$ 43,750.00		\$ 56,575.00	
Possible Grant Revenue	\$ -	\$ -		\$ -	
Other Revenue	\$ 260.00	\$ 1,110.00		\$ 1,010.00	
<b>Total Department Revenue</b>	<b>\$ 127,765.00</b>	<b>\$ 126,050.00</b>	<b>\$ (1,715.00)</b>	<b>\$ 138,150.00</b>	
Operation	\$ 77,285.00	\$ 57,075.00		\$ 75,750.00	
Possible Grant Expenditure	\$ -	\$ -		\$ -	
* Equipment Purchases, Maintenance, or Transfer to Equipment Reserve	\$ 78,433.00	\$ 45,300.00		\$ 110,993.00	
Payroll	\$ 2,485.00	\$ 2,620.00		\$ 2,900.00	
<b>Total Expenditures</b>	<b>\$ 158,203.00</b>	<b>\$ 104,995.00</b>	<b>\$ (53,208.00)</b>	<b>\$ 189,643.00</b>	
<i>Applied Cash Reserves</i>	<i>\$ 30,438.00</i>	<i>\$ 30,438.00</i>		<i>\$ 51,493.00</i>	
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ 51,493.00</b>	<b>\$ 51,493.00</b>	<b>\$ -</b>	
			<b>(FY Budget Surplus)</b>		

Library	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Property Tax Revenue	\$ 98,494.00	\$ 99,920.00		\$ 108,519.00
Transfer in - From Sales Tax	\$ 11,310.00	\$ 11,440.00		\$ 11,310.00
Transfer in - From Sinking Fund	\$ -	\$ -		\$ -
Other Revenue	\$ 8,500.00	\$ 9,960.00		\$ 10,250.00
<b>Total Department Revenue</b>	<b>\$ 118,304.00</b>	<b>\$ 121,320.00</b>	<b>\$ 3,016.00</b>	<b>\$ 130,079.00</b>
Operation & Maintenance	\$ 35,680.00	\$ 33,910.00		\$ 36,250.00
Collection Additions	\$ 13,000.00	\$ 12,500.00		\$ 13,000.00
Capital Outlay/Transfer to Sinking Fund	\$ -	\$ -		\$ -
Payroll	\$ 72,905.00	\$ 78,330.00		\$ 80,690.00
<b>Total Expenditures</b>	<b>\$ 121,585.00</b>	<b>\$ 124,740.00</b>	<b>\$ 3,155.00</b>	<b>\$ 129,940.00</b>
Applied Cash Reserves	\$ 3,281.00	\$ 3,281.00		\$ (139.00)
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ (139.00)</b>	<b>\$ (139.00)</b>	<b>\$ -</b>
			<b>(FY Budget Deficit)</b>	

Water Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Water Revenues (Recommend Rate increase)	\$ 307,345.00	\$ 287,120.00		\$ 297,700.00
Transfer in - From Sinking Fund	\$ -	\$ -		\$ -
Transfer in - From Sales Tax	\$ 38,362.00	\$ 39,475.00		\$ 61,365.00
DHHS Security Grant	\$ -	\$ -		\$ -
SRF Funding/Bond Proceeds	\$ 300,000.00	\$ -		\$ 300,000.00
Transfer in from ARPA Special Revenue Account	\$ 140,262.00	\$ -		\$ 140,262.00
Other Revenue	\$ 24,850.00	\$ 19,965.00		\$ 22,750.00
<b>Total Department Revenue</b>	<b>\$ 810,819.00</b>	<b>\$ 346,560.00</b>	<b>\$ (464,259.00)</b>	<b>\$ 822,077.00</b>
Operation & Maintenance	\$ 153,110.00	\$ 86,175.00		\$ 152,550.00
Capital Projects - Water System Improvements/Extensions	\$ 695,855.00	\$ 105,220.00		\$ 601,000.00
Capital Outlay (Equipment, etc. or Transfer to Sinking)	\$ -	\$ -		\$ 96,587.00
Future Development Capital Improvement	\$ 38,362.00	\$ -		\$ -
Tower Maintenance (transfer unused to sinking fund)	\$ 10,000.00	\$ 3,380.00		\$ 10,000.00
Transfer to Tower Maintenance Sinking Fund	\$ -	\$ 6,620.00		\$ -
2013-14 Well Loan Payments	\$ 16,523.00	\$ 16,523.00		\$ 16,405.00
2018-19 Well Loan Payments	\$ 28,314.00	\$ 28,302.00		\$ 28,210.00
Payroll & Benefits (50% Water Operator/Building Inspector, 25% Sewer Operator, 25% Street Supervisor, 33% Utility Billing Clerk, 25% Maintenance Workers) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$ 122,415.00	\$ 134,460.00		\$ 136,965.00
<b>Total Expenditures</b>	<b>\$ 1,064,579.00</b>	<b>\$ 380,680.00</b>	<b>\$ (683,899.00)</b>	<b>\$ 1,041,717.00</b>
<i>Applied Cash Reserves</i>	<i>\$ 253,760.00</i>	<i>\$ 253,760.00</i>		<i>\$ 219,640.00</i>
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ 219,640.00</b>	<b>\$ 219,640.00</b>	<b>\$ -</b>
			<b>(FY Budget Surplus)</b>	

Sewer Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Sale of Surplus Property / Material Sales	\$ 500.00	\$ 1,885.00		\$ 500.00
Sewer Use Revenue (Recommend Rate Increase)	\$ 440,620.00	\$ 439,350.00		\$ 452,510.00
Transfer in - From Sales Tax	\$ 38,363.00	\$ 39,475.00		\$ 61,365.00
Transfer In - From Sewer Sinking Fund	\$ 56,500.00	\$ -		\$ 160,000.00
Transfer in from ARPA Special Revenue Account	\$ 140,262.00	\$ -		\$ 140,262.00
Bond Proceeds	\$ 950,000.00	\$ -		\$ 250,000.00
Other Revenue	\$ 12,000.00	\$ 17,025.00		\$ 17,500.00
<b>Total Department Revenue</b>	<b>\$ 1,638,245.00</b>	<b>\$ 497,735.00</b>	<b>\$ (1,140,510.00)</b>	<b>\$ 1,082,137.00</b>
Operation & Maintenance	\$ 73,975.00	\$ 72,040.00		\$ 81,425.00
Sewer System Improvements/Extensions/Sludge Application Project	\$ 1,270,262.00	\$ 81,000.00		\$ 443,000.00
Sewer System Maintenance Projects (Manhole and Sewer Line Rehab)	\$ 80,000.00	\$ 64,000.00		\$ 176,000.00
Capital Outlay (Equipment, etc. or Transfer to Sinking)	\$ 20,000.00	\$ -		\$ 73,555.00
Future Development Capital Improvement	\$ 38,363.00	\$ -		\$ -
WWTF Financing Payments	\$ 217,960.00	\$ 217,960.00		\$ 219,172.00
Payroll & Benefits (50% Sewer Operator, 15% Water Operator/Building Inspector, 25% Street Supervisor, 33% Utility Billing Clerk, 25% Maintenance Workers) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$ 119,140.00	\$ 122,250.00		\$ 130,925.00
<b>Total Expenditures</b>	<b>\$ 1,739,700.00</b>	<b>\$ 557,250.00</b>	<b>\$ (1,182,450.00)</b>	<b>\$ 1,124,077.00</b>
<i>Applied Cash Reserves</i>	\$ -	\$ -		\$ 41,940.00
<b>Net Department Budget</b>	<b>\$ (101,455.00)</b>	<b>\$ (59,515.00)</b>	<b>\$ 41,940.00</b> <b>(FY Budget Surplus)</b>	<b>\$ -</b>

Solid Waste Department	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Garbage Use Revenue	\$ 25,195.00	\$ 285,510.00		\$ 295,500.00
Grant Income (Tire Collection)	\$ -	\$ -		\$ -
Other Revenue	\$ 2,000.00	\$ 50.00		\$ 2,000.00
<b>Total Department Revenue</b>	<b>\$ 257,195.00</b>	<b>\$ 285,560.00</b>	<b>\$ 28,365.00</b>	<b>\$ 297,500.00</b>
Operation & Maintenance	\$ 7,630.00	\$ 5,380.00		\$ 7,650.00
Contract Costs (Solid Waste, Grass Pile, Tree Pile, Clean up Days)	\$ 218,000.00	\$ 216,900.00		\$ 230,000.00
Transfers Out (General/Library)	\$ 9,865.00	\$ 9,865.00		\$ 60,600.00
Capital Outlay (Or Transfer to Sinking)	\$ -	\$ -		\$ -
Payroll & Benefits (34% Utility Billing Clerk) *14% increase in benefit premiums *3% estimated COLA for preliminary budget purposes	\$ 29,895.00	\$ 29,380.00		\$ 31,480.00
<b>Total Expenditures</b>	<b>\$ 265,390.00</b>	<b>\$ 261,525.00</b>	<b>\$ (3,865.00)</b>	<b>\$ 329,730.00</b>
<i>Applied Cash Reserves</i>	\$ 8,195.00	\$ 8,195.00		\$ 32,230.00
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ 32,230.00</b>	<b>\$ 32,230.00</b> (FY Budget Surplus)	<b>\$ -</b>

<b>G.O. Bond Fund</b>	2023-24 BUDGET		Estimated 2023-24	Difference	<i>Preliminary 2024-25</i>
Property Tax Revenue - Pool Bonds	\$ 19,300.00		\$ 20,560.00		\$ 108,990.00
Property Tax Revenue - Other GO Bonds	\$ -		\$ -		\$ 50,000.00
In Lieu of Tax and Pro Rate	\$ 12,650.00		\$ 4,230.00		\$ 4,100.00
Transfer in - Sales Tax	\$ 113,120.00		\$ 114,410.00		\$ 113,100.00
Transfers in (Street)	\$ 114,428.00		\$ 114,428.00		\$ 117,158.00
Miscellaneous	\$ -		\$ -		
Bond Proceeds -	\$ -		\$ -		
<b>Total Department Revenue</b>	<b>\$ 259,498.00</b>		<b>\$ 253,628.00</b>	<b>\$ (5,870.00)</b>	<b>\$ 393,348.00</b>
2023-2024 - Water and Sewer Construction Bonds	\$ -		\$ -		\$ 50,000.00
2018 Street Construction Bonds	\$ 114,428.00		\$ 114,428.00		\$ 117,158.00
2017 Pool Bonds - Refunded	\$ 218,695.00		\$ 218,695.00		\$ 220,320.00
<b>Total Expenditures</b>	<b>\$ 333,123.00</b>		<b>\$ 333,123.00</b>	<b>\$ -</b>	<b>\$ 387,478.00</b>
<i>Applied Cash Reserves</i>	<i>\$ 73,625.00</i>		<i>\$ 73,625.00</i>		<i>\$ (5,870.00)</i>
<b>Net Department Budget</b>	<b>\$ -</b>		<b>\$ (5,870.00)</b>	<b>\$ (5,870.00)</b>	<b>\$ -</b>

(FY Budget Deficit)

<b>Municipal Lottery (Keno) Fund</b>	2023-24 BUDGET		Estimated 2023-24	Difference	<i>Preliminary 2024-25</i>
Keno Revenue	\$ 11,500.00		\$ 12,100.00		\$ 11,000.00
<b>Total Department Revenue</b>	<b>\$ 11,500.00</b>		<b>\$ 12,100.00</b>	<b>\$ 600.00</b>	<b>\$ 11,000.00</b>
Operating Expenses	\$ 200.00		\$ 290.00		\$ -
Transfers Out	\$ 11,630.00		\$ 12,150.00		\$ 11,680.00
<b>Total Expenditures</b>	<b>\$ 11,830.00</b>		<b>\$ 12,440.00</b>	<b>\$ 610.00</b>	<b>\$ 11,680.00</b>
<i>Applied Cash Reserves</i>	<i>\$ 330.00</i>		<i>\$ 330.00</i>		<i>\$ -</i>
<b>Net Department Budget</b>	<b>\$ -</b>		<b>\$ (10.00)</b>	<b>\$ (10.00)</b>	<b>\$ (680.00)</b>

(FY Budget Surplus)

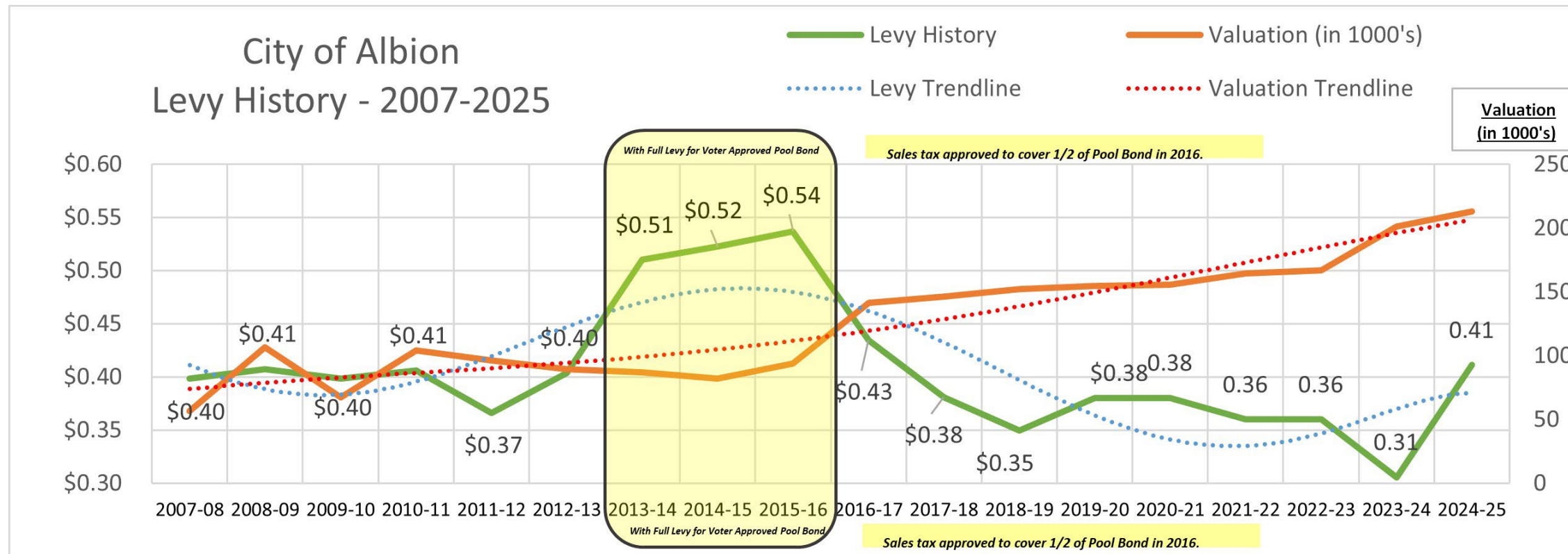
Sales Tax Fund	2023-24 BUDGET	Estimated 2023-24	Difference	Preliminary 2024-25
Interest Income	\$ 8,080.00	\$ 10,250		\$ 10,500.00
Sales Tax Revenue - One Cent (Capital Projects)	\$ 339,350.00	\$ 343,240		\$ 228,825.00
Sales Tax Revenue - One Cent (ED)	\$ 113,120.00	\$ 114,410		\$ 228,825.00
Sales Tax Revenue - 1/2 Cent (Fire)	\$ 67,870.00	\$ 68,650		\$ 67,870.00
Sales Tax Revenue - 1/2 Cent (Police)	\$ 22,620.00	\$ 22,880		\$ 22,620.00
Sales Tax Revenue - 1/2 Cent (City Hall)	\$ 11,310.00	\$ 11,440		\$ 11,310.00
Sales Tax Revenue - 1/2 Cent (Library)	\$ 11,310.00	\$ 11,440		\$ 11,310.00
Sales Tax Revenue - 1/2 Cent (Pool Bond)	\$ 113,120.00	\$ 114,410		\$ 113,100.00
Motor Vehicle Sales Tax Revenue	\$ 50,000.00	\$ 79,200		\$ 75,000.00
<b>Total Department Revenue</b>	<b>\$ 736,780.00</b>	<b>\$ 775,920.00</b>	<b>\$ 39,140.00</b>	<b>\$ 769,360.00</b>
Transfer to Street Fund for Improvements	\$ 180,000.00	\$ 181,200		\$ 61,365.00
Transfer to Water - Infrastructure Fund	\$ 38,362.00	\$ 39,475		\$ 61,365.00
Transfer to Sewer - Infrastructure Fund	\$ 38,363.00	\$ 39,475		\$ 61,365.00
Transfer to Park - Capital Projects	\$ 82,625.00	\$ 82,375		\$ 15,005.00
Transfer to General Adm - Housing Program Benefits	\$ 37,725.00	\$ 37,725		\$ 40,225.00
Transfer to Economic Development (from Fund Balance)	\$ 200,000.00	\$ 114,410		\$ 228,825.00
Transfer to Fire Dept - Equipment Reserve	\$ 67,870.00	\$ 68,650		\$ 67,870.00
Transfer to Police - Capital Projects, Equip, Maint.	\$ 22,620.00	\$ 22,880		\$ 22,620.00
Transfer to Library - Capital Projects, Equip, Maint.	\$ 11,310.00	\$ 11,440		\$ 11,310.00
Transfer to General (City Hall) - Capital Projects, Equip, Maint.	\$ 11,310.00	\$ 11,440		\$ 11,310.00
Transfer to GO Debt - Pool Bond	\$ 113,120.00	\$ 114,410		\$ 113,100.00
Motor Vehicle Sales Tax to Street Dept	\$ 50,000.00	\$ 79,200		\$ 75,000.00
Transfer to Pool - Improvements/Maintenance	\$ -	\$ -		\$ 50,000.00
Transfer to G.O. Bond Fund	\$ -	\$ -		\$ -
<b>Total Expenditures</b>	<b>\$ 853,305.00</b>	<b>\$ 802,680</b>	<b>\$ (50,625)</b>	<b>\$ 819,360.00</b>
Applied Cash Reserves	\$ 116,525.00	\$ 116,525.00		\$ 50,000.00
<b>Net Department Budget</b>	<b>\$ -</b>	<b>\$ 89,765.00</b>	<b>\$ 89,765.00</b>	<b>\$ -</b>
			<b>(FY Budget Surplus)</b>	

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<b>2022 Valuation</b>	\$ 166,858,324	(*Certified by assessor on 8/15/22)
<b>2023 Valuation</b>	\$ 201,363,740	(Certified by assessor on 8/14/23)
<b>2024 Valuation</b>	\$ 213,146,940	(Estimated - to be certified by assessor by 8/20/24)

DEPT	Property Tax Required 2023-24	Proposed 2023-2024 Request (with 1% Fee)	2023-24 LEVY	Property Tax Required 2024-25	Proposed 2024-2025 Request (with 1% Fee)	Preliminary 2024-25 LEVY	Property Tax Request Difference	
General Admin.	\$ 33,975	\$ 34,315	\$ 0.0170	\$ 27,589	\$ 27,864.89	\$ 0.0131	\$ (6,450)	\$ (0.003968)
Street	\$ 45,000	\$ 45,450	\$ 0.0226	\$ 35,490	\$ 35,844.90	\$ 0.0168	\$ (9,605)	\$ (0.005754)
Park	\$ 117,338	\$ 118,511	\$ 0.0589	\$ 115,385	\$ 116,538.85	\$ 0.0547	\$ (1,973)	\$ (0.004179)
Pool	\$ 22,700	\$ 22,927	\$ 0.0114	\$ 57,980	\$ 58,559.80	\$ 0.0275	\$ 35,633	\$ 0.016088
Police	\$ 270,410	\$ 273,114	\$ 0.1356	\$ 360,260	\$ 363,862.60	\$ 0.1707	\$ 90,749	\$ 0.035078
Fire	\$ 2,500	\$ 2,525	\$ 0.0013	\$ 2,695	\$ 2,721.95	\$ 0.0013	\$ 197	\$ 0.000023
Library	\$ 98,494	\$ 99,479	\$ 0.0494	\$ 108,519	\$ 109,604.19	\$ 0.0514	\$ 10,125	\$ 0.001997
<b>SUB TOTAL</b>	<b>\$ 590,417</b>	<b>\$ 596,321</b>	<b>\$ 0.2961</b>	<b>\$ 707,918</b>	<b>\$ 714,997</b>	<b>\$ 0.3354</b>	<b>\$ 118,676</b>	<b>24-25 Levy if use '23-24 Tax RQ</b>
G.O. Bond Fund	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,500	\$ 0.0237	\$ 50,500	\$ 0.289
Pool Bonds	\$ 19,300	\$ 19,493	\$ 0.0097	\$ 108,990	\$ 110,080	\$ 0.0516	\$ 90,587	Percent Change in Tax Request
<b>TOTAL</b>	<b>\$ 609,717</b>	<b>\$ 615,814</b>	<b>\$ 0.3058</b>	<b>\$ 866,908</b>	<b>\$ 875,577</b>	<b>\$ 0.4108</b>	<b>\$ 259,763</b>	<b>42.18%</b>
<i>*Subject to change with modifications to budget and/or ACTUAL VALUATION</i>							\$ 0.1050	Levy Difference
							<b>34.32%</b>	<b>CITY LEVY CHANGE</b>

<b>Where does the Property Tax requested by the City of Albion go? How is the Property Tax allocated?</b>								
Preliminary 2024-25 LEVY by Department	Below is an allocation chart of the 2024-25 City Property Tax based on property valuation.							
	\$100,000	\$150,000	\$200,000	\$250,000	\$300,000	\$350,000	\$400,000	
General Admin.	\$ 13.10	\$ 19.65	\$ 26.20	\$ 32.75	\$ 39.30	\$ 45.85	\$ 52.40	
Street	\$ 16.80	\$ 25.20	\$ 33.60	\$ 42.00	\$ 50.40	\$ 58.80	\$ 67.20	
Park	\$ 54.70	\$ 82.05	\$ 109.40	\$ 136.75	\$ 164.10	\$ 191.45	\$ 218.80	
Pool	\$ 27.50	\$ 41.25	\$ 55.00	\$ 68.75	\$ 82.50	\$ 96.25	\$ 110.00	
Police	\$ 170.70	\$ 256.05	\$ 341.40	\$ 426.75	\$ 512.10	\$ 597.45	\$ 682.80	
Fire	\$ 1.30	\$ 1.95	\$ 2.60	\$ 3.25	\$ 3.90	\$ 4.55	\$ 5.20	
Library	\$ 51.40	\$ 77.10	\$ 102.80	\$ 128.50	\$ 154.20	\$ 179.90	\$ 205.60	
<b>Operating Levy</b>	<b>\$ 0.3355</b>	<b>\$335.50</b>	<b>\$503.25</b>	<b>\$671.00</b>	<b>\$838.75</b>	<b>\$1,006.50</b>	<b>\$1,174.25</b>	<b>\$1,342.00</b>
G.O. Bond Fund	\$ 23.70	\$ 35.55	\$ 47.40	\$ 59.25	\$ 71.10	\$ 82.95	\$ 94.80	
Pool Bonds	\$ 51.60	\$ 77.40	\$ 103.20	\$ 129.00	\$ 154.80	\$ 180.60	\$ 206.40	
<b>Debt Levy</b>	<b>\$ 0.0753</b>	<b>\$75.30</b>	<b>\$112.95</b>	<b>\$150.60</b>	<b>\$188.25</b>	<b>\$225.90</b>	<b>\$263.55</b>	<b>\$301.20</b>
<b>Total Levy</b>	<b>\$ 0.4108</b>	<b>\$410.80</b>	<b>\$616.20</b>	<b>\$821.60</b>	<b>\$1,027.00</b>	<b>\$1,232.40</b>	<b>\$1,437.80</b>	<b>\$1,643.20</b>



<i>The City's Capital Improvement Plan is developed by the City based upon critical community needs as well as citizen concerns expressed in regular surveys.</i>	
<b>Red Flag - High Need:</b>	
<u>Sewer Rehabilitation</u>	Following video camera survey of collection lines we're starting to prioritize rehabilitation including Manholes and Sewer Main lining and are dedicating funds for these activities
<u>Water and Sewer Extensions</u>	Extention of Services and Fire Protection to Developed Properties annexed in 2022 - contract awarded for 2024-25
<u>Civil Defense Siren Improvements</u>	One siren is completely non-functioning. Creating a plan to replace three sirens with larger coverage area to cover all developed areas within the ETJ. Applying for Hazard Mitigation Funding.
<u>Repair Pool Leak</u>	There is a significant leak at the pool. Hiring leak detection/repair firm to locate and repair this off season.
* Playground Equipment Updates including accessible features	** Funding raised and contract approved for Eli Porter Memorial Project - to be completed FY 2024-25  **Clark Street Park Project - applied for Rural Community Recovery Program Grant to Fund improvements - 2025-2027
* Assurance of safe drinking water	New Well online in 2020; however, wells 2 and 3 collapsed and are decommissioned. Mayor recommends planning for new well in deeper water formation further south.
<b>Orange Flag - Moderate to High Need:</b>	
* Recreational Walking/Running Trails	Added to the Capital Improvement Plan in 2016 - <u>Phase I completed in 2018.</u> <u>Phase 2, linking Fuller Park, Clark Park, and Sports Complex - 2025-27 - pending Grant Application.</u>
* Campground Expansion	Added to Capital Improvement Plan in 2016. <u>20 sites with Water and Electricity added in FY '21-22.</u> <u>*Sewer to be extended '25-27 following the sewer main project through South Park Subdivision</u>
* Irrigation System for Sludge Application	Qualifying use of ARPA funds. Project would be more efficient method of application, could rotate crops and also potentially apply compost from grass pile on crop ground ourselves, rather than pay to have it hauled away. *Target for FY '24-25
* Sports Complex Improvements	*Based on 2019 input from parents and coaches. <b>Albion Baseball has prioritized a batting cage project (24-25).</b> In future should consider replacing aged light poles, relocate transformers, additional fencing, drainage improvements, new concession stand. <b>Target for '25-27</b>
<b>Yellow Flag - Moderate Need:</b>	
* General Street Conditions/Maintenance	Annual Maintenance Program included in O&M Budget (Crack sealing every year. Significant Microsurfacing occurred 2017 & 2024) <b>ON GOING</b>
* C-2 - Commercial Alley Paving	Prioritizing several commercial alleys a year to be funded by sales tax funds <b>ON GOING</b>
* Trees in Public Spaces	Added to Parks Operation & Maintenance Budget
* Storm Water Drainage Improvements	<b>Phases I thru III Complete - 2016-2020</b> Necessity of future phases to be determined

<b>City of Albion Capital Improvement Plan - by Department</b>	
<b>Street Department</b>	
<i>Funds Available for Capital Projects</i>	
\$72,886	Cash Balance/Budget Suplus - 9/30/2024
\$21,624	Excess Highway Allocation and Motor Vehicle Taxes/Fees
\$61,365	Sales Tax for Street Improvements
\$8,750	2024-2025 Transfer in from Street Equipment Reserve
<b>\$164,625 Total Estimated Resources Available for Street Department Capital Improvements and Additions 2024-25</b>	
<i>Projects Estimated Cost</i>	
\$30,000	2025 Crack Sealing & Maintenance Program
\$20,000	2025 Storm Sewer Maintenance Program
\$105,875	2024-25 - Street Repairs and Alley Paving
<b>\$155,875 Total 2024 Maintenance Items</b>	
<b>\$8,750</b> General Capital Outlay/Equipment 2024-25	
<b>\$0</b> Remainder for Projects/Equipment - or carry forward to next fiscal year.	
\$300,000	Estimated - Project 108 - 11th Street South of Fairview - 6 year Plan
\$250,000	Estimated - Project 109 - 11th Street South of Fairview - 6 year Plan
\$20,000	Estimated - Project 87 - Fuller Street back to gravel - 6 Year Plan
\$450,000	Estimated - Project 106 - Main Street and Church Street - RCP Storm Sewer - 6 year plan
\$450,000	Estimate needs revised - Project 88 - Sale Barn Road - 5th Street to Hiway 14 - Drainage structures to existing storm drainage - 6 year plan
<b>\$1,470,000</b> Total Estimated Cost of Known Planned Projects & Capital Expenditures	
\$250,000	2030 Asphalt Maintenance Program - Microsealing and/or Armorcoating Surfaces
<b>General</b>	
<i>Funds Available for Capital Projects</i>	
\$75,000	Potential Grant Funding - FEMA Hazard Mitigation (75/25 Grant for Sirens)
<b>\$100,000</b> Total Resources Available for General Fund Capital Improvements 2024-25	
<i>Projects Estimated Cost</i>	
\$100,000	Tornado Siren Replacement - behind Applied Connective (24-25)
\$185,000	City Hall Parking Improvements 26-28

<b>Parks Department</b>	
<u>Funds Available for Capital Projects</u>	
\$388,100	Cash Reserved for Eli Porter Memorial Project
\$100,000	Expected Donations for Albion Baseball Batting Cage Project
\$31,900	Pledges for Eli Porter Memorial Project
\$15,000	Sales Tax Transfer for Capital Projects
<b>\$1,000,000</b>	<i>*Rural Community Recovery Program Grant - applied in July 2024. Potential award in October 2024 *</i>
<b>\$1,535,000</b> Total Resources Available for Parks Department Capital Outlay 2024-25	
<u>Project Estimated Cost</u>	
\$100,000	Albion Baseball - Batting Cage Project
\$435,000	Accessible Park Equipment Replacement/Improvements/Updates - Eli Porter Memorial Project(24-25)
\$300,000	Estimated - Sports Complex Improvements - Replace Light Systems (26-28)
\$35,000	Estimated - Sports Complex Improvements - Central Drain System Behind Fields (24-28)
\$0	Sports Complex Improvements - New concessions stand/RR Building (26-30) - no estimate of cost yet.
\$500,000	Estimated - Clark Street Park Accessible Improvements (2025-2027) - pending plan and funding *
\$500,000	Estimated - Boone County Trail System Future Phase (2025-27) - Pending plan and funding *
<b>\$535,000</b> Total Estimated Cost of Capital Projects/Purchases - 24-25	
<b>\$1,000,000</b> Remainder for Projects - Allocate or Carry into 2025-26	
<b>Pool Department</b>	
<u>Funds Available for Capital Projects</u>	
\$0	City Sinking Funds reserved for Pool Project - Future Improvement and Maintenance
\$50,000	Sales Tax Transfer for Improvements/Maintenance
<b>\$50,000</b> Total Resources Available for Pool Department Capital Improvments 2024-25	
<u>Projects Estimated Cost</u>	
\$15,000	Additional Manhole for access to spray pad piping and valves & repair spray feature - 24-25
\$35,000	Repair Pool Leak - 24-25
\$27,000	Repaint Pool - 25-26
<b>\$77,000</b> Total Estimated Cost of Known Projects through 2026	

<b>Library Department</b>	
<i>Funds Available for Capital Projects</i>	
<b>\$163,420</b>	Total Resources Available for Library Department Capital Improvments 2024-25
<i>Projects Estimated Cost</i>	
\$163,420	Make old basement accessible Project for 2024-26 - No cost estimate yet (Library board investigating)
<b>\$163,420</b>	Total Estimated Cost of Known Projects
<hr/>	
<b>Fire Department</b>	
<i>Funds Available for Capital Projects</i>	
\$219,894	Estimated Equipment Sales Tax Reserve Balance - 9/30/24
\$67,870	2024-25 Transfer in from Sales Tax for Equipment and Maintenance
<b>\$287,764</b>	Total Resources Available for Fire Department Capital Improvements 2024-25
<i>Projects Estimated Cost</i>	
\$110,993	Uniforms, Equipment Maintenance, Equipment Purchases (funded by sales tax/sinking funds) - unused transferred to future equipment sinking fund
<b>\$110,993</b>	Total Estimated Cost of Known Projects
<b>\$176,771</b>	Remainder for Equipment & Maintenance in Fire Dept Fund - Allocate or Carry into 2024-25

<b>Water Department</b>	
<i>Budgeted Funds Available for Capital Projects</i>	
\$195,960	Cash Reserves for Capital Projects
\$61,365	Sales Tax for Future Developments
\$300,000	Proposed Financing - Bonds/SRF
\$140,262	ARPA Funds for Capital Projects
<b>\$697,587 Total Resources Available for Water Department Capital Improvements 2024-25</b>	
<i>Future Projects Estimated Cost</i>	
<b>Priority 1 Annexation Water Projects</b>	
\$163,000	Annexation Area 1-B Group 1A - Developed Lots - State Street near Fairgrounds Road - New 6" main - abandon 2"
\$53,000	Annexation Area 1-C - Developed lots - Norco Road North of Old Mill Road - New 6" main - abandon 2"
\$64,000	Annexation Area 1-D -Group 3A - Developed Lots on 4th South of Fairview - New 6" main - abandon 2"
\$64,000	Upsize 4" water main on Fairview Street
\$133,000	Extend 6" water main along Walnut to Loop to Fire Hall
\$30,000	Extend 6" to Albion Business Park for Fire Protection (FSA, Professional Building, Applied Connective, Haber Tire)
\$45,000	Extend 6" Water south on Fairgrounds Road (aprx 600')
\$49,000	Extend 6" water from 8th Street to campgrounds - provide redundant entry to distribution system from Well/Tower sites.
<b>\$601,000</b>	<b>2024-25 Total</b>
<b>\$96,587</b>	<b>Capital Outlay For Water Equipment/Improvements</b>
<b>\$697,587</b>	<b>Total Capital Expenditures for 2024-25</b>
<b>Priority 2 Annexation Water Projects - FUTURE YEARS</b>	
\$266,300	Annexation Area 1-B Group 1B - Undeveloped Lots - N of State Street near Fairgrounds Road
\$66,000	Annexation Area 1-D -Group 3B - Undeveloped Lots on 4th South of Fairview - future 6" main
<b>\$332,300</b>	<b>2026 &amp; Beyond</b>
<b>\$0</b>	<b>Future Developments Reserve - 2025 &amp; Beyond</b>
<b>\$1,500,000</b>	<b>New Well/Distribution/Transmission Expansion (2026-30)</b>
<b>\$2,433,300 Total Estimated of Current/Future Projects</b>	

<b>Sewer Department</b>	
<i>Budgeted Funds Available for Capital Projects</i>	
\$209,293	Cash Reserves
\$31,635	Expected available Revenues for Extention Project
\$61,365	Sales Tax for Future Developments
\$250,000	Proposed Financing - Bonds/SRF
\$140,262	ARPA Funds for Improvement and Rehab Projects
<b>\$692,555</b> Total Resources Available for Sewer Department Capital Improvements 2024-25	
<i>Future Projects Estimated Cost</i>	
<b>Priority 1 Annexation Sanitary Projects - 2024-25</b>	
\$147,000	Annexation Area 1-B Group 1A - Developed Lots - State Street near Fairgrounds Road
\$80,000	Annexation Area 1-C Group 2A - Extention of Sewer North on 11th Street to Old Mill Road
\$68,000	Annexation Area 1-D Group 3A - Developed Lots on 4th South of Fairview - New 8" main
\$48,000	Extend Sewer from 8th Street west to Campground expansion
<b>\$343,000</b>	<b>2024-25 Total</b>
<b>Priority System Upgrade and Rehab Projects - '24-25</b>	
\$176,000	Manhole Projects/Sewer Inspection/Other Maintenance and Improvements
\$73,555	General Capital Outlay - Equipment, etc.
\$100,000	Sludge Application / Irrigation
<b>\$349,555</b>	<b>2024-25 Total</b>
<b>\$692,555 2024-2025 - Total Planned Capital Expenditures</b>	
<b>Priority System Upgrade and Rehab Projects - '25-27</b>	
\$500,000	Sewer Main Lining Rehab
<b>\$500,000</b>	<b>Total Priority System Upgrade and Rehab Projects 2025-2027</b>
<b>Priority 2 Annexation Sanitary Projects - 2026 &amp; Beyond</b>	
\$334,000	Annexation Area 1-B Group 1B - Undeveloped Lots - State Street near Fairgrounds Road
\$495,000	Annexation Area 1-C Group 2B - Old Mill Road and Norco Road
\$110,000	Annexation Area 1-D Group 3B - Undeveloped Lots on 4th South of Fairview - future 8" main
\$151,700	Annexation Area 1-F Future Sanitary along Hwy 14 across front of Applied/FSA office lots
<b>\$1,090,700</b>	<b>2026 &amp; Beyond Total</b>
<b>\$0</b>	<i>Future Developments Reserve</i>
<b>\$2,283,255</b> Total Estimated Cost Current/Future Projects	



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER ALBION AIRPORT AUTHORITY REQUEST FOR CITY TAX ALLOCATION FOR FISCAL YEAR 2024-2025**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Enclosed for Mayor and Council Review.

This years request is \$31,645 – which is \$1,070 (3.5%) higher than last year.

**DISCUSSION:**

**MOTION:** To approve the Albion Airport Authority request for City Tax Allocation of \$31,645 for fiscal year 2024-2025

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_

**SUMMARY OF DECISION:**

RESOLUTION #1-2024

WHEREAS, Nebr. State Statute 77-3443(3) requires all political subdivisions subject to city levy authority to submit a preliminary request for levy allocation to the City Council; and

WHEREAS, the Albion City Council is the levy authority for the Albion Airport Authority;

NOW THEREFORE BE IT RESOLVED by the Albion Airport Authority Board, that the following is said Boards' request for tax allocation for Fiscal Year 2024-2025:

<u>FUND</u>	<u>TAX REQUEST</u>
General	<u>\$31,645</u>

Motion by Rick Schack to adopt Resolution #1-2024.  
Seconded by Bob Sandman.

Voting yes were: 5  
Voting no were: 0  
Motion carried.

Dated this 11<sup>th</sup> day of June, 2024.

Tony Levander  
Board Chairperson



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER 2024-2026 BOONE COUNTY DEVELOPMENT AGENCY, INC. MEMBERSHIP AGREEMENT AND DISBURSEMENT AGREEMENT FOR APPROVAL**

**PRESENTER(S):**

Jackie Valasek, BCDA Administrator

**BACKGROUND INFORMATION:**

BCDA agreements moved to two-year agreements in 2022.

The total budget request from all members is increasing – Albion’s portion is increasing from \$18,033.62/year to \$20,805.00/year.

**DISCUSSION:**

**MOTION: TO APPROVE COMBINED BCDA MEMBERSHIP AND DISBURSEMENT AGREEMENT AND AUTHORIZE THE MAYOR TO SIGN THE SAME**

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

**BCDA, INC.**

**MEMBERSHIP AGREEMENT AND DISBURSEMENT AGREEMENT**

Whereas in accordance with the Bylaws of BCDA, Inc. (the “Corporation”), the terms of membership for the following municipal corporations:

- County of Boone Nebraska;
- City of Albion, Nebraska;
- Village of Cedar Rapids, Nebraska;
- Village of Petersburg, Nebraska;
- City of Saint Edward, Nebraska;

are to be set forth in a Membership Agreement;

Whereas the Board of Directors of the Corporation has established the terms of membership for the public members and desires that they be set forth in a Membership Agreement with each such member; and

Whereas, the parties desire to enter into a mutually beneficial Agreement for the purpose of promoting economic development in County of Boone, Nebraska, City of Albion, Nebraska, Village of Cedar Rapids, Nebraska, Village of Petersburg, Nebraska, and City of Saint Edward, Nebraska.

NOW THEREFORE, the Corporation and the undersigned agree as follows:

**1. County of Boone, Nebraska**

- a. The County of Boone, Nebraska will make a financial contribution to the Corporation for the fiscal years running from July 1, 2024, to June 30, 2025, and July 1, 2025 to June 30, 2026, as follows:

To be paid on or before October 1, 2024: 40% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2025: 40% of BCDA, Inc. 2025 annual budget

To be paid on or before October 1, 2025: 40% of BCDA, Inc. 2026 annual budget

To be paid on or before May 1, 2026: 40% of BCDA, Inc. 2026 annual budget

- b. Upon payment of such amount, Boone County shall be a member in good standing of the Corporation with the rights and obligations provided herein and, in the Bylaws, including specifically, the right to name two (2) directors as set form the in the Bylaws.
- c. The County of Boone, Nebraska and BCDA, Inc., agree to enter into this Agreement for the promotion of economic development as set forth above based on the County’s fiscal years, which commences on July 1, 2024 and ends on June 30, 2025 and commences on July 1, 2025 and ends on June 30, 2026.
- d. The County of Boone, Nebraska agrees to commit to BCDA, Inc. the sum of 80% (\$151,312) of BCDA, Inc.’s annual budget for the 2024 – 2025 fiscal year and the sum of 80% (\$151,312) of BCDA, Inc.’s annual budget for the 2025 – 2026 fiscal year for the promotion of economic development.
- e. The County of Boone, Nebraska with the assistance of BCDA, Inc. shall pursue the implementation of a Tax Increment Financing Program for the Community.

**2. City of Albion, Nebraska**

- a. Albion, Nebraska will make a financial contribution to the Corporation for the fiscal years running from October 1, 2024 to September 30, 2025, and October 1, 2025 to September 30, 2026, as follows:

To be paid on or before October 1, 2024: 5.5% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2025: 5.5% of BCDA, Inc. 2025 annual budget

To be paid on or before October 1, 2025: 5.5% of BCDA, Inc. 2026  
annual budget

To be paid on or before May 1, 2026: 5.5% of BCDA, Inc. 2026  
annual budget

- b. Upon payment of such amount, Albion, Nebraska shall be a member in good standing of the Corporation with the rights and obligations provided herein and, in the Bylaws, including specifically, the right to name two (2) directors as set forth in the Bylaws.
- c. The City of Albion, Nebraska and BCDA, Inc., agree to enter into this Agreement for the promotion of economic development as set forth above based on the City's fiscal years, which commences on October 1, 2024 and ends on September 30, 2025 and commences on October 1, 2025 and ends on September 30, 2026.
- d. The City of Albion, Nebraska agrees to commit to BCDA, Inc. the sum of 11% of (\$20,805) of BCDA, Inc.'s annual budget for the 2024 – 2025 fiscal year and the sum of 11% (\$20,805) of BCDA, Inc.'s annual budget for the 2025 – 2026 fiscal year for the promotion of economic development.
- e. The City of Albion, Nebraska with the assistance of BCDA, Inc. shall pursue the implementation of a Tax Increment Financing Program for the Community.

### **3. Cedar Rapids, Nebraska**

- a. The Village of Cedar Rapids, Nebraska will make a financial contribution to the Corporation for the fiscal years running from October 1, 2024 to September 30, 2025, and October 1, 2025 to September 30, 2026, as follows:

To be paid on or before October 1, 2024: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2025: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before October 1, 2025: 1.5% of BCDA, In. 2026 annual budget

To be paid on or before May 1, 2026: 1.5% of BCDA, Inc. 2026 annual budget

- b. Upon payment of such amount, Cedar Rapids, Nebraska shall be a member in good standing of the Corporation with the rights and obligations provided herein and, in the Bylaws, including specifically, the right to name two (2) directors as set forth in the Bylaws.
- c. The Village of Cedar Rapids, Nebraska and BCDA, Inc., agree to enter into this Agreement for the promotion of economic development as set forth above based on the Village’s fiscal years, which commences on October 1, 2024 and ends on September 30, 2025, and commences on October 1, 2025 and ends on September 30, 2026.
- d. The Village of Cedar Rapids, Nebraska agrees to commit to BCDA, Inc. the sum of 3% of (\$5,674) of BCDA, Inc.’s annual budget for the 2024 – 2025 fiscal year and the sum of 3% (\$5,674) of BCDA, Inc.’s annual budget for the 2025 – 2026 fiscal year for the promotion of economic development.
- e. The Village of Cedar Rapids, Nebraska with the assistance of BCDA, Inc. shall pursue the implementation of a Tax Increment Financing Program for the Community.

**4. Petersburg, Nebraska**

- a. The Village of Petersburg, Nebraska will make a financial contribution to the Corporation for the fiscal years running from October 1, 2024 to September 30, 2025, and from October 1, 2025 to September 30, 2026, as follows:

To be paid on or before October 1, 2024: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2025: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before October 1, 2025: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2026: 1.5% of BCDA, Inc. 2026 annual budget

- b. Upon payment of such amount, Petersburg, Nebraska shall be a member in good standing of the Corporation with the rights and obligations provided herein and, in the Bylaws, including specifically, the right to name two (2) directors as set forth in the Bylaws.
- c. The Village of Petersburg, Nebraska and BCDA, Inc., agree to enter into this Agreement for the promotion of economic development as set forth above based on the Village's fiscal years, which commences on October 1, 2024 and ends on September 30, 2025, and commences on October 1, 2025 and ends on September 30, 2026.
- d. The Village of Petersburg, Nebraska agrees to commit to BCDA, Inc. the sum of 3% of (\$5,674) of BCDA, Inc.'s annual budget for the 2024 – 2025 fiscal year and the sum of 3% (\$5,674) of BCDA, Inc.'s annual budget for the 2025 – 2026 fiscal year for the promotion of economic development.

- e. The Village of Petersburg, Nebraska with the assistance of BCDA, Inc. shall pursue the implementation of a Tax Increment Financing Program for the Community.

**5. Saint Edward, Nebraska**

- a. The City of Saint Edward, Nebraska will make a financial contribution to the Corporation for the fiscal years running from October 1, 2024 to September 30, 2025, and from October 1, 2025 to September 30, 2026, as follows:

To be paid on or before October 1, 2024: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2025: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before October 1, 2025: 1.5% of BCDA, Inc. 2025 annual budget

To be paid on or before May 1, 2026: 1.5% of BCDA, Inc. 2026 annual budget

- b. Upon payment of such amount, Saint Edward, Nebraska shall be a member in good standing of the Corporation with the rights and obligations provided herein and, in the Bylaws, including specifically, the right to name two (2) directors as set forth in the Bylaws.
- c. The City of Saint Edward, Nebraska and BCDA, Inc., agree to enter into this Agreement for the promotion of economic development as set forth above based on the Village’s fiscal years, which commences on October 1, 2024 and ends on September 30, 2025, and commences on October 1, 2025 and ends on September 30, 2026.

- d. The Village of Petersburg, Nebraska agrees to commit to BCDA, Inc. the sum of 3% of (\$5,674) of BCDA, Inc.'s annual budget for the 2024 – 2025 fiscal year and the sum of 3% (\$5,674) of BCDA, Inc.'s annual budget for the 2025 – 2026 fiscal year for the promotion of economic development.
  - e. The Village of Petersburg, Nebraska with the assistance of BCDA, Inc. shall pursue the implementation of a Tax Increment Financing Program for the Community.
6. For so long as the public entities listed above are members in good standing of the Corporation, each such entity shall be entitled to vote on all matters raised at meetings of members of the Corporation.
7. BCDA, Inc. shall use all funds received pursuant to this Agreement only for purpose of “encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, . . . and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services of the City,” all in accordance with the Neb. Rev. Stat. § 13-315 (Reissue 2007).
8. BCDA, Inc. shall conduct a job performance evaluation of the BCDA, Inc. Executive Director annually.
9. As a way of ensuring the City’s funds will be used in compliance with Neb. Rev. Stat. § 13-315, BCDA, Inc. shall have its certified public accountant reconcile the books of BCDA, Inc. annually. BCDA, Inc.’s books shall be subject to inspection by the City at all times.
10. At the expiration date of this Agreement, the parties hereto shall either enter into a new Agreement for the ensuing fiscal year, or this Agreement shall terminate.

- 11. In order to withdraw from BCDA, Inc. , the public entities listed above shall provide six months advance written notice to the Executive Director of BCDA, Inc.
  
- 12. The term of this Membership Agreement shall begin at the start of each public member fiscal year in 2025 and terminate at the end of their fiscal year in 2026, provided however, that each term, the parties will negotiate in good faith for the renewal of this Agreement (as a combined Agreement or as separate agreements with Albion, Cedar Rapids, Petersburg, Primrose, Saint Edward, and Boone County) for an addition term upon such terms as the parties shall then agree.

IN WITNESS OF THE FOREGOING, the parties have signed this Agreement  
effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**BCDA, INC., a Nebraska Corporation.**

\_\_\_\_\_  
*President*

\_\_\_\_\_  
*Date*

**CITY OF ALBION, NEBRASKA, a Municipal Corporation.**

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*Mayor*

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*Date*

ATTEST

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*City Clerk*

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*Date*



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER APPROVAL OF RESOLUTION 113(24), A RESOLUTION OF NECESSITY FOR SEWER IMPROVEMENTS IN SEWER IMPROVEMENT DISTRICT NUMBERS 2024-1, 2024-2, 2024-3, AND 2024-4 OF THE CITY OF ALBION, NEBRASKA**

**PRESENTER(S):**

BRAD SLAUGHTER – PUBLIC FINANCE, NORTHLAND SECURITIES

**BACKGROUND INFORMATION:**

The resolution is part of the process for issuing Sewer Bond Anticipation Notes to fund a portion of the approved sewer projects. The resolution was introduced at the July City Council meeting. A required hearing was held earlier at this same meeting.

The preliminary budget accounts for paying for the upcoming water and sewer projects with a combination of cash reserves, sales tax funds, ARPA (covid relief) funds, and bonds.

The good news is that the low apparent bidder was about 40% below cost estimates, which significantly reduced the amount of debt we are seeking.

**DISCUSSION:**

**MOTION: To re-introduce and adopt Resolution 113(24), a Resolution of Necessity FOR SEWER IMPROVEMENTS IN SEWER IMPROVEMENT DISTRICT NUMBERS 2024-1, 2024-2, 2024-3, AND 2024-4 OF THE CITY OF ALBION, NEBRASKA**

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

**RESOLUTION NO. 113 (24)****RESOLUTION OF NECESSITY**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

Section 1. The Mayor and Council hereby find and determine that, under the provisions of Section 17-913, R.R.S. Nebraska, 2012, upon determination by the Council deeming it advisable or necessary to build, reconstruct, purchase, or otherwise acquire a sewer system in whole or in part inside or outside such City, the City shall declare the advisability in a proposed resolution.

Section 2. The Mayor and Council further find and determine that it is necessary and advisable to construct certain improvements to the City's sanitary sewer system and storm sewer system consisting of the following: Sewer Improvement District No. 2024-1, Sewer Improvement District No. 2024-2, Sewer Improvement District No. 2024-3, and Sewer Improvement District No. 2024-4.

Section 3. That for the purpose of construction of the proposed improvements, there is hereby created in the City a sewer district to be known and designated as Sewer Improvement District No. 2024-1, which district shall include all property abutting the following street located in or adjacent to the City of Albion: Fairgrounds Road from Highway 91 to a point 1,300 feet south of the intersection of Fairgrounds Road and Highway 91. The outer boundaries of the district are the outer boundaries of the parcels included in the district.

Section 4. A description of the project is as follows: construction and installation within Sewer Improvement District No. 2024-1 of approximately 1,300 linear feet of 8" sanitary sewer main and all other associated work to install a sanitary sewer line in the District. The beginning and ending points of the sewer line are the respective end points of the street included in the District.

Section 5. Reference is hereby made to the plans and specifications for said project in Sewer Improvement District No. 2024-1 which have been prepared by the engineer for the City, which, together with said Engineer's estimate of total cost for said project have been filed with the City Clerk prior to the proposing of this Resolution. The Engineer's estimate of total cost for the project in the District is \$233,900.

Section 6. That for the purpose of construction of the proposed improvements, there is hereby created in the City a sewer district to be known and designated as Sewer Improvement District No. 2024-2, which district shall include all property abutting the following street located in or adjacent to the City of Albion: 11<sup>th</sup> Street from Old Mill Road to a point 440 feet south of the intersection of 11<sup>th</sup> Street and Old Mill Road. The outer boundaries of the district are the outer boundaries of the parcels included in the district.

Section 7. A description of the project is as follows: construction and installation within Sewer Improvement District No. 2024-2 of approximately 440 linear feet of 8” sanitary sewer main and all other associated work to install a sanitary sewer line in the District. The beginning and ending points of the sewer line are the respective end points of the street included in the District.

Section 8. Reference is hereby made to the plans and specifications for said project in Sewer Improvement District No. 2024-2 which have been prepared by the engineer for the City, which, together with said Engineer’s estimate of total cost for said project have been filed with the City Clerk prior to the proposing of this Resolution. The Engineer’s estimate of total cost for the project in the District is \$109,300.

Section 9. That for the purpose of construction of the proposed improvements, there is hereby created in the City a sewer district to be known and designated as Sewer Improvement District No. 2024-3, which district shall include all property abutting the following street located in or adjacent to the City of Albion: 4<sup>th</sup> Street from Fairview Street to a point 505 feet south of the intersection of 4<sup>th</sup> Street and Fairview Street. The outer boundaries of the district are the outer boundaries of the parcels included in the district.

Section 10. A description of the project is as follows: construction and installation within Sewer Improvement District No. 2024-3 of approximately 505 linear feet of 8” sanitary sewer main and all other associated work to install a sanitary sewer line in the District. The beginning and ending points of the sewer line are the respective end points of the street included in the District.

Section 11. Reference is hereby made to the plans and specifications for said project in Sewer Improvement District No. 2024-3 which have been prepared by the engineer for the City, which, together with said Engineer’s estimate of total cost for said project have been filed with the City Clerk prior to the proposing of this Resolution. The Engineer’s estimate of total cost for the project in the District is \$111,300.

Section 12. That for the purpose of construction of the proposed improvements, there is hereby created in the City a sewer district to be known and designated as Sewer Improvement District No. 2024-4, which district shall include all property abutting the following street located in or adjacent to the City of Albion: Parkview Street from 8<sup>th</sup> Street to a point 460 feet west of the intersection of 8<sup>th</sup> Street and Parkview Street. The outer boundaries of the district are the outer boundaries of the parcels included in the district.

Section 13. A description of the project is as follows: construction and installation within Sewer Improvement District No. 2024-4 of approximately 475 linear feet of 8” sanitary sewer main and all other associated work to install a sanitary sewer line in the District. The beginning and ending points of the sewer line are the respective end points of the street included in the District.

Section 14. Reference is hereby made to the plans and specifications for said project in Sewer Improvement District No. 2024-4 which have been prepared by the engineer for the City, which, together with said Engineer’s estimate of total cost for said project have been filed with the City Clerk prior to the proposing of this Resolution. The Engineer’s estimate of total cost for the sanitary sewer portion of the project in the District is \$66,165.

Section 15. It is hereby found and determined that the improvements described herein constitute public improvements such that the cost of the projects in the Districts described above will be funded at public cost and not by a special levy. To pay the cost of the improvements herein provided for, the Mayor and Council will, after such improvements have been completed and accepted by the City and to the extent such costs are not paid from other sources, cause to be issued General Obligation Sewer Bonds or other bonds of the City.

PASSED AND APPROVED this 13<sup>th</sup> day of August, 2024.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

(S E A L)



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 114(24), APPROVING THE 2024-2025 COST OF LIVING ADJUSTMENT FOR ALL NON-TEMPORARY CITY EMPLOYEES EFFECTIVE OCTOBER 1, 2024.

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

The attached draft resolution includes declarations regarding the City Policy on cost-of-living increases and indicating the current CPI factor; however, as in the past leaves the COLA field blank for council determination.

The annual Cost-of-Living Adjustment is a discretionary decision determined by the City Council. The Council may determine a cost-of-living adjustment amount (if any) however they determine is appropriate. In the past the Council has approved percentage increases that have been applied to individual wages for each eligible employee. The Council may also consider approving a fixed amount for all employees as well. Provided for the council is information regarding how an equalized COLA structure (applying same wage increase amount for all employees) might be applied while increasing total wages by fixed percentage.

Administration continues to recommend making any approved cost-of-living increases effective Oct 1<sup>st</sup>.

**DISCUSSION:**

**MOTION:** To introduce and approve Resolution 114(24), APPROVING THE 2024-2025 COST OF LIVING ADJUSTMENT FOR ALL NON-TEMPORARY CITY EMPLOYEES EFFECTIVE OCTOBER 1, 2024.

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

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**RESOLUTION NO. 114 (24)**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALBION, NEBRASKA, APPROVING THE 2024-2025 COST OF LIVING ADJUSTMENT FOR ALL NON-TEMPORARY CITY EMPLOYEES EFFECTIVE OCTOBER 1, 2024.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ALBION, NEBRASKA:

**WHEREAS**, the City of Albion Personnel Manual - 2015 Revision – as adopted by Resolution 108(15) states that at its discretion, the City Council may award cost-of-living increases to employees as part of the annual budget adopted in September of each year; and,

**WHEREAS**, the Consumer Price Index is a method previously recognized by the Albion City Council for considering whether a Cost of Living Adjustment is necessary; and,

**WHEREAS**, the Consumer Price Index for all consumers for June 2023 and as published in July 2022, is 3.0%.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Albion that all non-temporary employees receive a Cost of Living Adjustment in the amount of \_\_\_\_\_ effective October 1, 2024; and,

**BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Albion that such increases be reflected in the 2024-25 annual budget as to be adopted in September of 2024.

**Introduced by:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF ALBION, NEBRASKA**

[SEAL]

By: \_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_  
Clerk

**Illustration of an equalized Cost of Living Adjustment**

<b>Total # of COLA Eligible Employees (Full Time Equivalent)</b>	<b>13.0</b>
<b>Annual Wage Basis (All Eligible Employees)</b>	<b>\$ 790,000.00</b>

<b>% Increase</b>	<b>Total Wage Basis Increase</b>	<b>Per Hour</b>	<b>Per Year (FTE)</b>	<b>Amount Per Bi-Weekly Payperiod (FTE)</b>
<b>1.0%</b>	\$ 7,900.00	\$ 0.29	\$ 607.69	\$ 23.37
<b>1.5%</b>	\$ 11,850.00	\$ 0.44	\$ 911.54	\$ 35.06
<b>2.0%</b>	\$ 15,800.00	\$ 0.58	\$ 1,215.38	\$ 46.75
<b>2.5%</b>	\$ 19,750.00	\$ 0.73	\$ 1,519.23	\$ 58.43
<b>3.0%</b>	\$ 23,700.00	\$ 0.88	\$ 1,823.08	\$ 70.12
<b>3.5%</b>	\$ 27,650.00	\$ 1.02	\$ 2,126.92	\$ 81.80
<b>4.0%</b>	\$ 31,600.00	\$ 1.17	\$ 2,430.77	\$ 93.49
<b>4.5%</b>	\$ 35,550.00	\$ 1.31	\$ 2,734.62	\$ 105.18
<b>5.0%</b>	\$ 39,500.00	\$ 1.46	\$ 3,038.46	\$ 116.86
<b>5.5%</b>	\$ 43,450.00	\$ 1.61	\$ 3,342.31	\$ 128.55
<b>6.0%</b>	\$ 47,400.00	\$ 1.75	\$ 3,646.15	\$ 140.24
<b>6.5%</b>	\$ 51,350.00	\$ 1.90	\$ 3,950.00	\$ 151.92



# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER RESOLUTION SERIES 115(24) DECLARING NUISANCES**

**PRESENTER(S):**

Warren Myers – Nuisance Officer

**BACKGROUND INFORMATION:**

Warren has conducted additional community survey of nuisances and has 3 inspection reports to present to the Council for consideration of declaration.

Inspection reports will be available for council review at the City Council meeting.

Mr. Myers plans to continue to work toward voluntary compliance on other cases; however, should voluntary compliance not occur will bring those to the council for consideration of formal action.

Draft of Resolutions enclosed.

**DISCUSSION:**

**MOTION:** To introduce and approve Resolution Series 115(24) declaring nuisances.

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_

**MOTION:**

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**RESOLUTION NO. 115(24)-1**

**OF DECLARED NUISANCE**

The Mayor and City Council of the City of Albion, Nebraska assembled at a regular meeting of the Albion City Council at the City Hall Building, 420 W Market Street, in Albion, Nebraska on this 13th day of AUGUST, 2024 hereby resolve as follows:

WHEREAS, the City of Albion desires to declare Nuisances pursuant to Chapter 2, Article 6 of the Albion Municipal Code Book, as adopted by Ordinance 217(12);

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City Nuisance Officer has submitted an inspection report and other evidence as presented pertaining to the following property located within the nuisance jurisdiction of the City of Albion, Nebraska, to the City Council at its regular meeting on AUGUST 13, 2024, Albion, NE;

**Nuisance Case #NP-24-0034**

**Property Address: 948 S. 5th, Albion, Nebraska**

**Legal Description of Property: ALBION LOT 3 BLOCK 32 MANSFIELD ADDITION 68.75' X 132' 9075SF,**

**Albion, Boone County, Nebraska;** and,

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA that the City Council found at said meeting that the following property is declared to have nuisances upon it contrary to the City Ordinances of the City of Albion and that that said nuisance declaration is ratified by this resolution:

**Nuisance Case # NP-24-0034**

**Property Address: 948 S. 5th, Albion, Nebraska**

**Legal Description of Property: ALBION LOT 3 BLOCK 32 MANSFIELD ADDITION 68.75' X 132' 9075SF,**

**Albion, Boone County, Nebraska;** and,

BE IT FINALLY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City shall proceed as determined under the administrative and penal court procedures as outlined in Section 2-603 of Chapter 2, Article 6 of the Albion Municipal Code.

INTRODUCED AND PASSED THIS 13TH DAY OF AUGUST, 2024

{SEAL}

CITY OF ALBION, NEBRASKA

\_\_\_\_\_  
James C. Jarecki, Mayor

Attest:

\_\_\_\_\_  
Andrew Devine, City Clerk

**RESOLUTION NO. 115(24)-2**

**OF DECLARED NUISANCE**

The Mayor and City Council of the City of Albion, Nebraska assembled at a regular meeting of the Albion City Council at the City Hall Building, 420 W Market Street, in Albion, Nebraska on this 13th day of AUGUST, 2024 hereby resolve as follows:

WHEREAS, the City of Albion desires to declare Nuisances pursuant to Chapter 2, Article 6 of the Albion Municipal Code Book, as adopted by Ordinance 217(12);

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City Nuisance Officer has submitted an inspection report and other evidence as presented pertaining to the following property located within the nuisance jurisdiction of the City of Albion, Nebraska, to the City Council at its regular meeting on AUGUST 13, 2024, Albion, NE;

**Nuisance Case #NP-24-0035**

**Property Address: 804 S 5th St, Albion, Nebraska**

**Legal Description of Property: ALBION LOT 4 BLOCK 31 MANSFIELD ADDITION 68.75' X 132' 9,075SF,**

**Albion, Boone County, Nebraska;** and,

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA that the City Council found at said meeting that the following property is declared to have nuisances upon it contrary to the City Ordinances of the City of Albion and that that said nuisance declaration is ratified by this resolution:

**Nuisance Case # NP-24-0035**

**Property Address: 804 S 5th St, Albion, Nebraska**

**Legal Description of Property: ALBION LOT 4 BLOCK 31 MANSFIELD ADDITION 68.75' X 132' 9,075SF,**

**Albion, Boone County, Nebraska;** and,

BE IT FINALLY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City shall proceed as determined under the administrative and penal court procedures as outlined in Section 2-603 of Chapter 2, Article 6 of the Albion Municipal Code.

INTRODUCED AND PASSED THIS 13TH DAY OF AUGUST, 2024

{SEAL}

CITY OF ALBION, NEBRASKA

\_\_\_\_\_  
James C. Jarecki, Mayor

Attest:

\_\_\_\_\_  
Andrew Devine, City Clerk

**RESOLUTION NO. 115(24)-3**

**OF DECLARED NUISANCE**

The Mayor and City Council of the City of Albion, Nebraska assembled at a regular meeting of the Albion City Council at the City Hall Building, 420 W Market Street, in Albion, Nebraska on this 13th day of AUGUST, 2024 hereby resolve as follows:

WHEREAS, the City of Albion desires to declare Nuisances pursuant to Chapter 2, Article 6 of the Albion Municipal Code Book, as adopted by Ordinance 217(12);

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City Nuisance Officer has submitted an inspection report and other evidence as presented pertaining to the following property located within the nuisance jurisdiction of the City of Albion, Nebraska, to the City Council at its regular meeting on AUGUST 13, 2024, Albion, NE;

**Nuisance Case #NP-24-0036**

**Property Address: 533 W. Park St, Albion, Nebraska**

**Legal Description of Property: ALBION E 83 1/4' OF LOTS 5 & 6 BLOCK 31 MANSFIELD ADDITION 83.25' X 137.5' 11,447SF, Albion, Boone County, Nebraska;** and,

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA that the City Council found at said meeting that the following property is declared to have nuisances upon it contrary to the City Ordinances of the City of Albion and that that said nuisance declaration is ratified by this resolution:

**Nuisance Case # NP-24-0036**

**Property Address: 533 W. Park St, Albion, Nebraska**

**Legal Description of Property: ALBION E 83 1/4' OF LOTS 5 & 6 BLOCK 31 MANSFIELD ADDITION 83.25' X 137.5' 11,447SF, Albion, Boone County, Nebraska;** and,

BE IT FINALLY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City shall proceed as determined under the administrative and penal court procedures as outlined in Section 2-603 of Chapter 2, Article 6 of the Albion Municipal Code.

INTRODUCED AND PASSED THIS 13TH DAY OF AUGUST, 2024

CITY OF ALBION, NEBRASKA

{SEAL}

\_\_\_\_\_  
James C. Jarecki, Mayor

Attest:

\_\_\_\_\_  
Andrew Devine, City Clerk

**RESOLUTION NO. 115(24)-4**

**OF DECLARED NUISANCE**

The Mayor and City Council of the City of Albion, Nebraska assembled at a regular meeting of the Albion City Council at the City Hall Building, 420 W Market Street, in Albion, Nebraska on this 13th day of AUGUST, 2024 hereby resolve as follows:

WHEREAS, the City of Albion desires to declare Nuisances pursuant to Chapter 2, Article 6 of the Albion Municipal Code Book, as adopted by Ordinance 217(12);

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City Nuisance Officer has submitted an inspection report and other evidence as presented pertaining to the following property located within the nuisance jurisdiction of the City of Albion, Nebraska, to the City Council at its regular meeting on AUGUST 13, 2024, Albion, NE;

**Nuisance Case #NP-24-0037**

**Property Address: 721 W. Walnut St., Albion, Nebraska**

**Legal Description of Property: ALBION LOT 6 BLOCK 2 BECKER NEEDHAM & WILLIAMS ADD 50' X 132',**

**Albion, Boone County, Nebraska;** and,

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA that the City Council found at said meeting that the following property is declared to have nuisances upon it contrary to the City Ordinances of the City of Albion and that that said nuisance declaration is ratified by this resolution:

**Nuisance Case # NP-24-0037**

**Property Address: 721 W. Walnut St., Albion, Nebraska**

**Legal Description of Property: ALBION LOT 6 BLOCK 2 BECKER NEEDHAM & WILLIAMS ADD 50' X 132',**

**Albion, Boone County, Nebraska;** and,

BE IT FINALLY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA, that the City shall proceed as determined under the administrative and penal court procedures as outlined in Section 2-603 of Chapter 2, Article 6 of the Albion Municipal Code.

INTRODUCED AND PASSED THIS 13TH DAY OF AUGUST, 2024

{SEAL}

CITY OF ALBION, NEBRASKA

\_\_\_\_\_  
James C. Jarecki, Mayor

Attest:

\_\_\_\_\_  
Andrew Devine, City Clerk

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# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER RESOLUTION 116(24) REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC AND PARKING**

**PRESENTER(S):**

Warren Myers

**BACKGROUND INFORMATION:**

Warren has requested that truck parking also be prohibited on the north side of Church Street east of 2<sup>nd</sup> Street, on both sides of 5<sup>th</sup> Street south of Market Street, and on the south side of Market Street between Hwy 14 and the alley.

See attached request from Mr. Myers.

As with the previous request, the primary reasons for this request are public safety, snow removal, street sweeping/cleaning, and the need to facilitate various activities and community events that take place downtown.

Draft of Resolution enclosed.

**DISCUSSION:**

**MOTION:** To introduce and approve Resolution 116(24) regarding placement of traffic control signs in order to regulate traffic and parking.

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_

**From:** [Warren Myers](#)  
**To:** [Andrew Devine](#)  
**Subject:** No Truck Parking  
**Date:** Friday, August 9, 2024 9:27:42 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Andy, In response to the concerns raised by downtown businesses, I am reaching out to formally request a restriction on truck parking just north of Albion Locker at the intersection of 2nd and Church. The existing limited parking in this area is causing significant challenges for businesses, and I believe this restriction would help alleviate the issue.

Furthermore, I would also like to request a similar restriction at the intersection of 5th and Market, north of Market, due to concerns regarding visibility and the narrow road please see picture.



**Warren Myers**

**A RESOLUTION OF THE CITY OF ALBION, NEBRASKA REGARDING PLACEMENT OF TRAFFIC CONTROL SIGNS IN ORDER TO REGULATE TRAFFIC AND PARKING**

**WHEREAS**, the City Council is authorized by Section 3-115 of the City of Albion Municipal Code to provide for, by resolution, the placing of stop signs, restricted parking, or other signs, signals, standards or mechanical devices in any street or alley for the purpose of regulating or prohibiting traffic and parking thereon; and,

**WHEREAS**, the City Council of the City of Albion, Nebraska has determined that it is in the public interest to prohibit truck parking along the north side of Church Street from Second Street east to the Railroad Tracks; and,

**WHEREAS**, the City Council of the City of Albion, Nebraska has determined that it is in the public interest to prohibit truck parking along the east and west sides of Fifth Street from Market Street north to the Railroad Tracks; and,

**WHEREAS**, the City Council of the City of Albion, Nebraska has determined that it is in the public interest to prohibit truck parking along the south side of Market Street from Highway 14 east to the alley.

**THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA**, that truck parking shall be prohibited along the north side of Church Street from Second Street east to the Railroad Tracks and signs shall be placed indicating the public of the same; and,

**BE IT FURTHER RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA**, that truck parking shall be prohibited along the east and west sides of Fifth Street from Market Street north to the Railroad Tracks and signs shall be placed indicating the public of the same; and,

**BE IT FURTHER RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA**, that overnight parking shall be prohibited along the south side of Market Street from Highway 14 east to the alley and signs shall be placed indicating the public of the same.

**Introduced by:** \_\_\_\_\_;

**Seconded by:** \_\_\_\_\_;

Passed and approved this 13<sup>th</sup> day of August, 2024.

CITY OF ALBION, NEBRASKA

BY: \_\_\_\_\_  
Mayor, James Jarecki

ATTEST:

\_\_\_\_\_  
City Clerk

Eli Porter Memorial Project

Vendor is expecting a September/October delivery of the equipment from the manufacturer. The installer is expected to begin work this Fall. The poured rubber surfacing is placed last and is completely dependent upon the temperature/weather so it may not be complete until this coming Spring.

Water & Sewer Improvement Project

- Notice of Award has been supplied to the Contractor via JEO
- Kick-off Meeting is pending.
- Will have more schedule information once initial meeting is held.
- Bonds for the Water portion of the project have been issue.
- Bond Anticipation Notes will be processed in the near future, following the approval of the Resolution of Necessity.

Water

Warren and Amber working on the required lead service line inventory report and map.

Streets

Alley paving improvements in the areas between 3<sup>rd</sup> - 4<sup>th</sup> and Church - State Streets; and, 2<sup>nd</sup> – 3<sup>rd</sup> and Church – State Streets are scheduled to be completed this fall.

Infrasource – a contractor of Black Hills Distribution Services – has been working on remedies from settling after meter relocation projects in town last year.

Pool

The pool's last day is August 11<sup>th</sup>. Warren has reached out to Leak Investigator's in Omaha to come assess the leak and quote repairs. \*\*We will not be able to re-open the facility until the repairs are complete.

General Administration / Other:

**I will be working with Shelby and AEDC on the required steps to finalize the Southpark Subdivision plat soon.**

**Shelby and I will be submitted a grant application to the State of Nebraska for rural recovery funds that may aid in improvement of the Clark Street Park and potentially the next phase of the Trail linking the Clark Street park and Sports Complex with Fuller Park.**

**Tire-Amnesty Collection Grant – if funded – will be held in 2025 – likely in the Fall.**

I'm currently working on property/deed conflict including the property where the newest public works building is located and where Kav's Tire newest addition is located. I've had the property surveyed and it appears that there is a conflict with the intended quit claim deed that the railroad provided to the city and the recorded legal description on the quit claim deed itself. **I've made appropriate contact with the Railroad's property department. In order to get a quit claim deed, the minimum purchase price would be \$50,000 AND they don't know when they would get review this as it's a small parcel and not a high priority for them. \*Update – it will be at least a year before the Railroad will be able to prepare a sales agreement.**

Warren Myers has been reviewing nuisance ordinance of other communities and has asked me and City Attorney Wright to review our ordinance in order to simplify and clarify some provisions. This may be presented to council for consideration in the near future following our review. **No movement on this as yet – will address in the future.**

Planning Commission Vacancy

There is still one (1) vacancy.

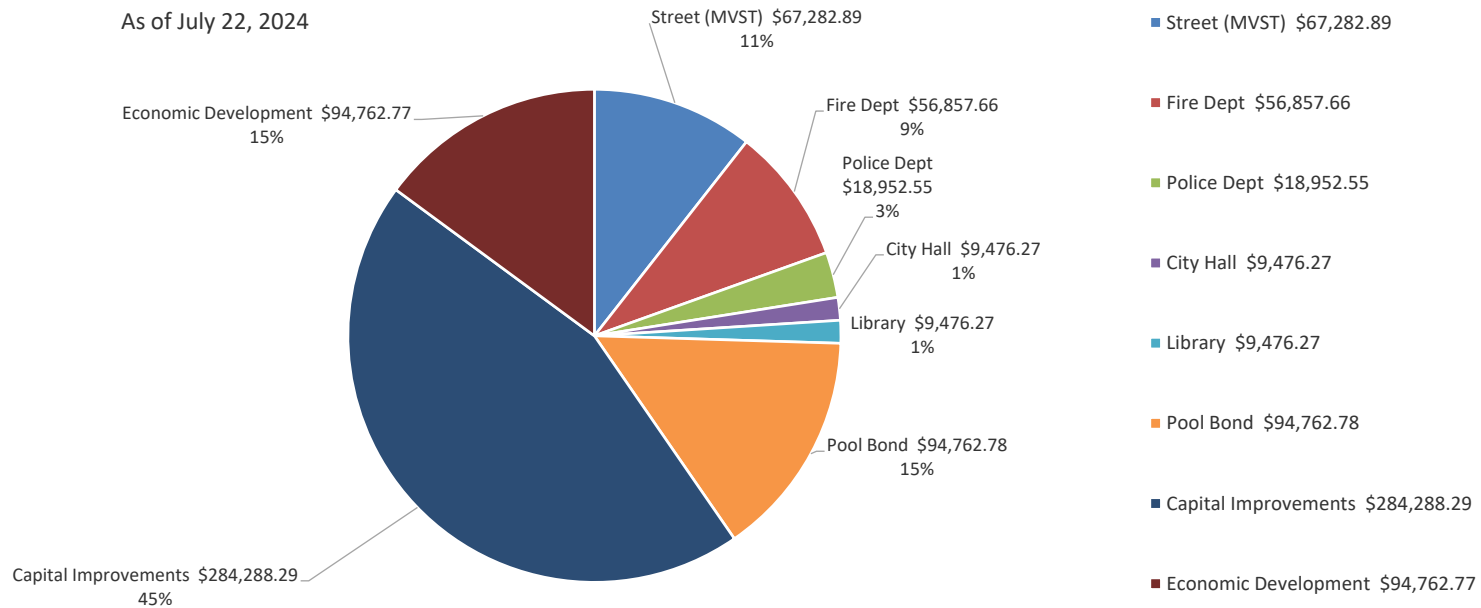
**\*Please direct any interested parties to City Hall or to the Mayor.**

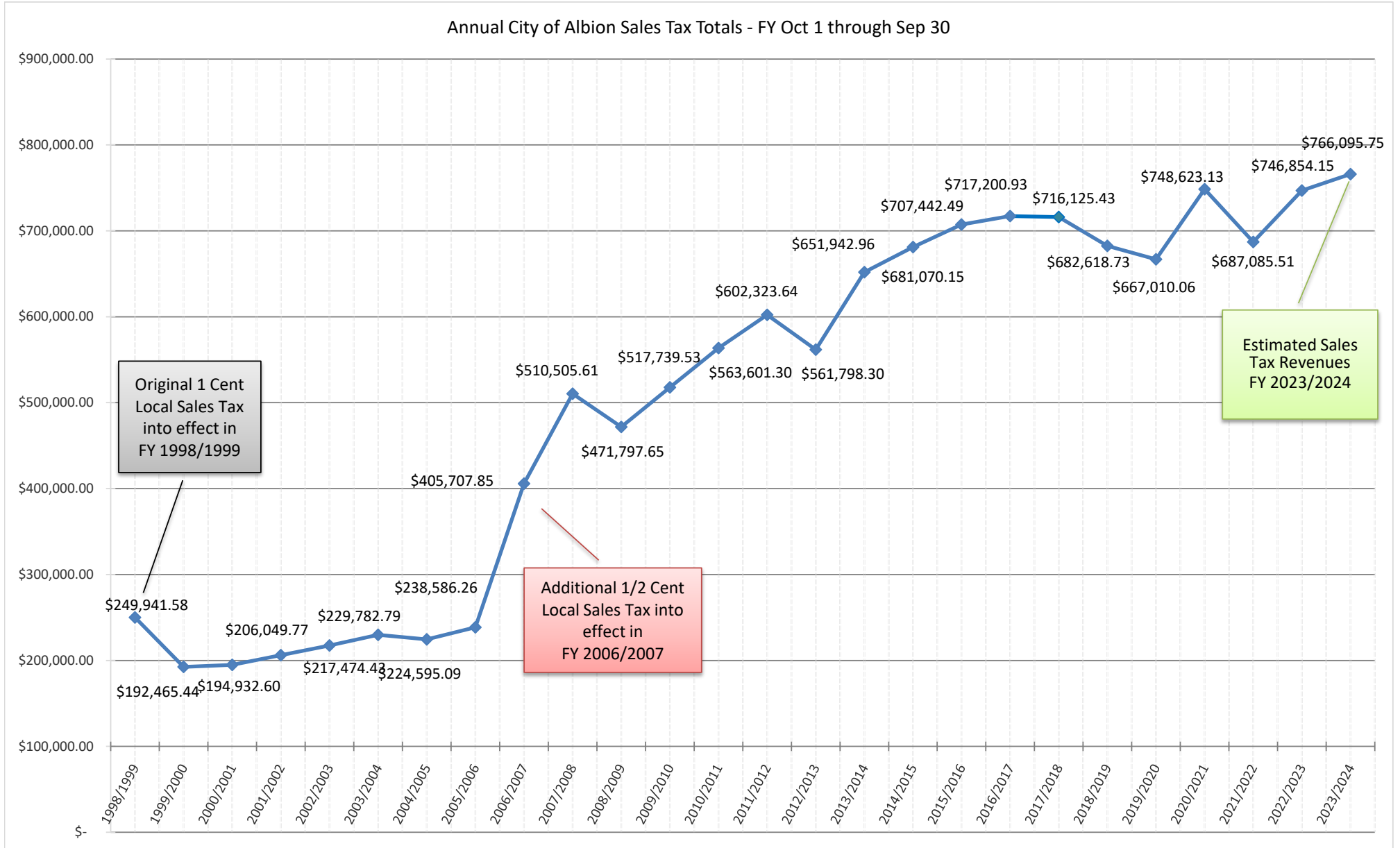
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Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.  
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2018 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
<b>2023/2024</b>				<b>ALL MVST</b>	<b>\$0.0015</b>	<b>\$0.0005</b>	<b>\$0.00025</b>	<b>\$0.00025</b>	<b>\$0.0025</b>	<b>\$0.0075</b>	<b>\$0.0025</b>	<b>\$0.015</b>	
<b>AUG</b>	\$ 67,269.10	\$ 8,727.42	\$ -	\$ 8,727.42	\$ 5,854.17	\$ 1,951.39	\$ 975.69	\$ 975.69	\$ 9,756.95	\$ 29,270.84	\$ 9,756.95	\$ 67,269.10	<b>OCT</b>
<b>SEPT</b>	\$ 63,931.62	\$ 2,628.31	\$ -	\$ 2,628.31	\$ 6,130.33	\$ 2,043.44	\$ 1,021.72	\$ 1,021.72	\$ 10,217.22	\$ 30,651.66	\$ 10,217.22	\$ 63,931.62	<b>NOV</b>
<b>OCT</b>	\$ 65,171.73	\$ 7,746.88	\$ -	\$ 7,746.88	\$ 5,742.49	\$ 1,914.16	\$ 957.08	\$ 957.08	\$ 9,570.81	\$ 28,712.42	\$ 9,570.81	\$ 65,171.73	<b>DEC</b>
<b>NOV</b>	\$ 67,355.30	\$ 5,652.47	\$ -	\$ 5,652.47	\$ 6,170.28	\$ 2,056.76	\$ 1,028.38	\$ 1,028.38	\$ 10,283.81	\$ 30,851.42	\$ 10,283.81	\$ 67,355.31	<b>JAN</b>
<b>DEC</b>	\$ 70,337.54	\$ 5,870.52	\$ -	\$ 5,870.52	\$ 6,446.70	\$ 2,148.90	\$ 1,074.45	\$ 1,074.45	\$ 10,744.50	\$ 32,233.51	\$ 10,744.51	\$ 70,337.54	<b>FEB</b>
<b>JAN</b>	\$ 57,387.59	\$ 5,322.74	\$ -	\$ 5,322.74	\$ 5,206.49	\$ 1,735.50	\$ 867.75	\$ 867.75	\$ 8,677.48	\$ 26,032.41	\$ 8,677.47	\$ 57,387.59	<b>MAR</b>
<b>FEB</b>	\$ 47,575.64	\$ -	\$ -	\$ -	\$ 4,757.56	\$ 1,585.85	\$ 792.93	\$ 792.93	\$ 7,929.27	\$ 23,787.82	\$ 7,929.28	\$ 47,575.64	<b>APR</b>
<b>MAR</b>	\$ 67,941.95	\$ 13,618.91	\$ -	\$ 13,618.91	\$ 5,432.30	\$ 1,810.77	\$ 905.38	\$ 905.38	\$ 9,053.84	\$ 27,161.53	\$ 9,053.84	\$ 67,941.95	<b>MAY</b>
<b>APR</b>	\$ 58,927.10	\$ 7,822.30	\$ -	\$ 7,822.30	\$ 5,110.48	\$ 1,703.49	\$ 851.75	\$ 851.75	\$ 8,517.47	\$ 25,552.40	\$ 8,517.46	\$ 58,927.10	<b>JUNE</b>
<b>MAY</b>	\$ 69,961.90	\$ 9,893.34	\$ -	\$ 9,893.34	\$ 6,006.86	\$ 2,002.29	\$ 1,001.14	\$ 1,001.14	\$ 10,011.43	\$ 30,034.28	\$ 10,011.42	\$ 69,961.90	<b>JULY</b>
<b>JUNE</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>AUG</b>
<b>JULY</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>SEPT</b>
				<b>Street (MVST)</b>	<b>Fire Dept</b>	<b>Police Dept</b>	<b>City Hall</b>	<b>Library</b>	<b>Pool Bond</b>	<b>Capital Improvements</b>	<b>Economic Development</b>	<b>Total</b>	
<b>YTD Total</b>	\$ 635,859.47	\$ 67,282.89	\$ -	\$ 67,282.89	\$ 56,857.66	\$ 18,952.55	\$ 9,476.27	\$ 9,476.27	\$ 94,762.78	\$ 284,288.29	\$ 94,762.77	\$ 635,859.48	

2023-24 Sales Tax Allocation Breakdown  
As of July 22, 2024





**CITY SALES TAX**

<b>Month / Fiscal Year</b>	<b>1998/1999</b>	<b>1999/2000</b>	<b>2000/2001</b>	<b>2001/2002</b>	<b>2002/2003</b>
<b>JULY</b>	\$ 13,108.97				
<b>AUG</b>	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31
<b>SEPT</b>	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94
<b>OCT</b>	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56
<b>NOV</b>	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99
<b>DEC</b>	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14
<b>JAN</b>	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71
<b>FEB</b>	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48
<b>MAR</b>	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36
<b>APR</b>	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45
<b>MAY</b>	\$ 15,082.24	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49
<b>JUNE</b>	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62
<b>JULY</b>	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38
<b>Annual Totals</b>	<b>\$ 249,941.58</b>	<b>\$ 192,465.44</b>	<b>\$ 194,932.60</b>	<b>\$ 206,049.77</b>	<b>\$ 217,474.43</b>
<p>% column indicates the percentage of growth/decline over same period in the previous year</p>					

**CITY SALES TAX**

Month / Fiscal Year	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
<b>JULY</b>								
<b>AUG</b>	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34
<b>SEPT</b>	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91
<b>OCT</b>	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35
<b>NOV</b>	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81
<b>DEC</b>	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37
<b>JAN</b>	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44
<b>FEB</b>	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76
<b>MAR</b>	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56
<b>APR</b>	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75
<b>MAY</b>	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62
<b>JUNE</b>	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63
<b>JULY</b>	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76
<b>Annual Totals</b>	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85	\$510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30

% column indicates the percentage of growth/decline over same period in the previous year

**CITY SALES TAX**

Month / Fiscal Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
<b>JULY</b>							
<b>AUG</b>	\$ 48,917.92	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39
<b>SEPT</b>	\$ 43,182.62	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22
<b>OCT</b>	\$ 44,407.78	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82
<b>NOV</b>	\$ 60,904.38	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99
<b>DEC</b>	\$ 61,724.40	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58
<b>JAN</b>	\$ 51,590.07	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18
<b>FEB</b>	\$ 48,039.95	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67	\$ <b>56,369.21</b>	\$ 50,601.83
<b>MAR</b>	\$ 55,334.08	\$ 50,172.58	\$ 50,345.04	\$ 63,504.01	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94
<b>APR</b>	\$ 46,992.21	\$ 46,604.30	\$ <b>57,135.28</b>	\$ 54,526.18	\$ 56,556.84	\$ <b>69,303.54</b>	\$ 58,107.12
<b>MAY</b>	\$ 50,154.46	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87
<b>JUNE</b>	\$ 51,354.31	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67
<b>JULY</b>	\$ 39,721.46	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82
<b>Annual Totals</b>	\$ 602,323.64	\$ 561,798.30	\$ 651,942.96	\$ 681,070.15	\$ 707,442.49	\$ 717,200.93	\$ 716,125.43

% column indicates the percentage of growth/decline over same period in the previous year

**CITY SALES TAX**

Month / Fiscal Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	%
<b>JULY</b>							
<b>AUG</b>	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	<b>\$ 68,870.76</b>	\$ 67,269.10	-2.5%
<b>SEPT</b>	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	<b>\$ 70,310.80</b>	\$ 68,023.77	\$ 63,931.62	-5.8%
<b>OCT</b>	\$ 55,217.47	\$ 57,187.61	<b>\$ 65,327.80</b>	\$ 53,435.62	\$ 58,669.07	\$ 65,171.73	12%
<b>NOV</b>	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	\$ 62,512.20	<b>\$ 67,355.30</b>	10%
<b>DEC</b>	\$ 57,809.78	<b>\$ 73,290.60</b>	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39	\$ 70,337.54	9%
<b>JAN</b>	\$ 53,255.88	\$ 47,695.44	<b>\$ 71,577.64</b>	\$ 46,098.54	\$ 63,080.82	\$ 57,387.59	-12%
<b>FEB</b>	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97	\$ 52,279.12	\$ 47,575.64	-10%
<b>MAR</b>	\$ 54,812.16	\$ 52,103.29	<b>\$ 75,201.52</b>	\$ 49,633.73	\$ 60,331.14	\$ 67,941.95	15%
<b>APR</b>	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16	\$ 54,930.88	\$ 58,927.10	7%
<b>MAY</b>	<b>\$ 70,876.04</b>	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16	\$ 64,210.18	\$ 69,961.90	10%
<b>JUNE</b>	\$ 56,297.29	\$ 66,266.55	<b>\$ 73,269.83</b>	\$ 57,061.36	\$ 65,252.11		
<b>JULY</b>	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	<b>\$ 66,208.00</b>	\$ 64,386.71		
<b>Annual Totals</b>	\$ 682,618.73	\$ 667,010.06	\$ 748,623.13	\$ 687,085.51	\$ 746,854.15	\$ 635,859.47	
						<b>2023/2024 YTD</b>	<b>3.0%</b>

% column indicates the percentage of growth/decline over same period in the previous year

City of Albion  
**Profit & Loss Budget Performance**  
October 2023 through September 2024

Item 10.

	<b>Oct 23</b>	<b>Nov 23</b>	<b>Dec 23</b>	<b>Jan 24</b>	<b>Feb 24</b>	<b>Mar 24</b>	<b>Apr 24</b>	<b>May 24</b>	<b>Jun 24</b>	<b>Jul 24</b>
<b>Enterprise Funds</b>										
Sewer	61,117.63	-4,823.72	-149,559.78	-19,367.52	45,590.74	-24,576.27	55,280.09	-19,537.77	-9,437.46	-19,460.78
Solid Waste	24,707.02	-13,608.17	25,666.23	-14,501.94	27,252.35	-29,121.35	20,769.88	-14,213.84	22,303.94	-19,530.10
Water	37,989.98	-15,020.45	-878.17	-30,068.78	11,983.77	-23,546.54	21,750.04	-23,275.65	-21,530.42	-21,238.51
<b>Total Enterprise Funds</b>	<b>123,814.63</b>	<b>-33,452.34</b>	<b>-124,771.72</b>	<b>-63,938.24</b>	<b>84,826.86</b>	<b>-77,244.16</b>	<b>97,800.01</b>	<b>-57,027.26</b>	<b>-8,663.94</b>	<b>-60,229.39</b>
<b>Governmental Funds</b>										
Municipal Lottery	-2,250.13	684.18	929.32	-1,613.50	641.17	1,700.36	-2,531.53	1,175.32	1,024.36	-2,199.88
Economic Development	-14,023.56	-8,398.62	-7,504.87	-13,897.51	-8,227.26	-8,892.92	367.43	-368.98	64,809.48	26,379.72
General	-17,448.32	22,884.35	-15,658.92	-24,144.82	11,823.49	50,624.59	-17,147.81	42,020.69	-19,460.66	-21,063.77
Park	5,801.91	8,797.47	56,828.37	43,983.81	44,712.66	35,854.15	-530.94	69,163.94	5,261.78	36,337.64
Pool	3,086.81	-2,985.11	-5,213.73	-8,081.89	1,386.67	695.92	4,533.21	11,139.02	-16,103.07	-33,754.39
Police	-12,354.23	-23,373.56	-24,369.20	-6,988.38	128.57	-10,941.37	-18,680.14	119,291.93	-2,592.81	-58,875.29
Fire	1,708.10	-2,995.85	2,506.68	508.24	10,539.62	-5,262.30	-4,404.85	-1,199.19	-5,731.63	-9,823.93
Library	-8,433.55	-12,498.30	-2,502.23	-2,590.35	-1,155.32	-5,723.59	478.16	41,982.84	-3,376.53	-9,535.90
Debt Service	-284,261.48	10,405.36	9,674.44	12,163.45	12,083.27	11,373.66	28,890.55	18,858.29	38,097.57	10,248.46
Street	17,620.94	6,558.68	24,498.26	23,916.92	-26,874.04	-20,763.13	-68,351.78	51,736.08	1,809.40	-191,896.42
Sales Tax	10,637.66	11,074.95	10,467.67	-31,786.22	11,635.43	-45,288.65	8,757.29	9,916.93	9,368.70	10,900.08
<b>Total Governmental Funds</b>	<b>-299,915.85</b>	<b>10,153.55</b>	<b>49,655.79</b>	<b>-8,530.25</b>	<b>56,694.26</b>	<b>3,376.72</b>	<b>-68,620.41</b>	<b>363,716.87</b>	<b>73,106.59</b>	<b>-243,283.68</b>
<b>TOTAL</b>	<b>-176,101.22</b>	<b>-23,298.79</b>	<b>-75,115.93</b>	<b>-72,468.49</b>	<b>141,521.12</b>	<b>-73,867.44</b>	<b>29,179.60</b>	<b>306,689.61</b>	<b>64,442.65</b>	<b>-303,513.07</b>

City of Albion  
**Profit & Loss Budget Performance**  
October 2023 through September 2024

Item 10.

	<b>Oct '23 - Jul 24</b>	<b>Annual Budget</b>	<b>Difference to Annual Budget</b>	
<b>Enterprise Funds</b>				
Sewer	-84,774.84	-101,455.00	16,680.16	*Debt Payment was paid in December *Capital projects moving to 2024-25
Solid Waste	29,724.02	-8,195.00	37,919.02	
Water	-63,834.73	-253,760.00	189,925.27	*Capital projects moving to 2024-25
<b>Total Enterprise Funds</b>	<b>-118,885.55</b>	<b>-363,410.00</b>	<b>244,524.45</b>	
<b>Governmental Funds</b>				
Municipal Lottery	-2,440.33	-330.00	-2,110.33	
Economic Development	30,242.91	0.00	30,242.91	
General	12,428.82	-24,000.00	36,428.82	
Park	306,210.79	-92,387.00	398,597.79	*Capital projects for Park Department moving to 2024-25
Pool	-45,296.56	0.00	-45,296.56	
Police	-38,754.48	-45,725.00	6,970.52	
Fire	-14,155.11	-30,438.00	16,282.89	
Library	-3,354.77	-3,281.00	-73.77	
Debt Service	-132,466.43	-73,625.00	-58,841.43	*Debt Service and Street to reconcile during year as property tax and sales tax revenues are received.
Street	-181,745.09	-307,785.00	126,039.91	*Major Microsurfacing Project in Summer 2024
Sales Tax	5,683.84	-116,525.00	122,208.84	
<b>Total Governmental Funds</b>	<b>-63,646.41</b>	<b>-694,096.00</b>	<b>630,449.59</b>	
<b>TOTAL</b>	<b>-182,531.96</b>	<b>-1,057,506.00</b>	<b>874,974.04</b>	

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of July 31, 2024

Item 10.

	Current		Previous Month		Previous Year		
	Jul 31, 24	Jun 30, 24	\$ Change	% Change	Jul 31, 23	\$ Change	% Change
<b>ASSETS</b>							
<b>Current Assets</b>							
<b>Checking/Savings</b>							
<b>Cash Transaction Accounts</b>							
10000 · NOW Acct - Boone Co	262,818.70	688,404.93	-425,586.23	-61.82%	360,161.15	-97,342.45	-27.03%
10005 · NOW Acct - Cornerstone	186,408.47	186,364.37	44.10	0.02%	341,435.33	-155,026.86	-45.4%
<b>Cash/CD Reserve Accounts</b>							
10007 · T-Bill General Fund Reserve	421,440.81	380,085.58	41,355.23	10.88%	366,494.04	54,946.77	14.99%
10018 · CD - General - BCB - 4/18/21	119,348.90	119,348.90	0.00	0.0%	116,435.39	2,913.51	2.5%
10025 · CD - General - CSB - 4/18/21	111,836.21	111,350.50	485.71	0.44%	109,417.78	2,418.43	2.21%
10026 · CD - General - CSB - 6/18/20	112,586.55	111,947.41	639.14	0.57%	111,200.95	1,385.60	1.25%
10040 · CD - General - BCB - 7/26/20 f	111,070.68	109,444.43	1,626.25	1.49%	107,824.64	3,246.04	3.01%
10041 · CD - General - BCB - 7/26/20 g	111,070.68	109,444.43	1,626.25	1.49%	107,824.64	3,246.04	3.01%
10042 · CD - General - BCB - 7/26/20 h	111,070.68	109,444.43	1,626.25	1.49%	107,824.64	3,246.04	3.01%
10043 · CD - General - BCB - 7/26/21 a	111,319.42	109,959.66	1,359.76	1.24%	108,601.93	2,717.49	2.5%
10044 · CD - General - BCB - 7/26/21 b	111,319.42	109,959.66	1,359.76	1.24%	108,601.93	2,717.49	2.5%
10045 · CD - General - BCB - 7/26/20 a	111,145.39	109,679.71	1,465.68	1.34%	108,217.67	2,927.72	2.71%
10046 · CD - General - BCB - 7/26/20 b	111,145.39	109,679.71	1,465.68	1.34%	108,217.67	2,927.72	2.71%
10047 · CD - General - BCB - 7/26/20 c	111,145.39	109,679.71	1,465.68	1.34%	108,217.67	2,927.72	2.71%
10048 · CD - General - BCB - 7/26/20 d	111,145.39	109,679.71	1,465.68	1.34%	108,217.67	2,927.72	2.71%
10049 · CD - General - BCB - 7/26/20 e	111,145.39	109,679.71	1,465.68	1.34%	108,217.67	2,927.72	2.71%
10050 · CD - CURRB DSR - BCB - 4/10/24	229,639.43	229,639.43	0.00	0.0%	223,369.36	6,270.07	2.81%
<b>Restricted Use Accounts</b>							
10008 · Pool Project Fund - CSB	123,920.02	123,764.48	155.54	0.13%	122,206.09	1,713.93	1.4%
10030 · T-Bill Mmkt - Econ. Dev.	50,650.33	40,491.52	10,158.81	25.09%	50,372.08	278.25	0.55%
10035 · Premier Cornerstone - Ec Dev	31,036.37	31,036.37	0.00	0.0%	51,836.60	-20,800.23	-40.13%
10036 · Housing Program Fund	191,732.06	113,747.51	77,984.55	68.56%	143,949.61	47,782.45	33.19%
10105 · Fire Department Sales Tax Fund	220,636.07	219,894.80	741.27	0.34%	212,031.55	8,604.52	4.06%
10130 · SuperNOW - Library Mem Fund	1,961.83	1,836.75	125.08	6.81%	2,819.18	-857.35	-30.41%
10132 · Library - TBill Memorial Account	163,971.86	163,420.96	550.90	0.34%	157,577.17	6,394.69	4.06%
<b>Cash on Hand</b>							
10200 · Cash on Hand - General	100.00	100.00	0.00	0.0%	100.00	0.00	0.0%
10210 · Cash on Hand - Pool	150.00	150.00	0.00	0.0%	150.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
<b>Custodial Cash Accounts</b>							
10300 · County Treas Cash - Street	12,060.96	12,060.96	0.00	0.0%	15,152.57	-3,091.61	-20.4%
10400 · County Treas Cash - Debt Svc	1,370.32	1,370.32	0.00	0.0%	1,788.09	-417.77	-23.36%
<b>Total Checking/Savings</b>	<b>3,353,381.72</b>	<b>3,631,800.95</b>	<b>-278,419.23</b>	<b>-7.67%</b>	<b>3,468,398.07</b>	<b>-115,016.35</b>	<b>-3.32%</b>

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of July 31, 2024

Item 10.

	Current		Previous Month		Previous Year		
	Jul 31, 24	Jun 30, 24	\$ Change	% Change	Jul 31, 23	\$ Change	% Change
<b>Accounts Receivable</b>							
1110 · Accounts receivable	13,395.52	14,395.76	-1,000.24	-6.95%	2,784.24	10,611.28	381.12%
<b>Total Accounts Receivable</b>	13,395.52	14,395.76	-1,000.24	-6.95%	2,784.24	10,611.28	381.12%
<b>Other Current Assets</b>							
12000 · Accounts Receivable - Water	63,153.92	63,153.92	0.00	0.0%	69,116.88	-5,962.96	-8.63%
12010 · Accounts Receivable - Sewer	76,958.34	76,958.34	0.00	0.0%	73,184.04	3,774.30	5.16%
12020 · Accounts Receivable - Solid Was	207.06	207.06	0.00	0.0%	-146.83	353.89	241.02%
12040 · A/R Offset - General	-11,106.62	-11,106.62	0.00	0.0%	-2,078.24	-9,028.38	-434.42%
12042 · A/R Offset - Street	-60.00	-60.00	0.00	0.0%	0.00	-60.00	
12100 · Unbilled Revenue - Water	15,898.00	15,898.00	0.00	0.0%	17,347.00	-1,449.00	-8.35%
12110 · Unbilled Revenue - Sewer	19,208.00	19,208.00	0.00	0.0%	18,341.00	867.00	4.73%
12150 · Accrued Interest Recv. - Water	1,407.68	1,407.68	0.00	0.0%	414.28	993.40	239.79%
12160 · Accrued Interest Recv. - Sewer	3,482.25	3,482.25	0.00	0.0%	3,042.33	439.92	14.46%
12170 · Accrued Interest Recv. - Solid	200.85	200.85	0.00	0.0%	69.27	131.58	189.95%
12200 · Inventory - Water	81,437.29	81,437.29	0.00	0.0%	65,763.59	15,673.70	23.83%
12300 · Prepaid Insurance - Water	2,189.19	2,189.19	0.00	0.0%	0.00	2,189.19	100.0%
12310 · PREPAID INSURANCE - SEWER	3,431.26	3,431.26	0.00	0.0%	0.00	3,431.26	100.0%
12320 · PREPAID INSURANCE - SOLID WASTE	652.16	652.16	0.00	0.0%	0.00	652.16	100.0%
1299 · Undeposited Funds	1,027.50	410.00	617.50	150.61%	485.00	542.50	111.86%
<b>Total Other Current Assets</b>	<b>258,086.88</b>	<b>257,469.38</b>	<b>617.50</b>	<b>0.24%</b>	<b>245,538.32</b>	<b>12,548.56</b>	<b>5.11%</b>
<b>Total Current Assets</b>	<b>3,624,864.12</b>	<b>3,903,666.09</b>	<b>-278,801.97</b>	<b>-7.14%</b>	<b>3,716,720.63</b>	<b>-91,856.51</b>	<b>-2.47%</b>
<b>Fixed Assets</b>							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15020 · Distribution System - Water	2,025,726.16	2,025,726.16	0.00	0.0%	2,025,726.16	0.00	0.0%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	430,366.21	430,366.21	0.00	0.0%	421,577.21	8,789.00	2.09%
15050 · Accum Depr - Water	-1,142,131.50	-1,142,131.50	0.00	0.0%	-1,041,120.23	-101,011.27	-9.7%
15100 · Land - Sewer	369,439.25	369,439.25	0.00	0.0%	369,439.25	0.00	0.0%
15120 · Distribution System - Sewer	258,253.10	258,253.10	0.00	0.0%	258,253.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	126,071.40	126,071.40	0.00	0.0%	126,071.40	0.00	0.0%
15150 · Accum Depr - Sewer	-2,073,698.68	-2,073,698.68	0.00	0.0%	-1,905,880.33	-167,818.35	-8.81%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-2,657.16	-2,657.16	0.00	0.0%	-1,867.03	-790.13	-42.32%
15300 · Fixed Assets - General	137,256.66	137,256.66	0.00	0.0%	114,317.94	22,938.72	20.07%
15310 · Fixed Assets - Park	638,023.86	638,023.86	0.00	0.0%	646,442.68	-8,418.82	-1.3%
15320 · Fixed Assets - Police	72,450.28	37,025.28	35,425.00	95.68%	47,464.99	24,985.29	52.64%
15330 · Fixed Assets - Fire	1,099,467.03	1,099,467.03	0.00	0.0%	1,264,562.29	-165,095.26	-13.06%
15340 · Fixed Assets - Library	121,303.74	121,303.74	0.00	0.0%	115,271.86	6,031.88	5.23%
15350 · Fixed Assets - Pool	2,582,842.10	2,582,842.10	0.00	0.0%	2,737,929.11	-155,087.01	-5.66%
15360 · Fixed Assets - Streets	3,442,913.35	3,232,455.37	210,457.98	6.51%	3,240,624.70	202,288.65	6.24%
<b>Total Fixed Assets</b>	<b>12,299,743.67</b>	<b>11,945,646.69</b>	<b>354,096.98</b>	<b>2.96%</b>	<b>12,632,930.97</b>	<b>-333,187.30</b>	<b>-2.64%</b>
<b>TOTAL ASSETS</b>	<b>15,924,607.79</b>	<b>15,957,400.78</b>	<b>-32,792.99</b>	<b>-0.21%</b>	<b>16,349,651.60</b>	<b>-425,043.81</b>	<b>-2.6%</b>

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of July 31, 2024

Item 10.

	Current		Previous Month		Previous Year		
	Jul 31, 24	Jun 30, 24	\$ Change	% Change	Jul 31, 23	\$ Change	% Change
<b>LIABILITIES &amp; EQUITY</b>							
<b>Liabilities</b>							
<b>Current Liabilities</b>							
<b>Accounts Payable</b>							
2010 · Accounts payable	-166.73	-166.73	0.00	0.0%	-166.73	0.00	0.0%
<b>Total Accounts Payable</b>	<b>-166.73</b>	<b>-166.73</b>	<b>0.00</b>	<b>0.0%</b>	<b>-166.73</b>	<b>0.00</b>	<b>0.0%</b>
<b>Other Current Liabilities</b>							
A/P OFFSET	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
19999 · A/P Offset - Street	21.17	21.17	0.00	0.0%	0.00	21.17	100.0%
20000 · Accounts Payable - Water	15,650.59	15,650.59	0.00	0.0%	32,620.19	-16,969.60	-52.02%
20010 · Accounts Payable - Sewer	3,374.09	3,374.09	0.00	0.0%	42,474.00	-39,099.91	-92.06%
20020 · Accounts Payable - Solid Waste	15,702.50	15,702.50	0.00	0.0%	29,579.74	-13,877.24	-46.92%
20100 · Accrued Payroll - Water	1,455.10	1,455.10	0.00	0.0%	1,285.30	169.80	13.21%
20110 · Accrued Payroll - Sewer	1,314.65	1,314.65	0.00	0.0%	1,151.14	163.51	14.2%
20120 · Accrued Payroll - Solid Waste	307.43	307.43	0.00	0.0%	277.80	29.63	10.67%
20200 · Accrued Vacation - Water	5,821.04	5,821.04	0.00	0.0%	4,713.27	1,107.77	23.5%
20210 · Accrued Vacation - Sewer	5,243.16	5,243.16	0.00	0.0%	3,226.63	2,016.53	62.5%
20220 · Accrued Vacation - Solid Waste	1,937.91	1,937.91	0.00	0.0%	1,509.47	428.44	28.38%
20400 · Payroll Tax W/H - Water	167.61	167.61	0.00	0.0%	123.06	44.55	36.2%
20410 · Payroll Tax W/H - Sewer	154.20	154.20	0.00	0.0%	113.97	40.23	35.3%
20420 · Payroll Tax W/H - Solid Waste	26.18	26.18	0.00	0.0%	20.80	5.38	25.87%
20600 · Customer Deposits - Water	39,768.00	40,828.00	-1,060.00	-2.6%	36,056.00	3,712.00	10.3%
20700 · Accrued Interest Payable	2,675.99	2,675.99	0.00	0.0%	2,831.32	-155.33	-5.49%
20710 · Accrued Interest Payable -Sewer	11,596.67	11,596.67	0.00	0.0%	12,566.46	-969.79	-7.72%
20800 · HEALTH INSURANCE LIABILITY	22,047.27	-4,010.11	26,057.38	649.79%	-8,464.40	30,511.67	360.47%
20801 · HSA Liabilities	-1,115.42	-2,153.90	1,038.48	48.21%	-699.74	-415.68	-59.41%
2100 · Payroll Liabilities	2,539.20	-1,952.14	4,491.34	230.07%	2,163.71	375.49	17.35%
2140 · Accrued sales taxes							
20500 · Sales Tax Payable - Water	313.65	797.70	-484.05	-60.68%	71.34	242.31	339.66%
20510 · Sales Tax Payable - Sewer	990.38	5,019.75	-4,029.37	-80.27%	986.81	3.57	0.36%
54007 · Sales Tax Collected	-21.92	615.70	-637.62	-103.56%	-15.27	-6.65	-43.55%
2140 · Accrued sales taxes - Other	457.97	421.57	36.40	8.63%	855.90	-397.93	-46.49%
<b>Total 2140 · Accrued sales taxes</b>	<b>1,740.08</b>	<b>6,854.72</b>	<b>-5,114.64</b>	<b>-74.62%</b>	<b>1,898.78</b>	<b>-158.70</b>	<b>-8.36%</b>
2141 · Lodging Tax	491.55	377.67	113.88	30.15%	290.94	200.61	68.95%
53005-1 · Dog License - State Fee	306.22	292.80	13.42	4.58%	309.88	-3.66	-1.18%
53005-2 · Dog License - City Fee	7.56	7.23	0.33	4.56%	7.59	-0.03	-0.4%
53050 · KENO PROCEEDS - STATE SHARE	0.28	848.39	-848.11	-99.97%	0.35	-0.07	-20.0%
55555 · RETURNED CHECKS	-134.18	-300.59	166.41	55.36%	0.00	-134.18	-100.0%
<b>Total Other Current Liabilities</b>	<b>131,265.58</b>	<b>106,407.09</b>	<b>24,858.49</b>	<b>23.36%</b>	<b>164,222.99</b>	<b>-32,957.41</b>	<b>-20.07%</b>
<b>Total Current Liabilities</b>	<b>131,098.85</b>	<b>106,240.36</b>	<b>24,858.49</b>	<b>23.4%</b>	<b>164,056.26</b>	<b>-32,957.41</b>	<b>-20.09%</b>
<b>Long Term Liabilities</b>							
25030 · N/P - DEQ - Well 4 Project	159,170.90	159,170.90	0.00	0.0%	164,972.28	-5,801.38	-3.52%
25033 · Bonds - Water Well 2019	381,444.89	381,444.89	0.00	0.0%	391,690.97	-10,246.08	-2.62%
25042 · BONDS - Swimming Pool	1,630,000.00	1,630,000.00	0.00	0.0%	1,805,000.00	-175,000.00	-9.7%
25044 · Bonds - 2018 GO VP - Fairview Street	985,000.00	985,000.00	0.00	0.0%	1,065,000.00	-80,000.00	-7.51%
25045 · Bonds - 2019 CURRB, WWTF Project	1,430,000.00	1,430,000.00	0.00	0.0%	1,605,000.00	-175,000.00	-10.9%
<b>Total Long Term Liabilities</b>	<b>4,585,615.79</b>	<b>4,585,615.79</b>	<b>0.00</b>	<b>0.0%</b>	<b>5,031,663.25</b>	<b>-446,047.46</b>	<b>-8.87%</b>
<b>Total Liabilities</b>	<b>4,716,714.64</b>	<b>4,691,856.15</b>	<b>24,858.49</b>	<b>0.53%</b>	<b>5,195,719.51</b>	<b>-479,004.87</b>	<b>-9.22%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of July 31, 2024

Item 10.

	Current		Previous Month		Previous Year		
	Jul 31, 24	Jun 30, 24	\$ Change	% Change	Jul 31, 23	\$ Change	% Change
<b>Equity</b>							
<b>Fund Balance</b>	4,870,160.04	4,870,160.04	0.00	0.0%	5,041,613.57	-171,453.53	-3.4%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	209,606.92	209,606.92	0.00	0.0%	200,175.74	9,431.18	4.71%
Fund Balance - Economic Development	126,221.57	126,221.57	0.00	0.0%	101,935.08	24,286.49	23.83%
Fund Balance - Fire	144,739.01	144,739.01	0.00	0.0%	130,386.56	14,352.45	11.01%
Fund Balance - General	460,697.73	460,697.73	0.00	0.0%	524,465.89	-63,768.16	-12.16%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,876.40	2,876.40	0.00	0.0%	2,753.36	123.04	4.47%
Fund Balance - Library	-20,290.12	-20,290.12	0.00	0.0%	-4,735.05	-15,555.07	-328.51%
Fund Balance - Park	246,978.78	246,978.78	0.00	0.0%	496,478.94	-249,500.16	-50.25%
Fund Balance - Police	-49,714.67	-85,139.67	35,425.00	41.61%	-123,091.70	73,377.03	59.61%
Fund Balance - Pool	311,538.93	311,538.93	0.00	0.0%	349,735.22	-38,196.29	-10.92%
Fund Balance - Sales Tax	141,541.34	141,541.34	0.00	0.0%	287,348.91	-145,807.57	-50.74%
Fund Balance - Sewer	1,728,291.87	1,728,291.87	0.00	0.0%	1,700,294.57	27,997.30	1.65%
Fund Balance - Solid Waste	68,782.66	68,782.66	0.00	0.0%	78,709.67	-9,927.01	-12.61%
Fund Balance - Street	1,179,163.85	968,705.87	210,457.98	21.73%	626,815.34	552,348.51	88.12%
Fund Balance - Water	1,462,465.44	1,462,465.44	0.00	0.0%	1,567,191.71	-104,726.27	-6.68%
<b>Department and General Fund Equity Balances</b>	<b>10,886,265.20</b>	<b>10,640,382.22</b>	<b>245,882.98</b>	<b>2.31%</b>	<b>10,983,283.26</b>	<b>-97,018.06</b>	<b>-0.88%</b>
<b>Sinking Fund Balances</b>							
13005 - Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 - Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,169.62	67.00	0.26%
13017 - Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 - Sewer and Waste Water Improvmt	183,030.97	183,030.97	0.00	0.0%	183,030.97	0.00	0.0%
13019 - Water Tower Maintenance Sinking	53,057.00	53,057.00	0.00	0.0%	44,238.00	8,819.00	19.94%
13020 - New Pool Sinking Fund	72,217.16	72,217.16	0.00	0.0%	96,362.16	-24,145.00	-25.06%
13021 - Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 - Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	130,987.45	-13,760.00	-10.51%
13023 - City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 - Unrestrict (retained earnings)	79.08	79.08	0.00	0.0%	-366.95	446.03	121.55%
Net Income	-182,531.96	120,987.11	-303,519.07	-250.87%	-362,084.05	179,552.09	49.59%
<b>Total Equity</b>	<b>11,207,893.15</b>	<b>11,265,523.24</b>	<b>-57,630.09</b>	<b>-0.51%</b>	<b>11,153,932.09</b>	<b>53,961.06</b>	<b>0.48%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,924,607.79</b>	<b>15,957,400.78</b>	<b>-32,792.99</b>	<b>-0.21%</b>	<b>16,349,651.60</b>	<b>-425,043.81</b>	<b>-2.6%</b>



# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER BILLS FOR APPROVAL**

**\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

**PRESENTER(S):**

Administrator Devine/Deputy Clerk Ketteler

**BACKGROUND INFORMATION:**

Enclosed for affirmation and approval

**DISCUSSION:**

**MOTION:** To approve bills report for payment and affirm all paid claims as presented, except for bills submitted by Speed Services.

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_

**MOTION:** To approve bills submitted by Speed Services for payment.

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_

**SUMMARY OF DECISION:**

City of Albion  
Bills Report

August 13, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>						
<b>Sewer</b>						
Bill	08/13/2024		Albion Thriftyway	Ticket # 1100, Coffee	60001 · Office supplies	-4.39
Bill	08/13/2024		Albion Thriftyway	Ticket# 0171 - Coffee & Baking Soda	60001 · Office supplies	-9.61
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-93.18
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29923764 - Cleaners	60010 · Janitor Supply	-11.98
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29923764 - Tower Fan	61000 · Building Maintenance	-49.99
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29927921 - Black Magic Wheel, Glass Cleaner	60010 · Janitor Supply	-11.48
Bill	08/13/2024		Carquest of Albion	Grease, REMR+Plug Kit	61003 · Equipment Maintenance	-91.21
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-168111 - 1x4x8'	60002 · Shop Supplies	-37.92
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-168865 - Grease Gun	60002 · Shop Supplies	-239.99
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-1.66
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.17
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.52
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.17
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.17
Bill	08/13/2024	Inv.#152996	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Se...	70503 · Engineering Fees	-2,500.00
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-2,712.33
Bill	08/13/2024	Inv.# 1195798	Midwest Laboratories	wastewater analysis	66016 · Lab Costs	-417.92
Bill	08/13/2024		White Star Oil Co. LLC	# 9718	60011 · Fuel	-48.00
Bill	08/13/2024		White Star Oil Co. LLC	# 1671	60011 · Fuel	-56.00
Bill	08/13/2024		White Star Oil Co. LLC	#2015, ice	65000 · Miscellaneous	-5.98
Bill	08/13/2024		White Star Oil Co. LLC	#5041	60011 · Fuel	-135.39
Bill	08/13/2024		White Star Oil Co. LLC	#300	60011 · Fuel	-73.00
Total Sewer						-7,090.35
<b>Solid Waste</b>						
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-9.52
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-18.64
Bill	08/13/2024		Bud's Sanitary Service	July 2024	66009 · Landfill	-15,632.75
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.# 282648	Patzel Construction	Cleaned up leaf & grasspile - Trucking 66.25 hrs. @ 11...	66009 · Landfill	-7,287.50
Total Solid Waste						-23,471.91
<b>Water</b>						
Bill	08/13/2024		Albion Thriftyway	Ticket # 1100, Coffee	60001 · Office supplies	-4.38
Bill	08/13/2024		Albion Thriftyway	Ticket# 0171 - Coffee & Baking Soda	60001 · Office supplies	-9.62
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-93.18
Bill	08/13/2024		Black Hills Energy-4228220486	acc't #4228220486	62000 · Utilities	-40.09
Bill	08/13/2024		Black Hills Energy 5933884563	acc't #5933884563	62000 · Utilities	-86.14
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024		Frontier	395.1215	62001 · Telephone/Internet	-9.33
Bill	08/13/2024		Frontier	Acc't # 4023952446 022712 2	62001 · Telephone/Internet	-113.73
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.54
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.52
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.54
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.54
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.#152816	JEO Consulting Group, Inc.	Niewohner Well Permit Application (Professional Servi...	70503 · Engineering Fees	-270.00
Bill	08/13/2024	Inv.#152996	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Se...	70503 · Engineering Fees	-2,500.00
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-2,421.09
Bill	08/13/2024	Inv.# 091448...	Municipal Supply, Inc.	Power Cable for Meter Reader	60003 · Equipment	-209.33
Bill	08/13/2024	Inv.# 091448...	Municipal Supply, Inc.	Shipping of Power Cable	60007 · Freight	-16.83
Bill	08/13/2024	Inv.# 579856	NE Public Health Environmental Lab	Gross Alpha, Radium-228 & 226	66016 · Lab Costs	-221.00
Bill	08/13/2024	Inv.# 579856	NE Public Health Environmental Lab	Fluoride	66016 · Lab Costs	-18.00
Bill	08/13/2024	Inv.# 579856	NE Public Health Environmental Lab	Fluoride	66016 · Lab Costs	-18.00
Bill	08/13/2024		NE Rural Water Assoc.	Morearty - Trench Safety/Confined Space Classes, 8/7/...	64001 · Travel/Training	-320.00
Bill	08/13/2024	Inv.# 4070105	One Call Concepts, Inc.	Locate Fee - July 2024	66014 · Locates	-23.00
Bill	08/13/2024	Inv.# 20F8X3...	U. S. Bank	UPS - Shipping of Samples	60007 · Freight	-26.80
Bill	08/13/2024		U.S. Cellular - Myers	Acc't # 852820801 - Myers	62001 · Telephone/Internet	-40.00
Bill	08/13/2024	Inv.# 9970093...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-65.32
Bill	08/13/2024		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00
Bill	08/13/2024		White Star Oil Co. LLC	# 1582	61003 · Equipment Maintenance	-20.00
Total Water						-7,161.72
Total Enterprise Funds						-37,723.98
<b>Governmental Funds</b>						
<b>Economic Development</b>						
Bill	08/13/2024		Verizon-Wetovick	acc't # 989945521-00001-Wetovick	62001 · Telephone/Internet	-40.00
Total Economic Development						-40.00

City of Albion  
Bills Report

August 13, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>General</b>						
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-68.34
Bill	08/13/2024		Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
Bill	08/13/2024		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-35.64
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29927513 - Toilet Repair Kit	61000 · Building Maintenance	-18.99
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.# 897236...	Eakes	Binder Clips	60001 · Office supplies	-21.48
Bill	08/13/2024	Inv.# 897236...	Eakes	Note Tape	60001 · Office supplies	-7.69
Bill	08/13/2024	Inv.# 897236...	Eakes	Markers	60001 · Office supplies	-7.96
Bill	08/13/2024	Inv.# 897236...	Eakes	Case Paper	60001 · Office supplies	-58.99
Bill	08/13/2024	Inv.# 897539...	Eakes	Toilet Bowl Cleaner	60010 · Janitor Supply	-5.45
Bill	08/13/2024	Inv.# 897539...	Eakes	Trash Can Liners	60010 · Janitor Supply	-16.96
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Inventory Maintenance, Service Charge & Market Base...	65000 · Miscellaneous	-16.51
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-13.52
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-13.49
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-398.79
Bill	08/13/2024		U. S. Bank	Annual Domain Registration - cityofalbion-ne.com	64000 · Dues	-18.17
Bill	08/13/2024		U. S. Bank	Annual Domain Registration - albionne.com	64000 · Dues	-18.17
Bill	08/13/2024		U.S. Cellular - Devine	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
Bill	08/13/2024		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
Total General						-2,707.25
<b>Park</b>						
Bill	08/13/2024		Albion Thriftyway	Ticket # 1100, Coffee	60002 · Shop Supplies	-4.39
Bill	08/13/2024		Albion Thriftyway	Ticket# 0505 - Cleaning Supplies	60010 · Janitor Supply	-16.97
Bill	08/13/2024		Albion Thriftyway	Ticket# 0171 - Coffee & Baking Soda	60002 · Shop Supplies	-9.61
Bill	08/13/2024	114-6835179...	Amazon Capital Services	Brake Pads for Gator	61003 · Equipment Maintenance	-46.28
Bill	08/13/2024	113-6970408...	Amazon Capital Services	Side Mirrors for Gator	60003 · Equipment	-59.99
Bill	08/13/2024	113-6970408...	Amazon Capital Services	(2) Swing Seats	61009 · Maintenance Clark St...	-51.98
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-40.46
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-111.83
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29921836 - Cleaners	60010 · Janitor Supply	-12.98
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29921836 - Open S Hooks, Cable Ties	60002 · Shop Supplies	-30.97
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29922460 - Lubricant	61003 · Equipment Maintenance	-19.92
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29922462 - Vinyl Coated Cable	60002 · Shop Supplies	-72.50
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29922623 - Cable Ties	60002 · Shop Supplies	-16.99
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29926156 - Fasteners	60002 · Shop Supplies	-10.44
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29924090 - Drum Liners	60010 · Janitor Supply	-19.98
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29926343 - Fasteners	60002 · Shop Supplies	-13.92
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29927489 - Circuit Breaker	61014 · Campground Mainten...	-7.29
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-167650 - Lawn & Leaf Bags	60010 · Janitor Supply	-6.49
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-168006 - Shower Rings	61000 · Building Maintenance	-4.19
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.51
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Case Foam Soap	61014 · Campground Mainten...	-90.00
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Case Foam Soap	61002 · Maint Sports Complex	-90.00
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-2,235.96
Bill	08/13/2024	Inv.# 082386...	MARC	Judgement Day Weed Killer	60626 · Mosquito/Fertilizer/La...	-625.00
Bill	08/13/2024	Inv.# 082386...	MARC	Shipping of Weed Killer	60007 · Freight	-43.68
Bill	08/13/2024	Inv.# 3929	Speed Services, LLC	Pumped South Campground Septic Tank	61014 · Campground Mainten...	-350.00
Bill	08/13/2024	# 991909	Wallin Tree Service	(4) Trees cut down & clean up - Fuller Park	61010 · Tree Removal	-6,100.00
Bill	08/13/2024	# 991909	Wallin Tree Service	(4) Stumps ground out & clean up - Fuller Park	61010 · Tree Removal	-1,000.00
Bill	08/13/2024		White Star Oil Co. LLC	# 986, Gator	60011 · Fuel	-6.15
Bill	08/13/2024		White Star Oil Co. LLC	#8241	60011 · Fuel	-28.55
Bill	08/13/2024		White Star Oil Co. LLC	#8244, Hustler mower, 252 hrs.	60011 · Fuel	-27.00
Bill	08/13/2024		White Star Oil Co. LLC	#9602, old pickup, 61031 mi.	60011 · Fuel	-90.00
Bill	08/13/2024		White Star Oil Co. LLC	#8825, Park pickup, 49277 mi.	60011 · Fuel	-40.00
Bill	08/13/2024		White Star Oil Co. LLC	#9716, Hustler mower, 257 hrs.	60011 · Fuel	-25.01
Bill	08/13/2024		White Star Oil Co. LLC	#9719	60011 · Fuel	-24.31
Bill	08/13/2024		White Star Oil Co. LLC	#1576	60011 · Fuel	-25.30
Bill	08/13/2024		White Star Oil Co. LLC	#2085	60011 · Fuel	-24.98
Bill	08/13/2024		White Star Oil Co. LLC	#2236, fuel container	60011 · Fuel	-7.17
Bill	08/13/2024		White Star Oil Co. LLC	#3204	60011 · Fuel	-29.47
Bill	08/13/2024		White Star Oil Co. LLC	#3309	60011 · Fuel	-24.10
Bill	08/13/2024		White Star Oil Co. LLC	#4679	60011 · Fuel	-25.64
Bill	08/13/2024		White Star Oil Co. LLC	#5107	60011 · Fuel	-26.70
Bill	08/13/2024		White Star Oil Co. LLC	#6095, Park pickup, 49441 mi.	60011 · Fuel	-82.00
Bill	08/13/2024		White Star Oil Co. LLC	#9669, fuel container	60011 · Fuel	-7.47
Bill	08/13/2024		White Star Oil Co. LLC	#6166, fuel containers	60011 · Fuel	-56.00
Bill	08/13/2024		White Star Oil Co. LLC	#6353	60011 · Fuel	-21.05
Bill	08/13/2024		White Star Oil Co. LLC	#6354, Hustler mower, 285 hrs.	60011 · Fuel	-28.00
Bill	08/13/2024		White Star Oil Co. LLC	#6355, mower	60011 · Fuel	-26.14
Bill	08/13/2024		White Star Oil Co. LLC	#8722	60011 · Fuel	-25.31
Bill	08/13/2024		White Star Oil Co. LLC	#9687, mower	60011 · Fuel	-18.80
Bill	08/13/2024		White Star Oil Co. LLC	#9688, Hustler mower, 291 hrs.	60011 · Fuel	-31.00
Bill	08/13/2024		White Star Oil Co. LLC	#171, Gator	60011 · Fuel	-9.94
Bill	08/13/2024		White Star Oil Co. LLC	#1684, Hustler mower	60011 · Fuel	-30.47
Bill	08/13/2024		White Star Oil Co. LLC	#1724, Hustler mower, 298 hrs.	60011 · Fuel	-32.00
Bill	08/13/2024		White Star Oil Co. LLC	#2243	60011 · Fuel	-28.25
Total Park						-12,420.64

City of Albion  
Bills Report

August 13, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>Pool</b>						
Bill	08/13/2024	Inv# 0245287...	ACCO of NE	Liquid Chlorinating Solution-L	60014 · Chemicals	-1,552.20
Bill	08/13/2024	Inv# 0245287...	ACCO of NE	ACCO 07-L	60014 · Chemicals	-597.60
Bill	08/13/2024	Inv# 0245287...	ACCO of NE	Shipping of Chemicals	60007 · Freight	-150.00
Bill	08/13/2024		Albion Thriftyway	Ticket# 2731, Ice Cream Sandwiches	66019 · Concessions - Expense	-161.64
Bill	08/13/2024		Albion Thriftyway	Ticket# 2732 - Ice Pops, Popcorn Salt, String Cheese	66019 · Concessions - Expense	-37.07
Bill	08/13/2024		Albion Thriftyway	Ticket# 2782 - Popcorn	66019 · Concessions - Expense	-20.18
Bill	08/13/2024		Albion Thriftyway	Ticket# 2187 - Popcorn Salt & Oil	66019 · Concessions - Expense	-43.18
Bill	08/13/2024		Albion Thriftyway	Ticket# 4109 - Popcorn	66019 · Concessions - Expense	-10.09
Bill	08/13/2024		Albion Thriftyway	Ticket# 0165 - Ice Cream Sandwiches, Ice Pops, Popco...	66019 · Concessions - Expense	-57.11
Bill	08/13/2024	114-9983412...	Amazon Capital Services	Bandages, Disposable Medical Gloves	60001 · Office supplies	-18.97
Bill	08/13/2024	114-0966345...	Amazon Capital Services	Napkin Receptacle Liner, Waxed Paper	66019 · Concessions - Expense	-36.30
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-11.90
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-31.06
Bill	08/13/2024		Black Hills Energy 7773924007	acct #7773924007, 7/3/24-8/5/24	62000 · Utilities	-1,141.44
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29925845 - Primer/Cement Pack, Sawzall Blade Set	61008 · Pool Maintenance	-25.98
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29925874 - 45 Degree Elbow, Reducer Bushing, ...	61008 · Pool Maintenance	-16.07
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.# 152426	Colonial Research	Bucket Air Matic Watermelon	60019 · Pool Supplies	-165.90
Bill	08/13/2024	Inv.# 152426	Colonial Research	Shipping of Air Matic Watermelon	60007 · Freight	-6.43
Bill	08/13/2024	Inv.# 152427	Colonial Research	1/4 Cs (12) Trouble Shooter	60019 · Pool Supplies	-235.70
Bill	08/13/2024	Inv.# 152427	Colonial Research	Shipping of Trouble Shooter	60007 · Freight	-12.50
Bill	08/13/2024		Gragerts Shur Save	Ticket# 6579 - Pop	66019 · Concessions - Expense	-32.00
Bill	08/13/2024		Gragerts Shur Save	Ticket# 1330 - Water	66019 · Concessions - Expense	-22.36
Bill	08/13/2024		Gragerts Shur Save	Ticket# 4096 - Water	66019 · Concessions - Expense	-15.56
Bill	08/13/2024	Inv.#5351235	Jackson Services	Bar Mop	60010 · Janitor Supply	-7.80
Bill	08/13/2024	Inv.#5351235	Jackson Services	Mats	60010 · Janitor Supply	-19.34
Bill	08/13/2024	Inv.#5351235	Jackson Services	Inventory Maintenance, Service Charge, & Market Base...	60010 · Janitor Supply	-15.51
Bill	08/13/2024	Inv.#5356197	Jackson Services	Bar Mop	60010 · Janitor Supply	-7.80
Bill	08/13/2024	Inv.#5356197	Jackson Services	Mats	60010 · Janitor Supply	-19.34
Bill	08/13/2024	Inv.#5356197	Jackson Services	Inventory Maintenance, Service Charge, & Market Base...	60010 · Janitor Supply	-15.52
Bill	08/13/2024	Inv.#5360580	Jackson Services	Bar Mop	60010 · Janitor Supply	-7.80
Bill	08/13/2024	Inv.#5360580	Jackson Services	Mats	60010 · Janitor Supply	-19.34
Bill	08/13/2024	Inv.#5360580	Jackson Services	Inventory Maintenance, Service Charge, & Market Base...	60010 · Janitor Supply	-15.50
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-2,700.00
<b>Total Pool</b>						<b>-7,752.69</b>
<b>Police</b>						
Bill	08/13/2024	111-9591113...	Amazon Capital Services	(2) Weapon-Mounted Flashlights	60003 · Equipment	-314.72
Bill	08/13/2024	111-9591113...	Amazon Capital Services	Shooting Earmuff	60003 · Equipment	-59.99
Bill	08/13/2024	111-9591113...	Amazon Capital Services	(2) Small Utility Pouches	60003 · Equipment	-21.98
Bill	08/13/2024	111-7573614...	Amazon Capital Services	3-Pack Memory Card	60003 · Equipment	-19.08
Bill	08/13/2024	111-7573614...	Amazon Capital Services	Tablet Stand w/Clamp Mount	60003 · Equipment	-44.95
Bill	08/13/2024	111-7573614...	Amazon Capital Services	Shin Guards	60003 · Equipment	-22.89
Bill	08/13/2024	111-0279633...	Amazon Capital Services	Forearm Guards	60003 · Equipment	-23.50
Bill	08/13/2024	111-0279633...	Amazon Capital Services	Shipping of Forearm Guards	60007 · Freight	-4.49
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-68.34
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29925496 - Gun Oil & Cleaner	61003 · Equipment Maintenance	-35.98
Bill	08/13/2024		Boone County Sheriff's Office	March 2024 - 54 hrs. covered by BCSO	70505 · Consultants/Outside S...	-1,080.00
Bill	08/13/2024		Boone County Sheriff's Office	April 2024 - 20 hrs. covered by BCSO	70505 · Consultants/Outside S...	-400.00
Bill	08/13/2024		Boone County Sheriff's Office	May 2024 - 126 hrs. covered by BCSO	70505 · Consultants/Outside S...	-2,520.00
Bill	08/13/2024		Boone County Sheriff's Office	June 2024 - 285 hrs. covered by BCSO	70505 · Consultants/Outside S...	-5,700.00
Bill	08/13/2024	Inv.# 2000577	Central Community College	BLS Renewal: B. Christensen	64001 · Travel/Training	-65.00
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.#	DAS State ACCTG	July 2024 User Fee- Radios on the State Radio System	61003 · Equipment Maintenance	-69.00
Bill	08/13/2024	Inv.# 028519...	Galls	Leather Gloves	70506 · Uniforms	-52.95
Bill	08/13/2024	Inv.# 5673	Greger Graphics	Decals for police vehicle	61003 · Equipment Maintenance	-382.50
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-99.97
Bill	08/13/2024	Inv.# 14081	NE Law Enforcement Training Center	Christensen - Basic Training	64001 · Travel/Training	-142.00
Bill	08/13/2024	Inv.#072400...	Platte Valley Communications, Inc.	Keypad Microphone	61003 · Equipment Maintenance	-365.60
Bill	08/13/2024	Inv.# 6834	POAN	2024 Handbooks-Police Officers' Assoc.of NE	60001 · Office supplies	-32.00
Bill	08/13/2024	Inv.# 6818	POAN	Lipker- Law Enforcement Conference - Kearney - Oct. 2...	64001 · Travel/Training	-200.00
Bill	08/13/2024		U. S. Bank	Speedtech Lights	60003 · Equipment	-321.58
Bill	08/13/2024		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 · Telephone/Internet	-40.00
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 8803	60011 · Fuel	-24.37
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 8804	60012 · Car Wash	-10.00
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 375	60011 · Fuel	-24.54
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 378	60011 · Fuel	-27.19
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 2760	60011 · Fuel	-38.97
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 3975	60011 · Fuel	-26.12
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 4741	60011 · Fuel	-55.40
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 5638	60011 · Fuel	-27.23
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 6562	60011 · Fuel	-19.87
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 8052	60011 · Fuel	-30.98
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 8853	60011 · Fuel	-28.72
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 9014	60011 · Fuel	-86.48
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 9958	60011 · Fuel	-19.52
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 997	60011 · Fuel	-24.90
Bill	08/13/2024		White Star Oil Co. LLC	Inv.# 1705	60011 · Fuel	-38.35
<b>Total Police</b>						<b>-13,118.84</b>

City of Albion  
Bills Report

August 13, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>Fire</b>						
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-68.34
Bill	08/13/2024		Black Hills Energy 9341400717	acc't 9341400717	62000 · Utilities	-43.67
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-321.19
Bill	08/13/2024	Inv.# 9970093...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-65.32
Bill	08/13/2024		White Star Oil Co. LLC	Trans # 7942, Unit 30	60011 · Fuel	-88.56
Bill	08/13/2024		White Star Oil Co. LLC	Trans # 8307, Unit 99A	60011 · Fuel	-34.13
Bill	08/13/2024		White Star Oil Co. LLC	Trans # 1348, Unit 99B	60011 · Fuel	-63.11
Bill	08/13/2024		White Star Oil Co. LLC	Trans # 2502, Unit 21	60011 · Fuel	-27.88
Total Fire						-738.38
<b>Library</b>						
Bill	08/13/2024	Inv.# 212920	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	08/13/2024	Inv.# 212896	Applied Connective Technologies	Security Managed Services - Base Level	61001 · Computer Maint	-40.00
Bill	08/13/2024	Inv.# 212896	Applied Connective Technologies	SentinelOne Complete Protection Platform	61001 · Computer Maint	-14.00
Bill	08/13/2024	Inv.# 212896	Applied Connective Technologies	Ninja RMM Workstation w/ Remote Access, Patch Man...	61001 · Computer Maint	-8.00
Bill	08/13/2024	Inv.# 212634	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-68.34
Bill	08/13/2024		Gragerts Shur Save	Ticket# 2449 - Ice Cream, Choc. Sauce, Spoons & Bowls	66117 · After School Program ...	-33.14
Bill	08/13/2024		Ingram Book Company	Inv.# 82757472 - Books	66017-1 · Books & Magazines	-24.20
Bill	08/13/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	08/13/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	08/13/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	08/13/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	08/13/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	
Bill	08/13/2024	Inv.# 73806	Loup Power District	Inv.# - Books	62000 · Utilities	-565.92
Total Library						-779.78
<b>Street</b>						
Bill	08/13/2024		Albion Thriftyway	Ticket # 1100, Coffee	60001 · Office supplies	-4.39
Bill	08/13/2024		Albion Thriftyway	Ticket# 0171 - Coffee & Baking Soda	60001 · Office supplies	-9.61
Bill	08/13/2024	113-3246648...	Amazon Capital Services	Parking Line Stencil	60026 · Street Maint. Program	-125.16
Bill	08/13/2024	113-3246648...	Amazon Capital Services	Shipping of Stencil	60007 · Freight	-9.99
Bill	08/13/2024	Inv.# 605	Bader's Highway & Street	Crack Sealing	60026 · Street Maint. Program	-30,441.00
Bill	08/13/2024		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-35.64
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29921625 - Tip	60002 · Shop Supplies	-12.99
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29922347 - Supplies to paint parking lines	60026 · Street Maint. Program	-68.35
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29922381 - Supplies to paint parking lines	60026 · Street Maint. Program	-42.96
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29923434 - Trash Bags	60010 · Janitor Supply	-12.99
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29913571 - Fasteners,	60002 · Shop Supplies	-3.92
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29913571 - Drill Bit	60021 · Tools and Equipment	-3.49
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29918242 - Pliers	60021 · Tools and Equipment	-19.99
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29918242 - 1/2" & 5/8" Compression Sleeves	61003 · Equipment Maintenance	-5.78
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29923875 - Corner Braces, U-Bolts, Ratchet Strap	60002 · Shop Supplies	-32.13
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29923894 - Mending Braces, U-Bolts	60002 · Shop Supplies	-20.54
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29924038 - 2-Tool AUT Combo Kit	60021 · Tools and Equipment	-429.99
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29924447 - Supplies to paint parking lines	60026 · Street Maint. Program	-33.95
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29925523 - Chalk Refill, Reel - Supplies to paint p...	60026 · Street Maint. Program	-11.98
Bill	08/13/2024		Bomgaars Supply Inc.	Inv.# 29927446 - Paint Supplies	60026 · Street Maint. Program	-55.90
Bill	08/13/2024	Inv.# 8898	Bygland Dirt Contracting, Inc.	1" White Rock for road between north & south campgro...	60013-3 · Crushed Rock	-578.95
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-168099 - Supplies for line painting	60026 · Street Maint. Program	-30.94
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-168905 - Supplies for painting street lines	60026 · Street Maint. Program	-57.44
Bill	08/13/2024		Cedar Valley Lumber	Inv.# 2407-168906 - Coated Cable	60002 · Shop Supplies	-46.89
Bill	08/13/2024	Inv.# 313040	CivicPlus	Social Media Archiving Subscription - Annual Renewal	61001 · Computer Maint	-523.50
Bill	08/13/2024	Inv.# 501531...	Diamond Vogel, Inc.	White Paint	60017 · Paint	-100.00
Bill	08/13/2024	Inv.# 501531...	Diamond Vogel, Inc.	Yellow Paint	60017 · Paint	-262.50
Bill	08/13/2024	Inv.# 501531...	Diamond Vogel, Inc.	Red Paint	60017 · Paint	-102.50
Bill	08/13/2024	Inv.# 134899	Edgehill Motors Inc	10W40 Oil	61003 · Equipment Maintenance	-134.94
Bill	08/13/2024	Inv.# 137397	Edgehill Motors Inc	Oil Filters	61003 · Equipment Maintenance	-35.96
Bill	08/13/2024	Inv.# 137397	Edgehill Motors Inc	Oil	61003 · Equipment Maintenance	-81.00
Bill	08/13/2024	Inv.# 137397	Edgehill Motors Inc	(2) Blades	61003 · Equipment Maintenance	-50.00
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5351240	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.52
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	08/13/2024	Inv.# 5356201	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.35
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.17
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.66
Bill	08/13/2024	Inv.# 5362047	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.59
Bill	08/13/2024	Inv.# AI21010	Kayton's	Dewalt Compressor	60003 · Equipment	-11.25
Bill	08/13/2024	Inv.# AI20758	Kayton's	Blade Wings	61003 · Equipment Maintenance	-17.28
Bill	08/13/2024	Inv.# 73806	Loup Power District		62000 · Utilities	-2,981.39
Bill	08/13/2024	Inv.# 282648	Patzel Construction	Crushed Concrete, 6 ton @ 24.00/ton	60013-1 · Concrete	-144.00
Bill	08/13/2024	Inv.# 9084489	Schwarze Industries	Street Sweeper parts	61003 · Equipment Maintenance	-505.58
Bill	08/13/2024	Inv.# 9084489	Schwarze Industries	Shipping of Street Sweeper parts	60007 · Freight	-154.71
Bill	08/13/2024	Inv.# 9115479	Schwarze Industries	5" Flex Black Hose for street sweeper	61003 · Equipment Maintenance	-174.17
Bill	08/13/2024	Inv.# 9115479	Schwarze Industries	Trim LOC for street sweeper	61003 · Equipment Maintenance	-130.34
Bill	08/13/2024	Inv.# 9115479	Schwarze Industries	Shipping of street sweeper parts	60007 · Freight	-85.04
Bill	08/13/2024		Verizon-Landauer	Acc't # 483729214-00001 - Landauer	62001 · Telephone/Internet	-40.00
Bill	08/13/2024		Verizon-Morearty	Acc't # 588802976-00001 - Morearty	62001 · Telephone/Internet	-40.00
Bill	08/13/2024		White Star Oil Co. LLC	# 8085	60011 · Fuel	-67.05
Bill	08/13/2024		White Star Oil Co. LLC	# 8530, Gator	60011 · Fuel	-6.84
Bill	08/13/2024		White Star Oil Co. LLC	# 9586, Pickup	60011 · Fuel	-95.60
Bill	08/13/2024		White Star Oil Co. LLC	#1455, Gas Cans	60011 · Fuel	-31.50

### City of Albion Bills Report

August 13, 2024

Item 11.

Type	Date	Num	Name	Memo	Account	Amount
Bill	08/13/2024		White Star Oil Co. LLC	#1505	60011 · Fuel	-30.79
Bill	08/13/2024		White Star Oil Co. LLC	#1533	60011 · Fuel	-31.56
Bill	08/13/2024		White Star Oil Co. LLC	#1561, 2 Hustler Mowers	60011 · Fuel	-32.23
Bill	08/13/2024		White Star Oil Co. LLC	# 2186, 2 Hustler Mowers	60011 · Fuel	-41.74
Bill	08/13/2024		White Star Oil Co. LLC	# 5214	60011 · Fuel	-25.66
Bill	08/13/2024		White Star Oil Co. LLC	#5800, Hustler Mower	60011 · Fuel	-25.30
Bill	08/13/2024		White Star Oil Co. LLC	#8183	60011 · Fuel	-40.60
Bill	08/13/2024		White Star Oil Co. LLC	#8243	60011 · Fuel	-57.35
Bill	08/13/2024		White Star Oil Co. LLC	#9067	60011 · Fuel	-51.34
Bill	08/13/2024		White Star Oil Co. LLC	#9141, Mower	60011 · Fuel	-10.19
Bill	08/13/2024		White Star Oil Co. LLC	#98	60011 · Fuel	-23.00
Bill	08/13/2024		White Star Oil Co. LLC	#218	60011 · Fuel	-25.94
Bill	08/13/2024		White Star Oil Co. LLC	#1470	60011 · Fuel	-64.60
Bill	08/13/2024		White Star Oil Co. LLC	#1655	60011 · Fuel	-60.93
Bill	08/13/2024		White Star Oil Co. LLC	#1661	60011 · Fuel	-93.26
Total Street						-38,548.44
Total Governmental Funds						-76,106.02
<b>TOTAL</b>						<b>-113,830.00</b>

**City of Albion**  
**Authorized Checks Report**  
 July 17 through August 13, 2024

Type	Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>						
<b>Sewer</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.31
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Sewer						-23.81
<b>Solid Waste</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.53
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste						-9.03
<b>Water</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.31
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Check	07/31/2024	19361	Petty Cash	2 certified letters/curbstop repairs	66013 · Postage	-16.40
Check	07/25/2024	19303	USPS	2 certified letters/curbstop repairs	65000 · Miscellaneous	0.00
Total Water						-40.21
Total Enterprise Funds						-73.05
<b>Governmental Funds</b>						
<b>General</b>						
Check	07/31/2024	19308	Andy Devine	August 2024 per employment contract	64002 · Automobile Expense	-500.00
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.31
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Total General						-533.31
<b>Park</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.04
Check	07/29/2024	19307	Gregory Hays	Reimbursement for unused camping 7/26 - 8/2/24	52015 · Camping Fees	-91.00
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-4.50
Total Park						-105.54
<b>Pool</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.04
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-81.00
Total Pool						-91.04
<b>Police</b>						
Check	07/18/2024	19301	Brent Lipker	Fuel in '17 Ram to get home from picking up '22 Durango	60011 · Fuel	-30.00
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-19.47
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Police						-62.97
<b>Fire</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-19.47
Total Fire						-19.47
<b>Library</b>						
Check	08/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.04
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-28.00
Check	07/29/2024	19306	Stacy Wright {Reimburse}	Snacks for Summer Reading Program	66117 · After School Program S...	-50.45
Check	07/29/2024	19306	Stacy Wright {Reimburse}	Balls for Summer Reading Program	66117 · After School Program S...	-16.00
Check	07/23/2024		USPS		66013 · Postage	-19.02
Total Library						-123.51
<b>Street</b>						
Check	07/17/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Street						-13.50
Total Governmental Funds						-949.34
<b>TOTAL</b>						<b>-1,022.39</b>

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# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** August 13, 2024

**ITEM NAME:** **CONSIDER ANNUAL EMPLOYEE EVALUATIONS FOR APPROVAL**

**PRESENTER(S):**

Andrew Devine / Mayor Jarecki

**BACKGROUND INFORMATION:**

Evaluations will be provided to the Mayor and Council only – at the meeting.

**DISCUSSION:**

**MOTION:** To approve the annual evaluations for Amber Wynn and Ron Morearty.

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**



# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** August 13, 2024

**ITEM NAME:** **ADJOURNMENT**

**MOTION:** To Adjourn the meeting.

**BY:** \_\_\_\_\_ **At** \_\_\_\_\_ **pm.**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_