



3/12/2024 - CITY COUNCIL REGULAR MEETING

TUESDAY, MARCH 12, 2024 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

AGENDA

CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

ROLL CALL

MAYOR'S COMMENTS

APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE FEBRUARY 13, 2024 CITY COUNCIL MEETING](#)

OLD BUSINESS

2. [REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023 – AMGL, CPAS](#)

NEW BUSINESS

3. [OPEN 2024 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL CONTRACT DOCUMENTS](#)
4. [CONSIDER MEMORANDUM OF UNDERSTANDING WITH TOWN AND COUNTRY VET CLINIC REGARDING THE CONTROL OF STRAY ANIMALS IN THE CITY OF ALBION, NEBRASKA](#)
5. [CONSIDER AEDC REQUEST TO RELEASE ECONOMIC DEVELOPMENT SALES TAX FUNDS FOR ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES:](#)
 - [\\$11,055 FOR BUILDING MAINTENANCE AT 127 S 4TH STREET,](#)
 - [\\$10,000 FOR PURCHASE OF PORTABLE STAGING FOR USE IN THE VENUE AT 129 S 4TH STREET,](#)
 - [\\$33,800 FOR LAND ACQUISITION ON WEST CLARK STREET, ADJACENT TO CLARK PARK.](#)

RESOLUTIONS

6. [CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 106\(24\) RENEWING INTERLOCAL AGREEMENT WITH BOONE COUNTY REGARDING JOINT LAW ENFORCEMENT JURISDICTION](#)
7. [CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 107\(24\) DECLARING SURPLUS PROPERTY AND AUTHORIZING THE SALE OF THE SAME](#)

ORDINANCES

8. [CONSIDER THIRD READING AND FINAL PASSAGE OF ORDINANCE 329\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11TH STREET, ALBION, NEBRASKA.](#)
9. [CONSIDER THIRD READING AND FINAL PASSAGE OF ORDINANCE 330\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET, ALBION, NEBRASKA.](#)
10. [CONSIDER SECOND AND THIRD READINGS AND FINAL PASSAGE OF ORDINANCE 331\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF JAMES G AND RHONDA J HIGHTREE, 819 WEST MAIN STREET, ALBION, NEBRASKA](#)
11. [CONSIDER SECOND AND THIRD READINGS AND FINAL PASSAGE OF ORDINANCE 332\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF ALTON R MEYER, 715 SOUTH 3RD STREET, ALBION, NEBRASKA](#)
12. [CONSIDER SECOND AND THIRD READINGS AND FINAL PASSAGE OF ORDINANCE 333\(24\) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF NAC SERVICES & INVESTMENTS LLC, C/O CYNTHIA WACHA, 524 SOUTH 9TH STREET, ALBION, NEBRASKA](#)

REPORTS

13. [ACKNOWLEDGEMENT OF RECEIPT OF THE ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS](#)
14. [City Administrator Report](#)
[City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports](#)
15. [CONSIDER BILLS FOR APPROVAL](#)
[*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT](#)

ITEMS TO BE PUT ON NEXT MEETING AGENDA

16. **Next Regular Meeting: April 9, 2024, 7:30 p.m.**
***Consider Proposal(s) for Eli Porter Memorial Project**
17. **Public Comment for Future Consideration**

ADJOURN

THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: APPROVAL OF MINUTES OF THE FEBRUARY 13, 2024 CITY COUNCIL MEETING

PRESENTER(S):

BACKGROUND INFORMATION:

Minutes are enclosed for Mayor and Council Review.

DISCUSSION:

MOTION: To approve the minutes of the FEBRUARY 13, 2024 City Council Meetings

BY:

2ND:

ROLL CALL: Tisthammer _____ Johnson _____ Porter _____ Dailey _____

SUMMARY OF DECISION:



2/13/2024 - CITY COUNCIL REGULAR MEETING

TUESDAY, FEBRUARY 13, 2024 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

MINUTES

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on February 13, 2024 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

ROLL CALL

Present were Mayor Jarecki and Councilmembers Jon Porter and Jack Dailey. Absent were Councilmembers Jason Tisthammer and Marcus Johnson.

City staff present were City Administrator Andrew Devine, Deputy Clerk Sharon Ketteler, Utility Clerk Amber Wynn, Water Commissioner/Building Inspector Warren Myers, Economic Development and Housing Director Maggie Smith, City Attorney Darren Wright, and Lieutenant Joe Predmore.

Councilman Porter made a motion to excuse the absences of Councilmen Johnson and Tisthammer, seconded by Dailey. Voting Yea: Porter, Dailey. Voting Nay: None. Motion carried.

MAYOR'S COMMENTS

MAYORAL PROCLAMATION THAT MARCH 2024 SHALL HEREBY BE RECOGNIZED AS COLORECTAL CANCER AWARENESS MONTH IN THE CITY OF ALBION, NEBRASKA

Mayor Jarecki proclaimed March 2024 as Colorectal Cancer Awareness Month in the City of Albion, Nebraska.

APPROVAL OF MINUTES

1. APPROVAL OF MINUTES OF THE JANUARY 16, 2024 CITY COUNCIL MEETING

The minutes of the January 16, 2024 City Council meeting were distributed to the Mayor and Council in the agenda packets. Councilman Dailey made a motion to approve the minutes, seconded by Porter. Voting Yea: Porter, Dailey. Voting Nay: None. Absent: Johnson, Tisthammer. Motion carried.

OLD BUSINESS

2. None

NEW BUSINESS

3. **REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023 – AMGL, CPAS**

Marcy Luth of AMGL, CPA'S was planning to join the meeting by Zoom to review the annual Audit Report for fiscal year ended September 30, 2023; however, since two of the council members were absent the review will take place at the March 12, 2024 Council Meeting.

4. **INFORMATIONAL PRESENTATION FROM KLINT ARNOLD REGARDING NEW PLANS FOR STEALTH BROADBAND PROJECTS IN ALBION**

Klint Arnold of Stealth Broadband was available to present the council with information on new plans for projects in Albion. Mr. Arnold provided postcards showing their new upgraded system and plans for WiFi for the Albion area. Arnold reported they were awarded a grant from the Broadband Bridge Program through the State of Nebraska Public Service Commission, which facilitates in bringing broadband fiber optic into underserved areas of Nebraska. They will take it to the Court House first, then out to the Fairgrounds. They expect it to begin before July of this year. Stealth Broadband will provide the City Office with a set of plans before they begin work. Bauer Underground will do the installation of fiber optics.

5. **CONSIDER FORMAL ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$24,999 FROM THE CHRISTOPHER & DANA REEVE FOUNDATION, AND AUTHORIZE THE MAYOR TO EXECUTE ANY AND ALL CONTRACT DOCUMENTS REGARDING THE SAME**

Council members reviewed the Grant Agreement to support the Eli Porter Memorial Project at Fuller Park. Councilman Dailey made a motion to accept a grant in the amount of \$24,999 from the Christopher & Dana Reeve Foundation, and authorize the Mayor to execute any and all contract documents regarding the same; seconded by Porter. Voting Yea: Porter, Dailey. Voting Nay: None. Absent: Johnson, Tisthammer. Motion carried.

6. **CONSIDER REQUEST OF CHUCK ROLF TO COMP CAMPSITE RESERVATIONS AND WAIVE FEES FOR THE EVENTS FROM MAY 15, 2024 THROUGH MAY 22, 2024**

Following a brief discussion of the request, Councilman Dailey made a motion to comp the south campsite reservations and waive fees for the events from May 15, 2024 through May 22, 2024; seconded by Porter. Voting Yea: Porter, Dailey. Nay: None. Absent: Johnson, Tisthammer. Motion carried.

7. **CONSIDER APPLICATIONS OF MCKENNA ROSSMEIER AND ISAAC REEDER FOR MEMBERSHIP TO THE ALBION VOLUNTEER FIRE DEPARTMENT**

Councilman Porter made a motion to approve the applications of McKenna Rossmeier and Isaac Reeder for membership to the Albion Volunteer Fire Department, seconded by Dailey. Voting Yea: Porter, Dailey. Voting Nay: None. Absent: Johnson, Tisthammer. Motion carried.

RESOLUTIONS

8. None

ORDINANCES

9. **CONSIDER SECOND READING OF ORDINANCE 329(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11TH STREET, ALBION, NEBRASKA.**

The first reading of Ordinance 329(24) was approved at the January 16, 2024 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the second time. Councilman Porter made a motion to approve the second reading of Ordinance 329(24), seconded by Dailey. Voting Yea: Dailey, Porter. Voting Nay: None. Absent: Tisthammer, Johnson. Motion carried.

10. **CONSIDER SECOND READING OF ORDINANCE 330(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET, ALBION, NEBRASKA.**

The first reading of Ordinance 330(24) was approved at the January 16, 2024 City Council meeting. Mayor Jarecki instructed Clerk Devine to read the ordinance for the second time. Councilman Porter made a motion to approve the second reading of Ordinance 330(24), seconded by Dailey. Voting Yea: Dailey, Porter. Voting Nay: None. Absent: Tisthammer, Johnson. Motion carried.

11. **CONSIDER FIRST READING OF ORDINANCE 331(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF JAMES G AND RHONDA J HIGHTREE, 819 WEST MAIN STREET, ALBION, NEBRASKA**

Councilman Dailey motioned to introduce Ordinance 331(24). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Porter made a motion to approve the first reading of Ordinance 331(24), seconded by Dailey. Voting Yea: Dailey, Porter. Voting Nay: None. Absent: Tisthammer, Johnson. Motion carried.

12. **CONSIDER FIRST READING OF ORDINANCE 332(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF ALTON R MEYER, 715 SOUTH 3RD STREET, ALBION, NEBRASKA**

Councilman Porter motioned to introduce Ordinance 332(24). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Porter made a motion to approve the first reading of Ordinance 332(24), seconded by Dailey. Voting Yea: Dailey, Porter. Voting Nay: None. Absent: Tisthammer, Johnson. Motion carried.

13. **CONSIDER FIRST READING OF ORDINANCE 333(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF NAC SERVICES & INVESTMENTS LLC, C/O CYNTHIA WACHA, 524 SOUTH 9TH STREET, ALBION, NEBRASKA**

Councilman Porter motioned to introduce Ordinance 333(24). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Porter made a motion to approve the first reading of Ordinance 333(24), seconded by Dailey. Voting Yea: Dailey, Porter. Voting Nay: None. Absent: Tisthammer, Johnson. Motion carried.

REPORTS

14. City Administrator Report

City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports

Administrator Devine had previously provided a written report for council review. Devine added that heaters were recently installed in the new shop building. The City received a quote for new heaters in the older shop building, but will wait until closer to the end of the budget year to see what the building maintenance budget looks like. Also, concrete work began yesterday south of 11th Street on the approach to Campground/Fairground road. The plan is to put concrete 165' to the south. A curb will be put in on the west side of the museum, and a 30' road. It will take away some Fair parking along the fence line.

15. CONSIDER BILLS FOR APPROVAL

*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT

Councilman Porter made a motion to approve bills report for payment and affirm all paid claims as presented, except for bill submitted by Speed Services; seconded by Dailey. Voting Yea: Porter, Dailey. Voting Nay: None. Absent: Tisthammer, Johnson. Motion carried.

ITEMS TO BE PUT ON NEXT MEETING AGENDA

16. Next Regular Meeting: March 12, 2024 7:30 pm

Review of Annual Audit Report

Law Enforcement 1 Mile Jurisdiction with Boone County

Surplus Property

Consider Real Estate Sale

17. Public Comment for Future Consideration

Lumir and Bev Fajman spoke of concern regarding their sewer line. Unknown to them their service line ran to the north on an adjacent property. The new owner of the adjacent property was developing the property when Fajman's service line became damaged. They received an estimate to repair damages, which was approximately \$20,000. The Fajman's didn't feel it should be their responsibility to repair the service line since it was damaged by no fault of their own. No comment by City Council and no action taken.

ADJOURN

At 7:57 p.m. Council Member Porter made a motion to adjourn the meeting, seconded by Dailey. Voting Yea: Porter, Dailey. Voting Nay: None. Absent: Johnson, Tisthammer. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023 – AMGL, CPAS

PRESENTER(S):

MARCY LUTH - REMOTE

BACKGROUND INFORMATION:

Full audit report was previously distributed to Mayor and Council members with February meeting materials.

Marcy Luth will review the report with the Mayor and Council remotely.

DISCUSSION:

MOTION: To acknowledge and accept the annual audit report for the fiscal year ended September 30, 2023

BY:

2ND:

ROLL CALL: Dailey _____ Johnson _____ Porter _____ Tisthammer _____

SUMMARY OF DECISION:



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: OPEN 2024 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL CONTRACT DOCUMENTS

PRESENTER(S):

BACKGROUND INFORMATION:

Full specifications enclosed.

Mayor Jarecki has submitted a sealed bid and submitted the required disclosure statement.

DISCUSSION:

MOTION: To approve bid of _____ in the amount of _____ and award contract to the same.

BY:

2ND:

ROLL CALL: Dailey _____ Johnson _____ Porter _____ Tisthammer _____

SUMMARY OF DECISION:

NOTICE TO BIDDERS

The Albion City Council will be taking sealed bids from Lawn Care Providers for the City of Albion 2024 Lawn Care Program. Bid specifications for the program can be obtained from City Hall during normal business hours. The interested contractors need to submit a sealed bid which includes an explanation of how the organization intends to implement the program, proof of insurance, and a name and phone number of contact person responsible of the program. The sealed bids are due no later than 4:00 p.m., on Tuesday March 12, 2024; and will be opened at the City Council meeting that evening at 7:30 p.m. The City of Albion reserves the right to reject any or all bids. For more information please contact Andrew Devine at 402-395-2428.

Andrew L. Devine
City Clerk, City of Albion

Please publish February 21, 2024; and, February 28, 2024 and March 6, 2024

BID SPECIFICATIONS

City of Albion Lawn Care Program - 2024

FEE: As determined by bid, 50% shall be payable by the City of Albion no later than May 1, 2024; 25% shall be made payable by the City of Albion no later than July 1, 2024, and the remaining 25% shall be made payable by the City of Albion upon completion of the application program.

LENGTH OF CONTRACT: Annual – Term to begin April 1, 2024

SITES: Fuller Park including Campgrounds and the Albion Family Aquatic Center; Clark Street Park; Downtown Mini-Park; City Offices Lawn; Library Lawn; Entire Sports Complex lawns including the Leon Nelson Memorial, A, B, D, E, and Soccer fields, and all the common areas surrounding the fields.



The sealed bid shall include an explanation of how the organization intends to implement the program, proof of insurance, and a name and phone number of contact person responsible for the program.

Base Bid (all items required): The operator will bid on the implementation of a 4-step Fertilizer, Grub & Weed Control Plan for the sites listed above. Also to be included in this year’s program is a blanket application for yellow nutsedge control.

All items in base bid above must be included in base bid amount. Specific services included in the base bid may be itemized to provide detail concerning services and methods; however, a total base bid amount for all required items must be clearly identified.

Optional Bid Components: Any other services recommended by provider.

Bid to be awarded based upon total base bid amount.



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER MEMORANDUM OF UNDERSTANDING WITH TOWN AND COUNTRY VET CLINIC REGARDING THE CONTROL OF STRAY ANIMALS IN THE CITY OF ALBION, NEBRASKA**

PRESENTER(S):

BACKGROUND INFORMATION:

As of the time of this publication, Brent Lipker and City Attorney Wright are working with the other party to finalize an MOU regarding stray animal control. A final draft may be available for consideration by the City Council at the meeting. If not finalized by the meeting, we'll get it on next month's agenda.

DISCUSSION:

MOTION: To approve memorandum of understanding between the City of Albion and Town & Country Vet Clinic regarding stray animal control in the City of Albion, Nebraska

BY:

2ND:

ROLL CALL: Porter _____ Johnson _____ Dailey _____ Tisthammer _____

SUMMARY OF DECISION:



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER AEDC REQUEST TO RELEASE ECONOMIC DEVELOPMENT SALES TAX FUNDS FOR ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES:**

- \$11,055 FOR BUILDING MAINTENANCE AT 127 S 4TH STREET,
- \$10,000 FOR PURCHASE OF PORTABLE STAGING FOR USE IN THE VENUE AT 129 S 4TH STREET,
- \$33,800 FOR LAND ACQUISITION ON WEST CLARK STREET, ADJACENT TO CLARK PARK.

PRESENTER(S):

BACKGROUND INFORMATION:

AEDC REQUEST IS ATTACHED – CAC REVIEWED FEBRUARY 29, 2024 AND RECOMMENDED APPROVAL.

CAC MINUTES ENCLOSED

DISCUSSION:

MOTION: To approve economic development sales tax fund release to AEDC in the amount of \$54,855 for Economic Development Program activities: \$11,055 FOR BUILDING MAINTENANCE AT 127 S 4TH STREET, \$10,000 FOR PURCHASE OF PORTABLE STAGING FOR USE IN THE VENUE AT 129 S 4TH STREET, AND \$33,800 FOR LAND ACQUISITION ON WEST CLARK STREET, ADJACENT TO CLARK PARK.

BY:

2ND:

ROLL CALL: Porter _____ Tisthammer _____ Dailey _____ Johnson _____

SUMMARY OF DECISION:

FUNDS REQUEST MEMORANDUM

FROM: Albion Economic Development Corporation
DATE: February 29, 2024
TO: Citizens Advisory Committee and Albion City Council
AMOUNT: \$11,055 – Release of Funds for Building Maintenance
\$10,000 – Release of Funds for Portable Staging in The Venue & Community Events
\$33,800 – Release of Funds for Land Acquisition on West Clark Street

PURPOSES:

1. AEDC requests the release of \$11,055 in support of building maintenance at 127 S 4th. AEDC invested \$18,500 of reallocated funds toward the repair of building surfaces including tuck pointing and stuccoing exterior surfaces and requests \$10,500 to complete payment of that project. Of the remaining total, \$485 is to protect the work done with the installation of a gutter on the entire east length and \$70 covers the cost of waste disposal from the project.
2. AEDC requests \$10,000 for the purchase of portable staging for use in The Venue (129 S 4th) and in support of community events taking place in downtown Albion. AEDC seeks to utilize this structure in support of events created by community groups that contribute to citizen quality of life and increased tourism. AEDC intends for the remainder of the funding for this project to be shared by community groups and is appealing to collaborators now.
3. AEDC requests the release of \$33,800 for land acquisition on West Clark Street, adjacent to Clark Park. AEDC seeks to utilize this land for expansion of Clark Park coupled with a park rehabilitation project.

ALBION ECONOMIC DEVELOPMENT CORPORATION

BY:  _____

MINUTES

ALBION CITIZENS ADVISORY COMMITTEE

Tuesday, February 29, 2024

ALBION CITY HALL – COUNCIL CHAMBERS; 7:00 P.M.

Chairperson Ed Knott called the meeting to order at 7:00pm. Roll was taken, members present were: Chairperson Knott, Shelley Lueken, Stacey Gragert and Katie Score. Jay Wolf, Doug Young & Amy Zaruba were absent. Secretary Maggie Smith and City Administrator Andrew Devine were also present. The guests in attendance were Jeff Jarecki and Tony Levander from AEDC. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

Approve minutes of the January 9, 2024 Meeting

The minutes of the January 9, 2024 meeting were reviewed. Katie Score **moved to approve the minutes as read**, seconded by Gragert. **Vote:** (Yes) Knott, Gragert, Lueken, Score (No) None (Absent) Wolf, Young, Zaruba

REVIEW AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SUPPORT OF BUILDING MAINTENANCE

Chairperson Knott read the details regarding this agenda item from the submitted request and invited Jeff Jarecki of AEDC to comment on the proposed request. Jarecki explained the work on the AEDC building to tuck point brick, reinforce the exterior structure and stucco the back wall have been completed. Jarecki commented that the work done is of excellent quality and the bid from Tornez Stucco was substantially lower than another bid that was received. Smith clarified that the requested funds are to pay the final invoice (\$10,500) after \$18,500 of previously reallocated funds had been applied to the \$29,000 balance. The request also included \$485 for future gutter placement on the back of the building and \$70 for material disposal from completed work. Jarecki relayed that with a recently replaced roof and this work have solidified the structure for many years to come.

Knott **moved to recommend the release of \$11,055 in sales tax funds for support of building maintenance at 127 S 4th**. Lueken seconded the motion.

Vote: (Yes) Gragert, Lueken, Knott, Score (No) None (Absent) Zaruba, Wolf, Young

REVIEW AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR SUPPORT OF THE VENUE AS A DOWNTOWN EVENT SPACE AND DOWNTOWN COMMUNITY EVENTS BOTH SUPPORTING QUALITY OF LIFE AND INCREASED TOURISM

Chairperson Knott read the details regarding this agenda item from the submitted request and asked for discussion.

Smith presented a quote received from StageDrop for weatherproof, portable staging in the amount of \$16,176.28, which would provide a 16x20 stage for use in The Venue during the Albion Arts Council Summer Concert Series. AEDC is requesting \$10,000 in sales tax in support of the stage purchase and intends to reach out to community partners to flesh out the remaining amount. Smith shared that AEDC intends for this stage to be utilized for any community events taking place in downtown Albion, by groups such as the Albion Chamber, Boone Central Alumni, etc. Smith gave comment on the appreciation of AEDC to the Boone County Fair Board for the use of their trailer stage. Smith commented that for safety reasons, ease of travel to and from the fairgrounds, convenience in format and elevation of the space, the Arts Council and AEDC discussed looking into a different staging option. AEDC hopes the availability of this type of staging will assist in attracting more events to The Venue as well.

Knott pointed out the shortfall in available cash in the AEDC budget and asked if the board felt this type of project aligned with priorities. Jarecki responded that the shortfall is partially in reference to \$50,000 in funds that have not been recaptured from infill lot purchases. He relayed that the intent is to utilize those lots for rural workforce housing development, but with no current developer on board AEDC does not want to start the clock for development (24 months to occupancy) on the lot. Jarecki voiced appreciation for Knott's comments on wanting AEDC to align with priorities and be fiscally prudent. He also relayed that the board wants to continually reinvest the captured sales tax funds back into the community for the benefit of Albion rather than letting them sit.

Gragert asked if other quotes were received. Smith confirmed that she researched multiple companies and based on what this quote provides (weatherproof surfaces, ability to be set up multiple ways) and information shared by Arts Council on the size of stage requested in many contracts, this company offered the best fit. Tony Levander commented that he participated in reviewing potential stage options and this company allowed for future additions to the stage with a truss system roof for weather and sun relief where others did not.

Smith commented the current assets are stretched, however, given the amount of funds still available in the sales tax fund the AEDC board felt comfortable coming to CAC with the current request. Knott commended AEDC for taking well considered risks for the benefit of Albion and asked if before a motion was made the CAC could also discuss request item number 3, the land purchase near to Clark Street Park.

REVIEW AEDC SALES TAX RELEASE REQUESTS TO RELEASE SALES TAX FUNDS FOR PURCHASE OF ONE LOT WITHIN ALBION, NEBRASKA

Chairperson Knott asked Jarecki to make some opening comments regarding this agenda items.

Jarecki shared that the AEDC board has discussed, and it is his opinion that, starting one project (either quality of life or business related) yearly that will contribute to Albion and improve it is a good way to build and support the community. Jarecki commented that investing in a significant way in that part of town will have positive impacts on housing development there with many open lots existing. The AEDC board has considered the possibility of this lot being an extension of the Clark Street Park and believes that a park expansion would be such a significant development. However, Jarecki stated that AEDC is understanding that this park idea may not be

able to come to fruition and that even if it doesn't, having additional lots for housing development still fits well with AEDC's priorities given the LB840 economic development plan. Jarecki feels that by adding one really nice amenity to our community every year it is exciting to consider what our community may be like in 10-20 years.

Knott stated that he can get behind AEDC owning the lot. He also believes the Clark Street Park footprint is large enough already and he would like to see AEDC develop housing on the potential purchase. Knott stated that he believes development of a park project (seeking grant funding and planning) would be best as a collaborative project with AEDC and the City. Devine commented that the Porters who are developing the new project in Fuller Park also purchased replacement equipment for Clark Street Park. Smith commented that in the AEDC board's discussion of the lot purchase housing was considered and although the park expansion is the "big dream" all options for the lot are still on the table. Gragert commented that although she loves the concept sketch, she considers housing for that park of town to be bigger need. Score commented that she also loves the expansion idea presented but has concerns about the upkeep of a new park when the City's resources for Parks are already stretched.

In closing Devine mentioned that although he may not agree with all the elements of the "dream" plan, he does agree with the land purchase and that the details of the land use can be worked out at a later time. Devine also voiced support for the investment in the stage for The Venue. He encouraged AEDC to ensure that details are worked out for agreements to use the stage and be responsible for care of it during use. Knott asked how the Arts Council is supporting this purchase and Jarecki and Levander voiced that the AAAC is putting out a tremendous amount of money (Smith stated \$10,000-\$15,000 per summer for all acts.) for the Summer Concert Series.

After discussion was exhausted, Knott reviewed both of the items under discussion. Katie Score **moved to recommend the release of \$10,000 for the purchase of portable staging for use in The Venue (129 S 4th) and in support of community events taking place in downtown Albion.** Gragert seconded the motion.

Vote: (Yes) Gragert, Lueken, Knott, Score (No) None (Absent) Zaruba, Wolf, Young

Knott **moved to recommends the release of \$33,800 for land acquisition on West Clark Street, adjacent to Clark Park. AEDC seeks to utilize this land for expansion of Clark Park coupled with a park rehabilitation project.** Score seconded the motion.

Vote: (Yes) Gragert, Score, Lueken, Knott (No) None (Absent) Zaruba, Wolf, Young

Discuss recommendations for the City of Albion Economic Development Plan, and/or future activities.

Devine noted the previous discussion of the Economic Development (LB840) Plan and the approval of the City Council to place the plan before voters in the 2024 Primary Election ahead of the 2028 sunset. Devine clarified that the tax rate would not increase, but rather the allocation of the sales tax collected in the City of Albion would be adjusted. One quarter of one percent of the sales tax currently allocated to Capital Improvements would be reallocated to Economic Development. Devine

further commented that AEDC intends to utilize these additional funds for more employable resources for new capital improvement (nee infrastructure) expenditures, which would benefit development timelines and processes while also marrying well with the development work AEDC is tasked with undertaking. It does not change anything regarding the processes of releasing funds. Jarecki and Devine both comment that AEDC can more nimbly employ these resources for infrastructure development and incentivize the development of infrastructure with these funds. Knott reiterated that sales tax would not increase as a result of this vote.

If approved by voters, one half of one cent would then support the economic development plan and that plan ten-year timeline would start over in October of 2024. The primary election will be May 14, 2025.

8. Adjourn 7:41pm

TREASURER REPORT

“The Albion Economic Development Corporation (AEDC) is an active agent for development activities in Albion.

Local sales tax provides the funding for a number of business-related projects.”

Prepared By: Steven Ruzek, Treasurer

Date: February 15, 2024

AEDC ASSETS/COMMITMENTS

\$1,083.80	Checking
\$34,520.54	Savings
<u>\$50,000</u>	Account Receivables: Due from Rural Workforce Fund
\$85,604.34	Total Current Assets

CURRENT REVENUE SOURCES

The Venue – 2023 Net Income of \$1,231.49

\$340.00	YID Income
<u>\$446.12</u>	YID Expenses
\$(106.12)	Net Income

Membership Drive - 2023

\$4,100 41 members generating \$4,100 in membership revenue.

City Sales Tax Funds Available - As of 1/23/2024

\$80,713.60 City Sales Tax Available for AEDC.

Housing Program Fund - As of 1/23/2024

\$111,898.01 Housing Program Fund. \$63,032 designated for payroll.

Rural Work Force Housing Grant Fund - Albion Match-As of 2/2/2024

\$504,155.23	Matching Funds	\$879,445.93	Award Funds
<u>\$17,684.63</u>	Interest Earned	<u>\$7,033.93</u>	Interest Earned

RESERVED CASH

Item 5.

Project	Reserved	Paid Out	Total Proj.
Housing/Land Loan Interest	\$13,000.00	\$13,111.83	
Main Street Sports-Sign	\$5,000.00		\$5,000.00
January/February Bills Not Paid	\$1,480.34	\$19,409.93	
BOONE BEGINNINGS (DEC)	\$10,000.00	\$40,000.00	\$50,000
FAIRGROUNDS PROJECT (JUNE 1)	\$0.00	\$50,000 PD	\$100,000
Tornez Stucco-Building Repair	\$10,500.00	\$18,500.00	\$29,000
Lot Improvement-The Venue	\$1,052.51	\$33,947.49 PD	\$35,000
The Venue-CSB Contribution	\$988.43	\$49,811.57 PD	\$50,800
Demolition Assistance	\$5,500.00	\$4,500 PD	\$10,000
Main Street Sports-Gap Financing			\$5,000
Housing Program Director	\$874.45	\$1,130.55	\$2,000
Façade Improvement Grant	\$4,178.00	\$5,822 PD	\$10,000
Infrastructure Assistance	\$20,000.00		
The Venue-Stage	\$10,000.00		
Albion Sign to be repaired	\$974.01		
Misc. Bills	<u>\$9,524.32</u>	\$5,475.68	\$15,000.00
Total Unreserved Cash	<u>-\$7,467.72</u>		

PREVIOUS PROJECT ALLOCATION

Levander Infrastructure	2023	\$39,050
AEDC Building Purchase	2023	\$65,000
DIR-Classen/Curry/Primrose	2023	\$7,822
Town and Country Vet Clinic	2022	\$30,000
“Welcome to Albion” Signs	2021	\$21,000
Carquest-Demo/Sign Program	2021	\$50,000
Applied Connective	2019	\$30,000
Firehall Purchase	2019	\$22,500
Boilesen Property	2018	\$115,000
Cardinal Inn	2017	\$75,000
DIR Grant-Variou s years	2018- 2021	\$120,000

CD VALUE-PROJECT SECURITY

AS OF 02/14/2024

CD-Great Plains (Boot Rack) 2/6/2025	\$4,953.43
CD-CBS-Fair Grounds Commitment (5/29/24)	\$50,000.00
CD-Great Plains (3 C's Catering) 1/2/2026	\$3,301.58
CD-Great Plains (3 C's Catering) 7/9/24	\$3,297.30
CD-CRSB-(ALM) 8/31/30	\$5,000.00
TOTAL CDS-PROJECT LOAN SECURITY	\$66,552.31

Total Loan Balances: \$63,955.31

Equity: \$2,597.00

CURRENT BILLS FOR APPROVAL

Date	Status	Name	Description	Amount	Total
02/06/2024	PD	Loup Public Power	127 S 4th	\$ 163.54	\$ 163.54
02/06/2024	PD	Loup Public Power	129 S 4th	\$ 89.22	\$ 89.22
02/06/2024	PD	Loup Public Power	Kiwanis Park	\$ 65.00	\$ 65.00
02/07/2024	PD	Cornerstone Bank	Interest	\$ 13,111.83	\$13,111.83
02/09/2024	PD	Tornez Stucco	Bill	\$4,500	\$ 4,500.00
02/15/2024	NPD	Gragerts Market	Supplies	\$ 9.49	\$ 9.49
02/15/2024	NPD	Albion News	Supplies	\$ 198.38	\$ 198.38
02/15/2024	NPD	Albion Water Dept	129 S 4th	\$ 30.62	\$ 30.62
02/15/2024	NPD	Albion Water Dept	127 S 4th	\$ 135.86	\$ 135.86
02/15/2024	NPD	State Farm	insurance	\$ 575.00	\$ 575.00
	NPD	Black Hills	127 S 4th	\$ 338.63	\$ 338.63
	NPD	Clearly	Phone	\$ 127.36	\$ 127.36
	NPD	Stealth	Internet	\$ 65.00	\$ 65.00
Total:				\$ 19,409.93	\$19,409.93

AEDC TYPICAL CASH FLOW

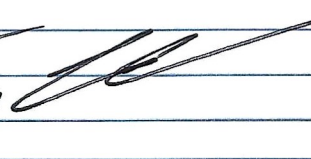
Sales Tax Projection		
Income from Sales Tax		\$106,000
Projected Expenses		
Boone Beginnings (4 of 5)	\$	10,000.00
Maggie - Education	\$	2,000
Operating Exp.	\$	15,000.00
Total	\$	27,000.00
Projected Net Income	\$	79,000.00

306065

Item 5.

Invoice

SOLD TO Tornez stucco LLC		SHIP TO Albion Economic Development Corp	
ADDRESS 2109 drexel st		ADDRESS 127 S 4th st	
CITY, STATE, ZIP omaha NE 68107		CITY, STATE, ZIP albion NE 68620	
CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.
			DATE

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		job truck pointing			
		AEPC			
		by 17 			
					\$ 15,000



PORTABLE STAGES & EVENT FURNITURE

StageDrop LLC

706 Challenger Way, Forked River, NJ 08731
 Tel: 609-971-9200, Fax: 609-971-1650
 www.stagedrop.com | sales@stagedrop.com
 Tax ID: 46-0977080

QUOTE# 144079

Quote Date: 1/29/2024
Quote Expires: 2/28/2024
Terms: Prepay
Buyer: Maggie Smith
Salesperson: Kyle B.






Billing Address

Maggie Smith
 Albion Economic Development Corporation
 tbd
 Albion, NE 68620
 United States
 402-416-9531

Shipping Address

Maggie Smith
 Albion Economic Development Corporation
 tbd
 Albion, NE 68620
 United States
 402-416-9531

Order Details

Image	Item Description	Quantity	Price	Total
	ProFlex 16'x20' Indoor/Outdoor Portable Stage Height: 32"-55" Adjustable (Square Legs w/Bracing)	1	\$12,889.37	\$12,889.37
	ProFlex 4' Stage Guard Rail Package Quantity: Single	5	\$202.99	\$1,014.95
	ProFlex Universal Handrails for Adjustable Stairs - Fits All Heights (2-pack)	2	\$421.99	\$843.98
	FREE GIFT: StageDrop Frisbee!	1	\$0.00	\$0.00
	ProFlex 5-Step Adjustable Stairs for Stages 32"-55" High (Handrail sold separately)	2	\$713.99	\$1,427.98
			Subtotal:	\$16,176.28
			Free Economy Freight Over \$2900:	\$0.00
			Sales Tax:	\$0.00
			TOTAL BALANCE DUE:	\$16,176.28

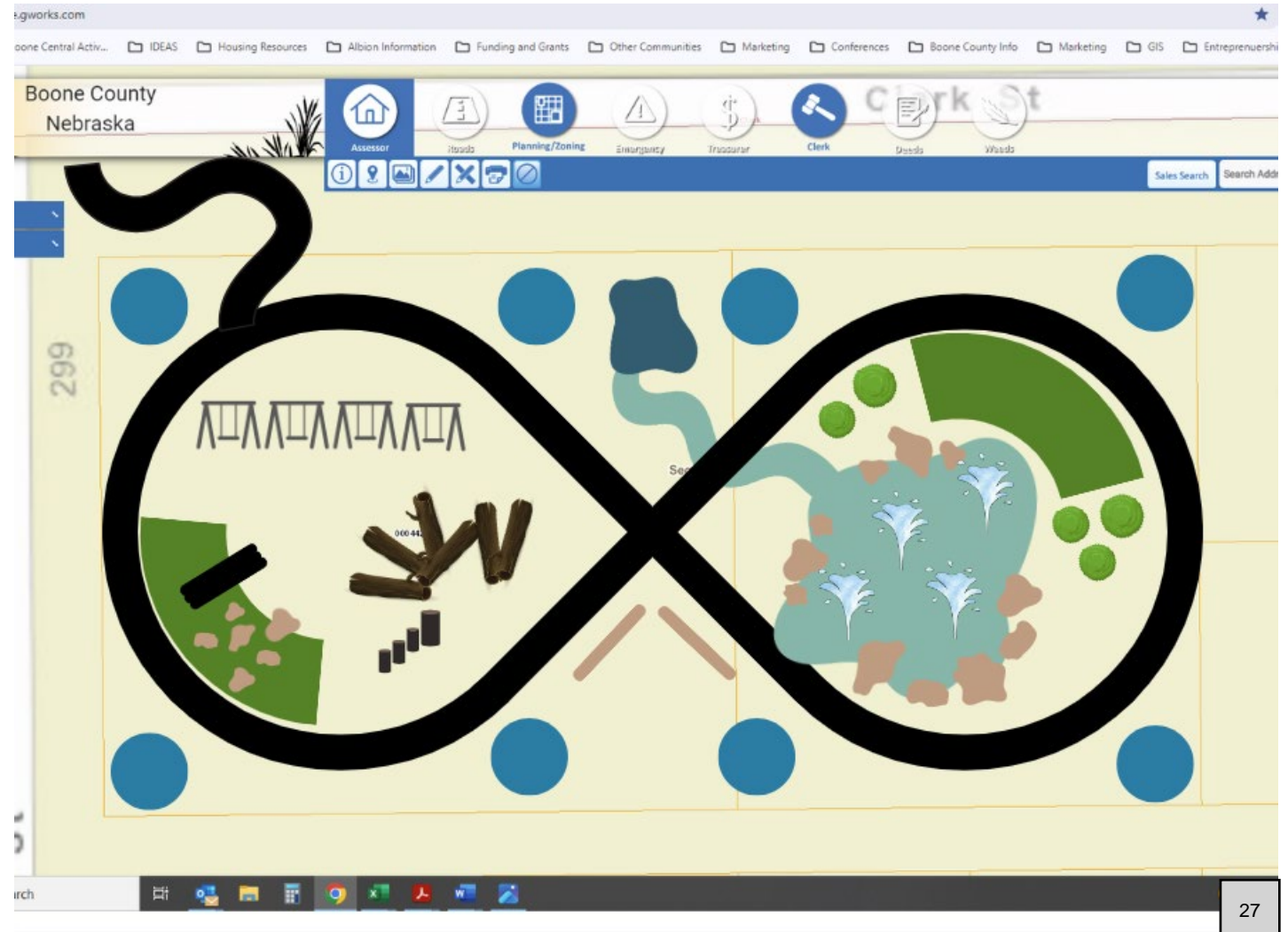
We are experiencing record demand as well as supply chain issues and increasing costs from our suppliers.
 Order your items early to avoid potential backorders, price increases and shipping delays.

If you have any questions or would like to proceed with an order, please call us at (609) 971-9200
 or email sales@stagedrop.com. We are open Monday - Friday, 10am-5pm EST.

CLARK PARK EXPANSION & REHAB CONCEPT SKETCH

A generational experience where health is honored by nature and movement.

- Infinity walking/tricycle path, wide for multi-use and flat for accessibility
- Continuous line of sight for parents with playing children
- Solid surface splash pad and trickle creek
- Berm Slide and rock scramble
- Accessible and simple swings
- Natural playing and climbing surfaces
- Use of native grasses to create space buffers
- A series of 8 outdoor workout stations (accessible and senior friendly) denoted by blue circles





AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 106(24) RENEWING INTERLOCAL AGREEMENT WITH BOONE COUNTY REGARDING JOINT LAW ENFORCEMENT JURISDICTION**

PRESENTER(S):

BACKGROUND INFORMATION:

Agreement is reviewed for annual renewal in March, effective April 1st.

DISCUSSION:

MOTION: To introduce and approve Resolution 106(24) renewing interlocal agreement with Boone County regarding joint law enforcement jurisdiction.

BY:

2ND:

ROLL CALL: Tisthammer _____ Dailey _____ Porter _____ Johnson _____

SUMMARY OF DECISION:

COUNTY RESOLUTION 2024-____ / CITY RESOLUTION 106 (24)

INTERLOCAL AGREEMENT

This agreement is made between the City of Albion and the County of Boone, both political subdivisions of the State of Nebraska, made pursuant to § 29-215 and § 13-801 to 13-827, cited as the Interlocal Cooperation Act.

WHEREAS the City of Albion provides police protection within the city limits of the City of Albion;

WHEREAS the County of Boone provides police protection within the city limits of the City of Albion;

WHEREAS the political subdivisions desire to agree on the joint jurisdiction of the two law enforcement agencies for the extra-territorial zoning jurisdiction area outside of the City of Albion, but within the zoning jurisdiction of the City of Albion for law enforcement purposes and for the mutual safety and protection of persons and property.

IT IS THEREFORE AGREED between the parties as follows:

1. The City of Albion Police Department shall have law enforcement authority within the extra-territorial zoning jurisdiction area outside of the City of Albion. Since this area is all within the County of Boone, it is within the jurisdiction of the County of Boone. The City of Albion Police Department shall have the authority to exercise law-enforcement jurisdiction in the same manner as if the property were located within the City of Albion.
2. Each political subdivision shall assume responsibility for their own law enforcement personnel, including the writing of liability insurance.
3. No joint entity is created by this agreement.

- 4. This agreement terminates previous Resolution 2023-07 / 106 (23) fully executed the 10th day of April, 2023.
- 5. This agreement between the City of Albion and the County of Boone shall continue in force and effect for one (1) year commencing on April 1, 2024, shall be reviewed by both parties on an annual basis thereafter, and may be renewed by resolution and execution by both parties.

Approved and executed by the City of Albion, Nebraska this 12th day of March 2024.

Approved and executed by the County of Boone, Nebraska this _____ day of _____, 2024.

COUNTY OF BOONE

CITY OF ALBION

Boone County Sheriff
Denny Johnson

Albion Police Chief
Brent Lipker

Chairman of the Board

Mayor of Albion
James Jarecki

ATTEST:

ATTEST:

County of Boone, Clerk
Sarah Robinson

City of Albion, Clerk
Andrew Devine

{Seal}

{Seal}



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 107(24) DECLARING SURPLUS PROPERTY AND AUTHORIZING THE SALE OF THE SAME**

PRESENTER(S):

BACKGROUND INFORMATION:

Staff has identified surplus property that is no longer used, useful, or is just taking up space. Draft of resolution is attached.

DISCUSSION:

MOTION: To introduce and approve Resolution 107(24) declaring surplus property and authorizing the sale of the same.

BY:

2ND:

ROLL CALL: Porter _____ Johnson _____ Tisthammer _____ Dailey _____

SUMMARY OF DECISION:

RESOLUTION 107 (24)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA DECLARING SURPLUS PROPERTY AND AUTHORIZING THE SALE OF THE SAME

WHEREAS, the City of Albion has personal property items they desire to declare as surplus and offer for sale:

Quantity	Item Description
1	Target Concrete Saw, Wisconsin Motor SN# 4530648 Model S-12D
1	Husqvarna Push Mower – HU675WD
1	3 Ton Chain drive Chain Hoist
1	Hackney Propane Bottle 200#
2	Vintage belt driven fans
1	Sears Air Compressor
1	Vintage Power Washer
1	Vintage Stand Light 6 ft
1	1994 4" Mueller Gate Valve
1	1990 6" American Clow Gate Valve
2	Go Big Red Trash Square Trash Cans
1	6" Clow Gate Valve Hand Wheel
1	8" x 8" x 6" Tee
1	8" Line Stop
1	8" x 12" Pipe Spool Extensions
4	6" x 7.5" Pipe Spool Extensions
1	Tin Signs – Men Working
6	Kerosene Lantern Balls
1	Hoffman Subpanel
11	Tin Signs - Stop Signs
9	Tin Signs – 15 MPH
4	Jake Break Prohibited Signs
3	Hydraulic Arms
20	Modern Faded Signs – Stop Signs
2	Tapping Tools
1	10' X 8' Utility Shed
1	Vintage Fan - Belt Driven
1	Ford Irrigation 460 Motor – Natural Gas
5	Muller Hydrants - Decorative

Quantity	Item Description
1	4" Plug Valve
30	Misc Faded Signs
2	XL Chain Binders – SR186
2	8' Gate Valve Key Wrench
20	No U-Turn
2	Lifeguard Floaties
2	Red / White Umbrella
2	MSA Gas mask
1	Q-Marc 3 Phase Heater
3	Electrical Control Boxes
1	Vintage XL Hand Saw
4	Pro Extreme – Under Sink Low Protector
2	Micro Flex CE8320 Meter Reader
1	Micro Flex PC9300 Meter Reader
1	Georgia Fountain Company Brass Light

WHEREAS, Section 17-503.02 of the Nebraska Revised Statutes authorizes the sale of surplus personal property by resolution and describes the required form thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

The City Administrator or the Mayor may sell each of the above listed personal property items by posting a notice of such sale in Albion City Hall, the Albion Post Office, and the Boone County Courthouse; and, by publishing the same notice of sale in the Albion News for a period of not less than seven (7) days prior to the sale of the property, with the notice stating the general description of the property offered for sale and stating the conditions of the sale. The same notice may also be published in other publications at the Mayor's and/or City Administrator's discretion. Any items remaining unsold after 30 days of the original publication of the notice of sale shall be disposed of in a manner to benefit the City.

Introduced by: _____;

Second by: _____;

VOTE: YEAS: _____;

NAYS: NONE; ABSENT: _____.

Passed and approved this 12th day of March, 2024.

CITY OF ALBION, NEBRASKA

{SEAL}

BY: _____
Mayor, James Jarecki

ATTEST:

City Clerk, Andrew L. Devine



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER THIRD READING AND FINAL PASSAGE OF ORDINANCE 329(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11TH STREET, ALBION, NEBRASKA.**

PRESENTER(S):

BACKGROUND INFORMATION:

Enclosed is an ordinance to place special assessment/lien upon property at 554 S 11TH Street for unpaid utility bills.

First Reading was approved at the January meeting, Second Reading was approved at the February meeting – the utility bill remains unpaid at the time of publication of the Agenda packet and the ordinance may be considered for adoption at this meeting.

DISCUSSION:

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the third reading of Ordinance 329(24) and to move for final passage and adoption.

BY: _____ **2ND:** _____

QUESTION CALLED BY: _____

MAYOR DECLARES:

ROLL CALL: Dailey _____ Porter _____ Tisthammer _____ Johnson _____

SUMMARY OF DECISION:

ORDINANCE NO. 329 (24)

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF JARED SWAN, 554 S 11TH STREET, ALBION, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for water, sewer and garbage service for Jared D Swan on the following described property:

A fraction of the Northwest Quarter (NW1/4 Southeast Quarter (SE1/4), Section Twenty One (21), Township Twenty (20) North, Range Six (6) West of the 6th P.M., Boone County, Nebraska, described as follows: Commencing 30 feet West of the Southwest corner of Block 4 in F.B. Tiffany's Addition to Albion, Boone County, Nebraska; thence North 68 ½ feet; thence West 150 feet; thence South 20 feet; thence West 114 feet, thence South 78 ½ feet; thence East 264 feet; thence North 30 feet to the point of beginning, subject to the 11th Street on the East thereof; subject to Easement Deed to City of Albion for city street Recorded March 17, 1976 in Book 89 Deed 131. (AKA) 554 S 11th St

for the unpaid utility bill and service charges as heretofore assessed, as well as for future utility bills as they become delinquent. This ordinance is hereby setting up a district to levy special assessment for the unpaid bill and service charges in the amount of \$207.07 as of October 21, 2023 plus \$50 in service charges and the amount of future utility bills and service charges as they become delinquent, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: _____ on the ____ day of _____, 20__.
SECONDED BY: _____ on the ____ day of _____, 20__.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__.
EFFECTIVE UPON PUBLICATION THIS ____ DAY OF _____, 20__.

CITY OF ALBION, NEBRASKA

James Jarecki, Albion City Mayor

ATTEST:

Andrew Devine, Albion City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER THIRD READING AND FINAL PASSAGE OF ORDINANCE 330(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET, ALBION, NEBRASKA.**

PRESENTER(S):

BACKGROUND INFORMATION:

Enclosed is an ordinance to place special assessment/lien upon property at 804 West Main Street for unpaid utility bills.

First Reading Only was approved in January, Second Reading was approved in February. – the utility bill remains unpaid at the time of publication of the Agenda packet and the ordinance may be considered for adoption at this meeting.

DISCUSSION:

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the third reading of Ordinance 330(24) and to move for final passage and adoption.

BY: _____ **2ND:** _____

QUESTION CALLED BY: _____

MAYOR DECLARES:

ROLL CALL: Dailey _____ Porter _____ Tisthammer _____ Johnson _____

SUMMARY OF DECISION:

ORDINANCE NO. 330(24)

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF LEETCH PROPERTIES, 804 W MAIN STREET.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for water, sewer and garbage service for Leetch Properties, LLC on the following described property:

*Lot 8, Block 3, Clark, Connelly and Stout's Addition to Albion, Boone County, Nebraska
(AKA) 804 W Main St*

for the unpaid utility bill and service charges as heretofore assessed, as well as for future utility bills as they become delinquent. This ordinance is hereby setting up a district to levy special assessment for the unpaid bill and service charges in the amount of \$223.05 as of October 21, 2023 plus \$50 in service charges and the amount of future utility bills and service charges as they become delinquent, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: _____ on the ____ day of _____, 20__.
SECONDED BY: _____ on the ____ day of _____, 20__.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__.
EFFECTIVE UPON PUBLICATION THIS ____ DAY OF _____, 20__.

CITY OF ALBION, NEBRASKA

James Jarecki, Albion City Mayor

ATTEST:

Andrew Devine, Albion City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER SECOND AND THIRD READINGS AND FINAL PASSAGE OF ORDINANCE 331(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF JAMES G AND RHONDA J HIGHTREE, 819 WEST MAIN STREET, ALBION, NEBRASKA**

PRESENTER(S):

BACKGROUND INFORMATION:

Enclosed is an ordinance to place special assessment/lien upon property at 819 West Main Street for unpaid nuisance abatement costs and fees.

First Reading Only approved in February – the bill remains unpaid at the time of publication of this Agenda Packet.

DISCUSSION:

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the second reading of Ordinance 331(24) and that the statutory rules requiring the ordinance be read at three separate meetings be suspended.

BY: _____ **2ND:** _____

ROLL CALL: Johnson _____ Tisthammer _____ Porter _____ Dailey _____

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the third reading of Ordinance 331(24) and to move for final passage and adoption.

BY: _____ **2ND:** _____

QUESTION CALLED BY: _____

MAYOR DECLARES:

ROLL CALL: Tisthammer _____ Dailey _____ Porter _____ Johnson _____

SUMMARY OF DECISION:

ORDINANCE NO. 331(24)

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR UNPAID NUISANCE ABATEMENT COSTS AND FEES OF JAMES G AND RHONDA J HIGHTREE, 819 WEST MAIN STREET, ALBION, NE 68620.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for nuisance abatement costs, as applicable, for James G and Rhonda J Hightree on the following described property:

Lot 3, Block 8, Clark, Connelly and Stout's Addition to Albion, Boone County, Nebraska

for the unpaid nuisance costs and service charges as heretofore assessed. This ordinance is hereby setting up a district to levy special assessment for the unpaid nuisance abatement bill and service charges in the amount of \$825.00 as of January 31, 2024, plus \$50 in service charges, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: _____ on the ____ day of _____, 20__.
SECONDED BY: _____ on the ____ day of _____, 20__.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__.
EFFECTIVE UPON PUBLICATION THIS ____ DAY OF _____, 20__.

CITY OF ALBION, NEBRASKA

James Jarecki, Albion City Mayor

ATTEST:

Andrew Devine, Albion City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER SECOND AND THIRD READINGS AND FINAL PASSAGE OF ORDINANCE 332(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF ALTON R MEYER, 715 SOUTH 3RD STREET, ALBION, NEBRASKA**

PRESENTER(S):

BACKGROUND INFORMATION:

Enclosed is an ordinance to place special assessment/lien upon property at 715 South 3rd Street for unpaid nuisance abatement costs and fees.

First Reading Only approved in February – the bill remains unpaid at the time of publication of this Agenda Packet.

DISCUSSION:

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the second reading of Ordinance 332(24) and that the statutory rules requiring the ordinance be read at three separate meetings be suspended.

BY: _____ **2ND:** _____

ROLL CALL: Tisthammer _____ Porter _____ Johnson _____ Dailey _____

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the third reading of Ordinance 332(24) and to move for final passage and adoption.

BY: _____ **2ND:** _____

QUESTION CALLED BY: _____

MAYOR DECLARES:

ROLL CALL: Dailey _____ Porter _____ Tisthammer _____ Johnson _____

SUMMARY OF DECISION:

ORDINANCE NO. 332(24)

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR UNPAID NUISANCE ABATEMENT COSTS AND FEES OF ALTON R. MEYER, 715 SOUTH 3RD STREET, ALBION, NE 68620.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for nuisance abatement costs, as applicable, for Alton R. Meyer on the following described property:

Lot Six (6), Block Twenty Three (23), Manfield's Fourth Addition to Albion, Boone County, Nebraska

for the unpaid nuisance costs and service charges as heretofore assessed. This ordinance is hereby setting up a district to levy special assessment for the unpaid nuisance abatement bill and service charges in the amount of \$879.05 as of January 31, 2024, plus \$50 in service charges, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: _____ on the ____ day of _____ 20__.
SECONDED BY: _____ on the ____ day of _____ 20__.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__.
EFFECTIVE UPON PUBLICATION THIS ____ DAY OF _____, 20__.

CITY OF ALBION, NEBRASKA

James Jarecki, Albion City Mayor

ATTEST:

Andrew Devine, Albion City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2024

ITEM NAME: **CONSIDER SECOND AND THIRD READINGS AND FINAL PASSAGE OF ORDINANCE 333(24) AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR THE UNPAID NUISANCE ABATEMENT COSTS AND FEES OF NAC SERVICES & INVESTMENTS LLC, C/O CYNTHIA WACHA, 524 SOUTH 9TH STREET, ALBION, NEBRASKA**

PRESENTER(S):

BACKGROUND INFORMATION:

Enclosed is an ordinance to place special assessment/lien upon property at 524 South 9th Street for unpaid nuisance abatement costs and fees.

First Reading Only approved at the February meeting – the bill remains unpaid at the time of publication of this Agenda Packet

DISCUSSION:

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the second reading of Ordinance 333(24) and that the statutory rules requiring the ordinance be read at three separate meetings be suspended.

BY: _____ **2ND:** _____

ROLL CALL: Johnson _____ Porter _____ Tisthammer _____ Dailey _____ Johnson _____
Porter _____

MAYOR INSTRUCTS CLERK TO READ ORDINANCE BY TITLE

MOTION: To approve the third reading of Ordinance 333(24) and to move for final passage and adoption.

BY: _____ **2ND:** _____

QUESTION CALLED BY: _____

MAYOR DECLARES:

ROLL CALL: Dailey _____ Porter _____ Tisthammer _____ Johnson _____

SUMMARY OF DECISION:

ORDINANCE NO. 333(24)

AN ORDINANCE RELATING TO A LEVY OF SPECIAL ASSESSMENT FOR UNPAID NUISANCE ABATEMENT COSTS AND FEES OF NAC SERVICES & INVESTMENTS LLC, C/O CYNTHIA WACHA, 524 SOUTH 9TH STREET, ALBION, NE 68620.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALBION, NEBRASKA:

SECTION 1: The City Council of the City of Albion hereby levies, pursuant to state law, and establishes a special assessment district for nuisance abatement costs, as applicable, for NAC Services & Investments LLC, C/O Cynthia Wacha on the following described property:

Lot 3, Block 4, Tiffany's Addition to Albion, Boone County, Nebraska

for the unpaid nuisance costs and service charges as heretofore assessed. This ordinance is hereby setting up a district to levy special assessment for the unpaid nuisance abatement bill and service charges in the amount of \$8,525.00 as of January 31, 2024, plus \$50 in service charges, with interest after said date accruing at 14% per annum.

SECTION 2: This ordinance shall go into full force and effect after its passage, approval and publication as required by law.

INTRODUCED BY: _____ on the ____ day of _____, 20__.
SECONDED BY: _____ on the ____ day of _____, 20__.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__.
EFFECTIVE UPON PUBLICATION THIS ____ DAY OF _____, 20__.

CITY OF ALBION, NEBRASKA

James Jarecki, Albion City Mayor

ATTEST:

Andrew Devine, Albion City Clerk



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: March 12, 2023

ITEM NAME: **ACKNOWLEDGEMENT OF RECEIPT OF THE ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS**

PRESENTER(S):

Amber Wynn, Corey Zoubek, Warren Myers

BACKGROUND INFORMATION:

Enclosed for Review

DISCUSSION:

MOTION: No Action Required – Discussion Item Only

BY:

2ND:

ROLL CALL: Dailey _____ Johnson _____ Porter _____ Tisthammer _____

SUMMARY OF DECISION:

2023 Annual Utility Report



Presented March 12, 2024



Water Department

2023 update

Warren Myers, Water Commissioner

It's been a productive year. I'm continually learning and implementing the latest industry practices to enhance the quality of our service to the residents. Lead and Copper has been a significant focus this year, and I've been making considerable efforts to ensure that we are fully compliant with the new Lead and Copper rule.

Last summer, we encountered a significant challenge when two water main breaks occurred, causing considerable inconvenience. Through investigation, we determined that the cause of these breaks was the shutting off of valves, leading to water hammers. The resulting repairs included shutting off the water supply to the affected areas, excavating the ground to expose damaged pipes, and replacing broken sections. We have since taken proactive measures to maintain our water infrastructure appropriately, ensuring that all valves are correctly adjusted to prevent future water hammer occurrences.

Sargent Drilling's annual well and pump test results are as follows: Well #4 had an impressive 82% efficiency rate, producing 54 gallons of water per foot of drawdown. Well #5 had a commendable 73% pump efficiency, producing 77 gallons of water per foot of drawdown. However, there appears to be an issue with the GPM of Well #5, which may indicate a problem such as a hole in the transfer line. Further investigation is needed to determine the root cause of the issue, which will be conducted in the coming weeks.

The replacement of older fire hydrants and the enhancement of firefighting capabilities have been identified as a top priority. Specifically, two outdated hydrants were replaced last year, while another was rerouted to a larger line to improve the water pressure and flow rate of the new hydrant.

We had a productive year with multiple ongoing activities. Looking forward to 2024, I will be working on the several projects that are currently underway. This includes the replacement of a few fire hydrants, continuation of our preventative maintenance program on water main valves and undertaking necessary repairs to valve boxes. With these initiatives, we are confident that we will be able to continue providing high-quality services to our customers.

Thank you for your support and time. Please reach out with any questions or concerns.

Sincerely,

Warren Myers, Water Commissioner

City of Albion Water Department



Gallons of water pumped

	2021	2022	2023
January	5,527,542	5,552,165	5,596,921
February	4,748,763	4,761,542	4,922,317
March	5,842,872	5,742,763	6,525,631
April	8,329,706	11,792,686	9,742,361
May	12,957,746	12,409,338	15,073,749
June	19,310,697	20,848,974	21,078,083
July	20,278,568	18,957,564	16,474,382
August	20,218,278	22,565,730	18,129,087
September	14,103,156	20,819,023	17,417,231
October	12,944,064	14,043,018	9,048,703
November	4,951,784	5,434,890	5,294,751
December	5,240,467	5,493,763	5,429,205
Total	134,453,643	148,421,456	137,732,421
Daily Average	368,366	406,634	377,349

Water Department

Water Loss

We have the majority of our city facilities now metered, with the exception of the north campground.

2023 Recorded Pumpage	137,732,421	gallons	
Billed Water	106,501,347	gallons	
Unbilled City Facility Water	11,261,058	gallons	8.176% of water pumped
Unbilled Fairgrounds Water	<u>1,633,767</u>	gallons	1.186% of water pumped
Water Loss	18,336,249	gallons	13.313% of water pumped

The 13.313% of unaccounted water loss includes three water main leaks on the north part of town, a house fire, and hydrant flushing.

*According to the latest data provided by the EPA, the avg water loss experienced by a PWS is 16%. Dave Jundt, NDEE field rep stated the goal should be 15% or less and any system will experience at least 5%.

Water Usage Per Household

Estimates vary, but average water usage per household in the U.S. is 300 gallons per day. Based on water billed to residential use meters in the amount of 10,157,800 cubic ft (75,980,344 gallons) in 2023, the City of Albion’s residential water usage is approximately 302 gallons per household per day, 70% of which is generally used indoors & 30 % is used outdoors.

Test Results

The City’s Water System is tested twice each month for coliform bacteria, monthly for fluoride, annually for nitrates. Other tests are based on the schedules set by Nebraska Dept of Environment & Energy.

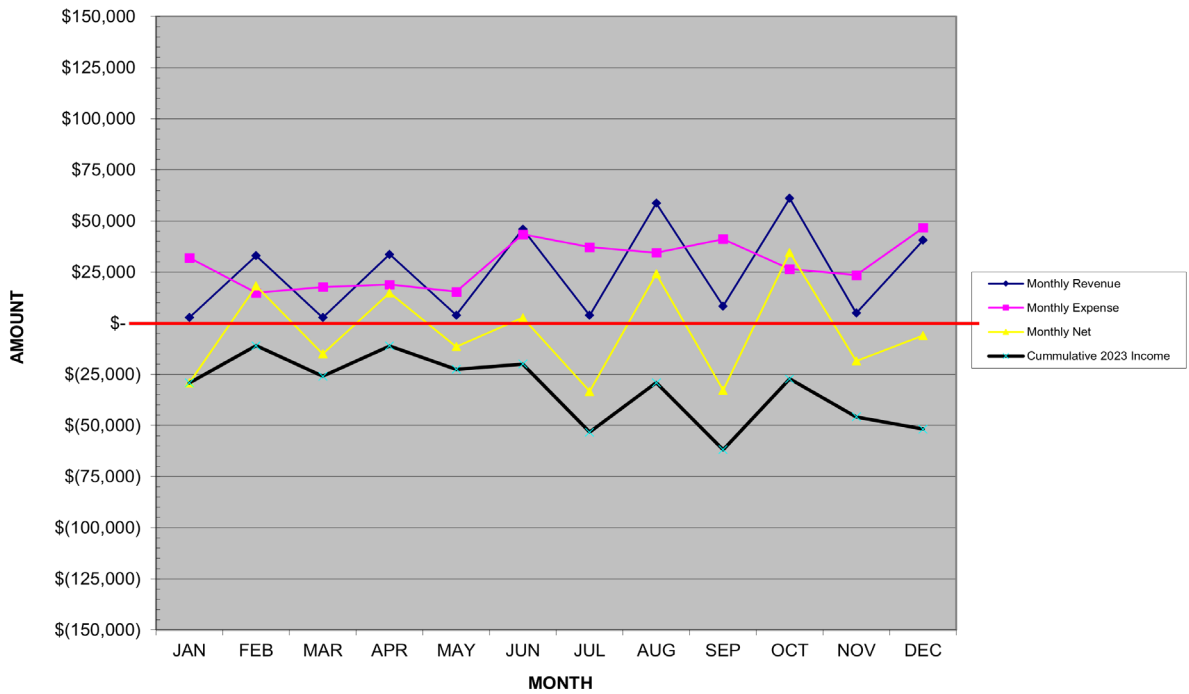
RISING/HIGH NITRATE LEVELS

<u>Well #4</u>				<u>Well #5</u>	
2012	2.35	2019	3.61	2021	3.91
2013	2.82	2020	3.56	2022	3.92
2014	2.84	2021	3.73	2023	3.82
2015	2.89	2022	n/a		
2016	3.08	2023	3.58		
2017	3.25				
2018	3.56				

Nitrate levels continue to remain high. Although the MCL is 10, which triggers the treatment of water, additional testing becomes necessary when the numbers reach 5. Ron Morearty, past water commissioner, had hopes that decommissioning the stock well at the Fairgrounds Property in 2019 would show us a decrease in Nitrate levels, but that theory hasn’t panned out.

2023	WATER CASH FLOW STATEMENT			
	REVENUE	EXPENSE	NET	CUMMULATVE 2023
JAN	\$ 2,754	\$ 31,975	\$ (29,221)	\$ (29,221)
FEB	\$ 33,064	\$ 14,825	\$ 18,239	\$ (10,982)
MAR	\$ 2,755	\$ 17,735	\$ (14,980)	\$ (25,962)
APR	\$ 33,684	\$ 18,853	\$ 14,831	\$ (11,131)
MAY	\$ 3,988	\$ 15,423	\$ (11,435)	\$ (22,566)
JUN	\$ 46,020	\$ 43,411	\$ 2,609	\$ (19,957)
JUL	\$ 3,823	\$ 37,157	\$ (33,334)	\$ (53,291)
AUG	\$ 58,687	\$ 34,530	\$ 24,157	\$ (29,134)
SEP	\$ 8,367	\$ 41,141	\$ (32,774)	\$ (61,908)
OCT	\$ 61,048	\$ 26,424	\$ 34,624	\$ (27,284)
NOV	\$ 4,985	\$ 23,487	\$ (18,502)	\$ (45,786)
DEC	\$ 40,622	\$ 46,681	\$ (6,059)	\$ (51,845)
TOTAL			\$ (51,845)	

WATER DEPT 2023 CASH FLOW



Sewer Department Report 2023

Corey Zoubek, Sewer Commissioner

With my first year in as Sewer Commissioner I have learned some valuable information on the operation of the Sewer Plant, mainly during the wintertime with the cold temperatures. This past year we accomplished the yearly Jetting and Videoing by Johnsons, and they are scheduled to be back this Spring. Also, we will be adding some Manholes on Park Street with line rehab work.

We have sent off information with JEO on the water reel for the application of sludge on the field. This would possibly cut down the man hours it takes to apply sludge to once or twice a month with the number of gallons it could do.

This past August we had the Parshall Flume calibrated for the Influent coming into the plant. You will see on the total flow chart below after the calibration that our numbers decreased for overall daily flow.

On the Maintenance side, we have a pump that needs new seal work. I will also start changing oil in gearboxes throughout the summer. We did have both Lift Stations in town looked over and some work on pumps that need to be done. I found a cost efficient way to make wipers for the Clarifiers that will save the city money.

Overall, in closing I'm still learning new things everyday here and will be retaking my Class 1 Operating license this summer.

Thank you for the opportunity to work for the City of Albion and if you have any questions, please feel free to contact me.

Corey Zoubek
Sewer Commissioner

CITY OF ALBION

Wastewater Department

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Gallons of wastewater treated

	2021	2022	2023
January	3,354,689	4,404,235	4,283,821
February	3,610,010	3,824,390	3,818,303
March	4,788,663	4,051,560	4,117,943
April	4,237,410	4,008,281	3,579,403
May	4,235,993	3,923,081	3,857,747
June	4,440,217	3,964,934	3,894,816
July	4,221,874	4,345,172	4,462,074
August	4,156,954	4,461,291	4,472,655
September	3,999,851	5,198,008	3,822,641
October	4,262,105	4,858,101	3,791,958
November	4,062,109	4,053,357	3,429,997
December	4,268,593	4,365,018	3,547,767
TOTAL	49,638,468	51,457,428	47,078,732
Daily Average	135,996	140,979	128,982

**NEBRASKA DEPARTMENT OF ENVIRONMENTAL CONTROL
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM**

2023

	BOD mg/L	TSS mg/L	AM mg/L	PH
January	3.0	<4	<0.10	7.89
LMA	(25)	(30)	(report)	(6.5-9)
February	3.0	<4	<0.10	8.19
LMA	(25)	(30)	(report)	(6.5-9)
March	4.0	4.0	<0.10	7.76
LMA	(25)	(30)	(report)	(6.5-9)
April	3.4	<4	<0.10	8.09
LMA	(25)	(30)	(report)	(6.5-9)
May	3.0	<4	<0.10	7.90
LMA	(25)	(30)	(report)	(6.5-9)
June	5.8	12.0	<0.10	7.81
LMA	(25)	(30)	(5.66)	(6.5-9)
July	6.2	4.0	<0.10	7.76
LMA	(25)	(30)	(5.66)	(6.5-9)
August	4.7	<4.0	0.12	7.74
LMA	(25)	(30)	(5.66)	(6.5-9)
September	3.7	8.0	0.10	7.53
LMA	(25)	(30)	(5.66)	(6.5-9)
October	4.3	8.0	<0.10	8.30
LMA	(25)	(30)	(5.66)	(6.5-9)
November	2.9	12.0	0.10	7.98
LMA	(25)	(30)	(report)	(6.5-9)
December	4.1	6.0	<0.10	7.84
LMA	(25)	(30)	(report)	(6.5-9)

NOTES

BOD - Biological Oxygen Demand

TSS - Total Suspended Solids

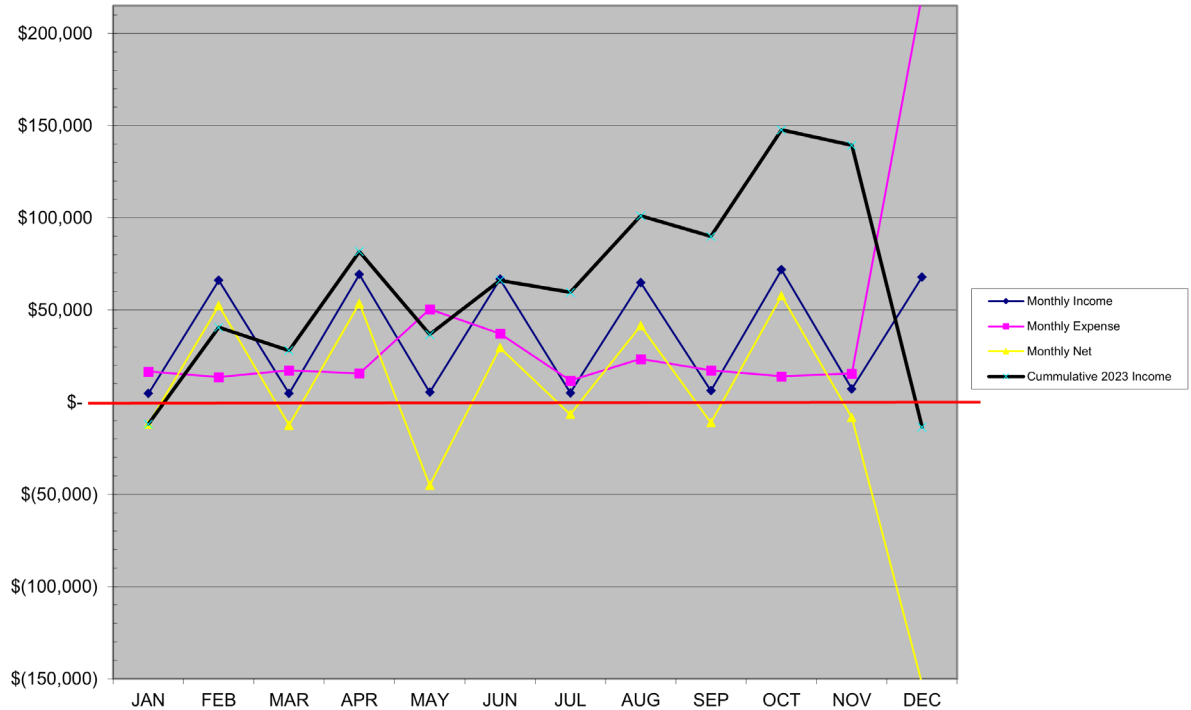
AM - Ammoniacal Nitrogen
(Nitrogen, ammonia total (as N))
(Req. Mon. MO AVG)

LMA - Limits Monthly Average

2023	SEWER CASH FLOW STATEMENT			
	REVENUE	EXPENSE	NET	CUMMULATIVE 2023
JAN	\$ 4,755	\$ 16,576	\$ (11,821)	\$ (11,821)
FEB	\$ 66,049	\$ 13,648	\$ 52,401	\$ 40,580
MAR	\$ 4,725	\$ 17,254	\$ (12,529)	\$ 28,051
APR	\$ 69,285	\$ 15,659	\$ 53,626	\$ 81,677
MAY	\$ 5,357	\$ 50,397	\$ (45,040)	\$ 36,637
JUN	\$ 66,754	\$ 37,259	\$ 29,495	\$ 66,132
JUL	\$ 5,101	\$ 11,715	\$ (6,614)	\$ 59,518
AUG	\$ 64,932	\$ 23,450	\$ 41,482	\$ 101,000
SEP	\$ 6,185	\$ 17,261	\$ (11,076)	\$ 89,924
OCT	\$ 71,811	\$ 14,060	\$ 57,751	\$ 147,675
NOV	\$ 7,166	\$ 15,515	\$ (8,349)	\$ 139,326
DEC	\$ 67,912	\$ 220,774	\$ (152,862)	\$ (13,536)
TOTAL	\$ 440,032	\$ 453,568	\$ (13,536)	

*WWTF Principal Payment is made each December.

2023 Sewer Dept Cash Flow



Utility Billing Department

Since implementation in August of 2016, emailed bills continue to be a viable option for billing, both for consumers relying on paperless options, and for the City Office as a way to cut costs and processing times. This option continues to grow at a steady pace, currently accounting for approximately 17.50% of our bi-monthly bills at the end of 2023. After remaining stagnant at 35% in 2022, ACH (Automated Clearing House) Bank Draft has again seen an uptick in customer interest, closing 2023 at 38%. Online bill payments remain a viable, popular option, giving the customer the advantage of setting up their payment to draft from their account, on a date of their choosing. It is much like ACH Bank Draft, but instead of the City Office and the bank being in control of their payments, the customer is in control, and they can stop, start and change payments easily and whenever they choose.

Many companies have been reviewed as an online payment option for customers, and with the implementation of our new website, this should be fairly seamless to incorporate. One company looks promising, and I have hopes to implement this in the near future.

At the end of 2023 we had two utility billing customers and one non-utility billing customer on cash only basis.

The Low Income Household Water Assistance Program (LIHWAP), which began in 2021 has now ended. Over the course of the program, we had 7 fulfilled requests for water and wastewater assistance, totaling \$1637.37 and at least twice as many unfulfilled requests. Our Utilities Disconnection Prevention Program (UDPP) has also provided relief to several of our residential consumers over the last year. Information regarding the UDPP program is printed in our disconnection notice and is verbally shared on a case-by-case basis.

The final cross connection surveys for back flow hazards were received and reviewed with a 97% completion rate. The survey process was initially started in early 2022. We are considering splitting the surveys between residential and commercial properties in the future and conducting them at different times to spread out the workload.

Thank you for your time. Please contact any one of us for more information or clarification.

Respectfully Submitted,
Amber Wynn,
Utility Billing Clerk

Water

Warren and Amber working on the required lead service line inventory report and map.

Warren has submitted water samples for the National Competition for the best tasting drinking water. Albion recently won the State Competition.

Streets

No Parking / Load-Unload zones previously approved will be designated appropriately as soon as possible.

Concrete maintenance work on 11th Street south of Fairview and north of Church Street has been started.

Sta-Bilt Construction to be here in early spring – likely April – to complete micro surfacing of asphalt streets south of Hwy 91/State Street.

Staff is aware of potholes that will need filled prior to the microsurfacing. Will get to them when dry enough.

Parks/Rec

Eli Porter Memorial Project

The City was notified on 3/7/2024 that we have been awarded a \$30,000 grant from Valero for this project. This means that the project fundraising goal has been met!

The City Council will have the opportunity to formally approve proposals for the project at the April meeting so that construction may occur this year.

There are also other donations pending that may be utilizing to enhance the project going forward.

Pool

Off-season work to be completed includes repair of piping leak at deep end of the pool.

General Administration / Other:

Planning Commission Vacancy

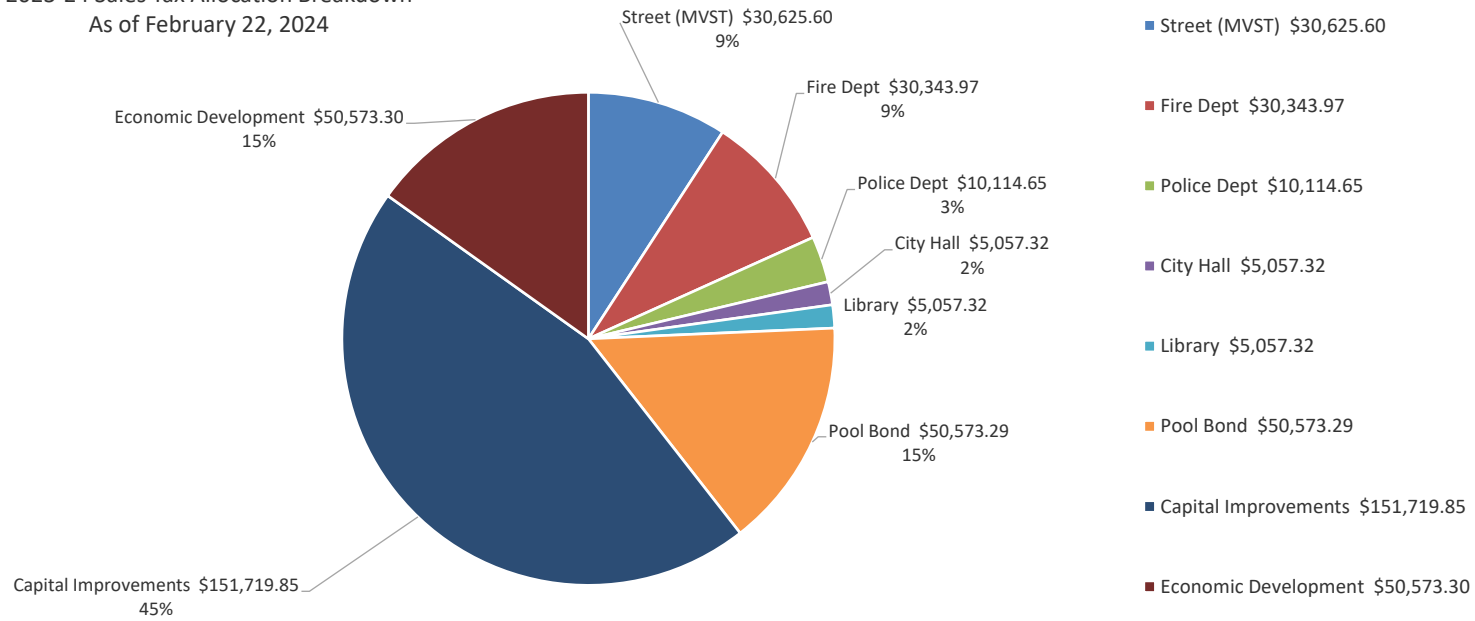
There is still one (1) vacancy.

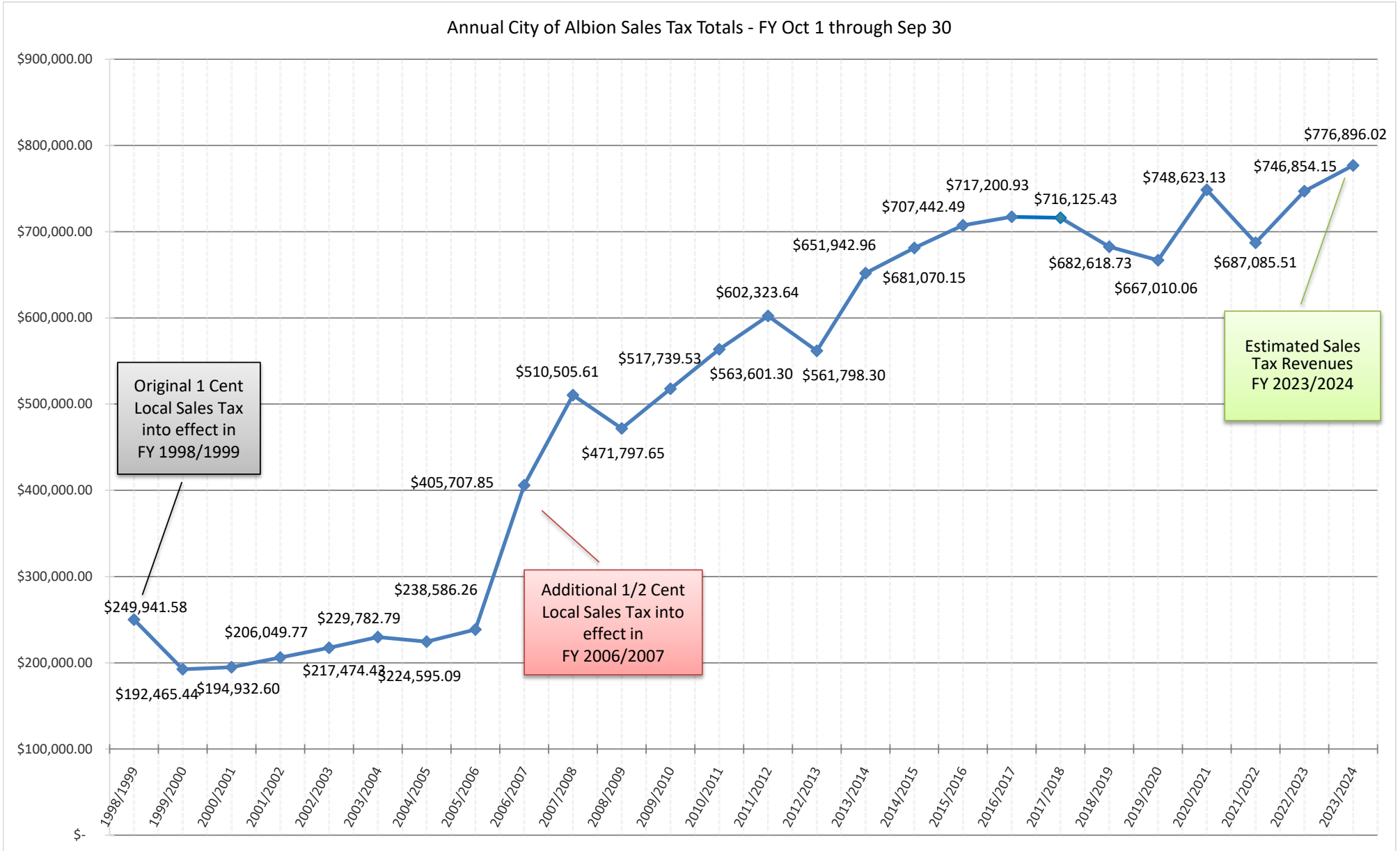
***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2018 Election			Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total Settlement	
2023/2024				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0075	\$0.0025	\$0.015	
AUG	\$ 67,269.10	\$ 8,727.42	\$ -	\$ 8,727.42	\$ 5,854.17	\$ 1,951.39	\$ 975.69	\$ 975.69	\$ 9,756.95	\$ 29,270.84	\$ 9,756.95	\$ 67,269.10	OCT
SEPT	\$ 63,931.62	\$ 2,628.31	\$ -	\$ 2,628.31	\$ 6,130.33	\$ 2,043.44	\$ 1,021.72	\$ 1,021.72	\$ 10,217.22	\$ 30,651.66	\$ 10,217.22	\$ 63,931.62	NOV
OCT	\$ 65,171.73	\$ 7,746.88	\$ -	\$ 7,746.88	\$ 5,742.49	\$ 1,914.16	\$ 957.08	\$ 957.08	\$ 9,570.81	\$ 28,712.42	\$ 9,570.81	\$ 65,171.73	DEC
NOV	\$ 67,355.30	\$ 5,652.47	\$ -	\$ 5,652.47	\$ 6,170.28	\$ 2,056.76	\$ 1,028.38	\$ 1,028.38	\$ 10,283.81	\$ 30,851.42	\$ 10,283.81	\$ 67,355.31	JAN
DEC	\$ 70,337.54	\$ 5,870.52	\$ -	\$ 5,870.52	\$ 6,446.70	\$ 2,148.90	\$ 1,074.45	\$ 1,074.45	\$ 10,744.50	\$ 32,233.51	\$ 10,744.51	\$ 70,337.54	FEB
JAN			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAR
FEB			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	APR
MAR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAY
APR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JUNE
MAY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JULY
JUNE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	AUG
JULY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
YTD Total	\$ 334,065.29	\$ 30,625.60	\$ -	\$ 30,625.60	\$ 30,343.97	\$ 10,114.65	\$ 5,057.32	\$ 5,057.32	\$ 50,573.29	\$ 151,719.85	\$ 50,573.30	\$ 334,065.30	

2023-24 Sales Tax Allocation Breakdown
As of February 22, 2024





CITY SALES TAX

Month / Fiscal Year	1998/1999	1999/2000	2000/2001	2001/2002	2002/2003
JULY	\$ 13,108.97				
AUG	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31
SEPT	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94
OCT	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56
NOV	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99
DEC	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14
JAN	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71
FEB	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48
MAR	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36
APR	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45
MAY	\$ 15,082.24	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49
JUNE	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62
JULY	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38
Annual Totals	\$ 249,941.58	\$ 192,465.44	\$ 194,932.60	\$ 206,049.77	\$ 217,474.43

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
JULY								
AUG	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34
SEPT	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91
OCT	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35
NOV	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81
DEC	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37
JAN	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44
FEB	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76
MAR	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56
APR	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75
MAY	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62
JUNE	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63
JULY	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76
Annual Totals	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85	\$510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
JULY							
AUG	\$ 48,917.92	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39
SEPT	\$ 43,182.62	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22
OCT	\$ 44,407.78	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82
NOV	\$ 60,904.38	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99
DEC	\$ 61,724.40	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58
JAN	\$ 51,590.07	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18
FEB	\$ 48,039.95	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67	\$ 56,369.21	\$ 50,601.83
MAR	\$ 55,334.08	\$ 50,172.58	\$ 50,345.04	\$ 63,504.01	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94
APR	\$ 46,992.21	\$ 46,604.30	\$ 57,135.28	\$ 54,526.18	\$ 56,556.84	\$ 69,303.54	\$ 58,107.12
MAY	\$ 50,154.46	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87
JUNE	\$ 51,354.31	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67
JULY	\$ 39,721.46	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82
Annual Totals	\$ 602,323.64	\$ 561,798.30	\$ 651,942.96	\$ 681,070.15	\$ 707,442.49	\$ 717,200.93	\$ 716,125.43

% column indicates the percentage of growth/decline over same period in the previous year

CITY SALES TAX

Month / Fiscal Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	%
JULY							
AUG	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48	\$ 64,702.83	\$ 68,870.76	\$ 67,269.10	-2.5%
SEPT	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68	\$ 70,310.80	\$ 68,023.77	\$ 63,931.62	-5.8%
OCT	\$ 55,217.47	\$ 57,187.61	\$ 65,327.80	\$ 53,435.62	\$ 58,669.07	\$ 65,171.73	12%
NOV	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10	\$ 48,497.47	\$ 62,512.20	\$ 67,355.30	10%
DEC	\$ 57,809.78	\$ 73,290.60	\$ 61,861.46	\$ 66,767.87	\$ 64,307.39	\$ 70,337.54	9%
JAN	\$ 53,255.88	\$ 47,695.44	\$ 71,577.64	\$ 46,098.54	\$ 63,080.82		
FEB	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45	\$ 49,087.97	\$ 52,279.12		
MAR	\$ 54,812.16	\$ 52,103.29	\$ 75,201.52	\$ 49,633.73	\$ 60,331.14		
APR	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35	\$ 59,807.16	\$ 54,930.88		
MAY	\$ 70,876.04	\$ 43,510.01	\$ 64,020.41	\$ 55,474.16	\$ 64,210.18		
JUNE	\$ 56,297.29	\$ 66,266.55	\$ 73,269.83	\$ 57,061.36	\$ 65,252.11		
JULY	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41	\$ 66,208.00	\$ 64,386.71		
Annual Totals	\$ 682,618.73	\$ 667,010.06	\$ 748,623.13	\$ 687,085.51	\$ 746,854.15	\$ 334,065.29	
						2023/2024 YTD	3.6%

% column indicates the percentage of growth/decline over same period in the previous year

City of Albion
Profit & Loss Budget Performance
October 2023 through February 2024

Item 14.

	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Oct '23 - Feb 24
Enterprise Funds						
Sewer	57,751.48	-8,348.66	-152,861.71	-22,915.44	41,883.88	-84,490.45
Solid Waste	24,707.02	-13,650.67	25,666.23	-14,501.94	27,252.35	49,472.99
Water	34,623.84	-18,502.89	-6,058.76	-33,616.69	8,276.92	-15,277.58
Total Enterprise Funds	117,082.34	-40,502.22	-133,254.24	-71,034.07	77,413.15	-50,295.04
Governmental Funds						
Municipal Lottery	-2,250.13	684.18	929.32	909.78	641.17	914.32
Economic Development	-14,023.56	-8,398.62	-5,626.21	-13,897.51	-8,580.14	-50,526.04
General	-17,448.32	22,884.35	-15,658.92	-24,144.82	11,823.49	-22,544.22
Park	-1,223.09	1,441.07	49,937.39	36,579.47	36,976.62	123,711.46
Pool	3,086.81	-2,985.11	-5,213.73	-10,605.17	1,386.67	-14,330.53
Police	-12,354.23	-23,373.56	-24,369.20	-6,988.38	128.57	-66,956.80
Fire	1,708.10	-2,995.85	2,506.68	508.24	10,539.62	12,266.79
Library	-8,433.55	-12,498.30	-2,502.23	-2,590.35	-559.41	-26,583.84
Debt Service	-284,261.48	10,405.36	9,674.44	12,163.45	12,083.27	-239,934.96
Street	54,834.41	-2,491.22	37,993.10	38,867.09	-11,724.29	117,479.09
Sales Tax	10,637.66	11,074.95	10,467.67	-31,786.22	11,635.43	12,029.49
Total Governmental Funds	-269,727.38	-6,252.75	58,138.31	-984.42	64,351.00	-154,475.24
TOTAL	-152645.04	-46754.97	-75115.93	-72018.49	141,764.15	-204,770.28

City of Albion
Profit & Loss Budget Performance
October 2023 through February 2024

Item 14.

	Annual Budget	Difference to Annual Budget	
Enterprise Funds			
Sewer	-101,455.00	16,964.55	*Debt Payment to be paid in December
Solid Waste	-8,195.00	57,667.99	
Water	-253,760.00	238,482.42	
Total Enterprise Funds	-363,410.00	313,114.96	
Governmental Funds			
Municipal Lottery	-330.00	1,244.32	
Economic Development	0.00	-50,526.04	
General	-24,000.00	1,455.78	
Park	-92,387.00	216,098.46	*Capital projects for Park Department in 2023-24
Pool	0.00	-14,330.53	
Police	-45,725.00	-21,231.80	
Fire	-30,438.00	42,704.79	
Library	-3,281.00	-23,302.84	
Debt Service	-73,625.00	-166,309.96	*Debt Service and Street to reconcile during year as property tax and sales tax revenues are received.
Street	-307,785.00	425,264.09	*Major Microsurfacing Project in Spring 2024
Sales Tax	-116,525.00	128,554.49	
Total Governmental Funds	-694,096.00	539,620.76	
TOTAL	-1,057,506.00	852,735.72	

City of Albion
Balance Sheet Prev Month / Year Comparison
As of February 29, 2024

Item 14.

	Current		Previous Month		Previous Year		
	Feb 29, 24	Jan 31, 24	\$ Change	% Change	Feb 28, 23	\$ Change	% Change
ASSETS							
Current Assets							
Checking/Savings							
Cash Transaction Accounts							
10000 · NOW Acct - Boone Co	266,349.30	229,218.59	37,130.71	16.2%	292,883.12	-26,533.82	-9.06%
10005 · NOW Acct - Cornerstone	243,016.89	140,861.78	102,155.11	72.52%	258,011.68	-14,994.79	-5.81%
Cash/CD Reserve Accounts							
10007 · T-Bill General Fund Reserve	375,084.64	373,905.51	1,179.13	0.32%	360,742.68	14,341.96	3.98%
10018 · CD - General - BCB - 4/18/21	117,883.14	117,883.14	0.00	0.0%	116,059.23	1,823.91	1.57%
10025 · CD - General - CSB - 4/18/21	110,866.79	110,379.91	486.88	0.44%	109,336.90	1,529.89	1.4%
10026 · CD - General - CSB - 6/18/20	111,527.58	111,396.17	131.41	0.12%	111,105.06	422.52	0.38%
10040 · CD - General - BCB - 7/26/20 f	109,444.43	109,444.43	0.00	0.0%	107,504.78	1,939.65	1.8%
10041 · CD - General - BCB - 7/26/20 g	109,444.43	109,444.43	0.00	0.0%	107,504.78	1,939.65	1.8%
10042 · CD - General - BCB - 7/26/20 h	109,444.43	109,444.43	0.00	0.0%	107,504.78	1,939.65	1.8%
10043 · CD - General - BCB - 7/26/21 a	109,959.66	109,959.66	0.00	0.0%	108,253.00	1,706.66	1.58%
10044 · CD - General - BCB - 7/26/21 b	109,959.66	109,959.66	0.00	0.0%	108,253.00	1,706.66	1.58%
10045 · CD - General - BCB - 7/26/20 a	109,679.71	109,679.71	0.00	0.0%	107,630.57	2,049.14	1.9%
10046 · CD - General - BCB - 7/26/20 b	109,679.71	109,679.71	0.00	0.0%	107,630.57	2,049.14	1.9%
10047 · CD - General - BCB - 7/26/20 c	109,679.71	109,679.71	0.00	0.0%	107,630.57	2,049.14	1.9%
10048 · CD - General - BCB - 7/26/20 d	109,679.71	109,679.71	0.00	0.0%	107,630.57	2,049.14	1.9%
10049 · CD - General - BCB - 7/26/20 e	109,679.71	109,679.71	0.00	0.0%	107,630.57	2,049.14	1.9%
10050 · CD - CURRB DSR - BCB - 4/10/24	226,482.70	226,482.70	0.00	0.0%	220,315.37	6,167.33	2.8%
Restricted Use Accounts							
10008 · Pool Project Fund - CSB	123,200.51	123,064.60	135.91	0.11%	121,542.33	1,658.18	1.36%
10030 · T-Bill Mmkt - Econ. Dev.	52,856.75	41,977.52	10,879.23	25.92%	17,500.83	35,355.92	202.02%
10035 · Premier Cornerstone - Ec Dev	81,810.11	81,736.08	74.03	0.09%	51,609.06	30,201.05	58.52%
10036 · Housing Program Fund	111,898.01	111,898.01	0.00	0.0%	90,357.14	21,540.87	23.84%
10105 · Fire Department Sales Tax Fund	217,001.56	216,319.39	682.17	0.32%	208,704.15	8,297.41	3.98%
10130 · SuperNOW - Library Mem Fund	2,838.49	2,838.49	0.00	0.0%	5,490.55	-2,652.06	-48.3%
10132 · Library - TBill Memorial Account	161,270.77	160,763.79	506.98	0.32%	160,073.51	1,197.26	0.75%
Cash on Hand							
10200 · Cash on Hand - General	100.00	100.00	0.00	0.0%	100.00	0.00	0.0%
10210 · Cash on Hand - Pool	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
Custodial Cash Accounts							
10300 · County Treas Cash - Street	12,060.96	12,060.96	0.00	0.0%	15,152.57	-3,091.61	-20.4%
10400 · County Treas Cash - Debt Svc	1,370.32	1,370.32	0.00	0.0%	1,788.09	-417.77	-23.36%
Total Checking/Savings	3,312,404.68	3,159,043.12	153,361.56	4.86%	3,218,080.46	94,324.22	2.93%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of February 29, 2024

Item 14.

	Current		Previous Month		Previous Year		
	Feb 29, 24	Jan 31, 24	\$ Change	% Change	Feb 28, 23	\$ Change	% Change
Accounts Receivable							
1110 · Accounts receivable	13,241.97	22,175.52	-8,933.55	-40.29%	2,136.54	11,105.43	519.79%
Total Accounts Receivable	13,241.97	22,175.52	-8,933.55	-40.29%	2,136.54	11,105.43	519.79%
Other Current Assets							
12000 · Accounts Receivable - Water	63,153.92	63,153.92	0.00	0.0%	69,116.88	-5,962.96	-8.63%
12010 · Accounts Receivable - Sewer	76,958.34	76,958.34	0.00	0.0%	73,184.04	3,774.30	5.16%
12020 · Accounts Receivable - Solid Was	207.06	207.06	0.00	0.0%	-146.83	353.89	241.02%
12040 · A/R Offset - General	-11,106.62	-11,106.62	0.00	0.0%	-2,078.24	-9,028.38	-434.42%
12042 · A/R Offset - Street	-60.00	-60.00	0.00	0.0%	0.00	-60.00	
12100 · Unbilled Revenue - Water	15,898.00	15,898.00	0.00	0.0%	17,347.00	-1,449.00	-8.35%
12110 · Unbilled Revenue - Sewer	19,208.00	19,208.00	0.00	0.0%	18,341.00	867.00	4.73%
12150 · Accrued Interest Recv. - Water	1,407.68	1,407.68	0.00	0.0%	414.28	993.40	239.79%
12160 · Accrued Interest Recv. - Sewer	3,482.25	3,482.25	0.00	0.0%	3,042.33	439.92	14.46%
12170 · Accrued Interest Recv. - Solid	200.85	200.85	0.00	0.0%	69.27	131.58	189.95%
12200 · Inventory - Water	81,437.29	81,437.29	0.00	0.0%	65,763.59	15,673.70	23.83%
12300 · Prepaid Insurance - Water	2,189.19	2,189.19	0.00	0.0%	0.00	2,189.19	100.0%
12310 · PREPAID INSURANCE - SEWER	3,431.26	3,431.26	0.00	0.0%	0.00	3,431.26	100.0%
12320 · PREPAID INSURANCE - SOLID WASTE	652.16	652.16	0.00	0.0%	0.00	652.16	100.0%
1299 · Undeposited Funds	438.00	2,575.00	-2,137.00	-82.99%	10.00	428.00	4,280.0%
Total Other Current Assets	257,497.38	259,634.38	-2,137.00	-0.82%	245,063.32	12,434.06	5.07%
Total Current Assets	3,583,144.03	3,440,853.02	142,291.01	4.14%	3,465,280.32	117,863.71	3.4%
Fixed Assets							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15020 · Distribution System - Water	2,025,726.16	2,025,726.16	0.00	0.0%	2,025,726.16	0.00	0.0%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	430,366.21	430,366.21	0.00	0.0%	421,577.21	8,789.00	2.09%
15050 · Accum Depr - Water	-1,142,131.50	-1,142,131.50	0.00	0.0%	-1,041,120.23	-101,011.27	-9.7%
15100 · Land - Sewer	369,439.25	369,439.25	0.00	0.0%	369,439.25	0.00	0.0%
15120 · Distribution System - Sewer	258,253.10	258,253.10	0.00	0.0%	258,253.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	126,071.40	126,071.40	0.00	0.0%	126,071.40	0.00	0.0%
15150 · Accum Depr - Sewer	-2,073,698.68	-2,073,698.68	0.00	0.0%	-1,905,880.33	-167,818.35	-8.81%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-2,657.16	-2,657.16	0.00	0.0%	-1,867.03	-790.13	-42.32%
15300 · Fixed Assets - General	137,256.66	137,256.66	0.00	0.0%	114,317.94	22,938.72	20.07%
15310 · Fixed Assets - Park	638,023.86	638,023.86	0.00	0.0%	646,442.68	-8,418.82	-1.3%
15320 · Fixed Assets - Police	37,025.28	37,025.28	0.00	0.0%	47,464.99	-10,439.71	-22.0%
15330 · Fixed Assets - Fire	1,099,467.03	1,099,467.03	0.00	0.0%	1,264,562.29	-165,095.26	-13.06%
15340 · Fixed Assets - Library	121,303.74	121,303.74	0.00	0.0%	115,271.86	6,031.88	5.23%
15350 · Fixed Assets - Pool	2,582,842.10	2,582,842.10	0.00	0.0%	2,737,929.11	-155,087.01	-5.66%
15360 · Fixed Assets - Streets	3,124,241.37	3,124,241.37	0.00	0.0%	3,240,624.70	-116,383.33	-3.59%
Total Fixed Assets	11,945,646.69	11,945,646.69	0.00	0.0%	12,632,930.97	-687,284.28	-5.44%
TOTAL ASSETS	15,528,790.72	15,386,499.71	142,291.01	0.93%	16,098,211.29	-569,420.57	-3.54%

City of Albion
Balance Sheet Prev Month / Year Comparison
As of February 29, 2024

Item 14.

	Current		Previous Month		Previous Year		
	Feb 29, 24	Jan 31, 24	\$ Change	% Change	Feb 28, 23	\$ Change	% Change
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
2010 · Accounts payable	-130.88	-210.43	79.55	37.8%	-166.73	35.85	21.5%
Total Accounts Payable	-130.88	-210.43	79.55	37.8%	-166.73	35.85	21.5%
Other Current Liabilities							
A/P OFFSET	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
19999 · A/P Offset - Street	21.17	21.17	0.00	0.0%	0.00	21.17	100.0%
20000 · Accounts Payable - Water	15,650.59	15,650.59	0.00	0.0%	32,620.19	-16,969.60	-52.02%
20010 · Accounts Payable - Sewer	3,374.09	3,374.09	0.00	0.0%	42,474.00	-39,099.91	-92.06%
20020 · Accounts Payable - Solid Waste	15,702.50	15,702.50	0.00	0.0%	29,579.74	-13,877.24	-46.92%
20100 · Accrued Payroll - Water	1,455.10	1,455.10	0.00	0.0%	1,285.30	169.80	13.21%
20110 · Accrued Payroll - Sewer	1,314.65	1,314.65	0.00	0.0%	1,151.14	163.51	14.2%
20120 · Accrued Payroll - Solid Waste	307.43	307.43	0.00	0.0%	277.80	29.63	10.67%
20200 · Accrued Vacation - Water	5,821.04	5,821.04	0.00	0.0%	4,713.27	1,107.77	23.5%
20210 · Accrued Vacation - Sewer	5,243.16	5,243.16	0.00	0.0%	3,226.63	2,016.53	62.5%
20220 · Accrued Vacation - Solid Waste	1,937.91	1,937.91	0.00	0.0%	1,509.47	428.44	28.38%
20400 · Payroll Tax W/H - Water	167.61	167.61	0.00	0.0%	123.06	44.55	36.2%
20410 · Payroll Tax W/H - Sewer	154.20	154.20	0.00	0.0%	113.97	40.23	35.3%
20420 · Payroll Tax W/H - Solid Waste	26.18	26.18	0.00	0.0%	20.80	5.38	25.87%
20600 · Customer Deposits - Water	41,668.00	41,668.00	0.00	0.0%	38,102.00	3,566.00	9.36%
20700 · Accrued Interest Payable	2,675.99	2,675.99	0.00	0.0%	2,831.32	-155.33	-5.49%
20710 · Accrued Interest Payable -Sewer	11,596.67	11,596.67	0.00	0.0%	12,566.46	-969.79	-7.72%
20800 · HEALTH INSURANCE LIABILITY	1,528.19	3,102.56	-1,574.37	-50.74%	-9,916.49	11,444.68	115.41%
20801 · HSA Liabilities	-307.80	76.80	-384.60	-500.78%	-1,084.44	776.64	71.62%
2100 · Payroll Liabilities	-1,879.30	-289.39	-1,589.91	-549.4%	993.07	-2,872.37	-289.24%
2140 · Accrued sales taxes							
20500 · Sales Tax Payable - Water	676.56	291.12	385.44	132.4%	420.28	256.28	60.98%
20510 · Sales Tax Payable - Sewer	4,680.90	704.49	3,976.41	564.44%	4,490.79	190.11	4.23%
54007 · Sales Tax Collected	-689.93	-673.56	-16.37	-2.43%	-478.85	-211.08	-44.08%
2140 · Accrued sales taxes - Other	168.82	141.69	27.13	19.15%	220.39	-51.57	-23.4%
Total 2140 · Accrued sales taxes	4,836.35	463.74	4,372.61	942.9%	4,652.61	183.74	3.95%
2141 · Lodging Tax	86.40	371.19	-284.79	-76.72%	33.60	52.80	157.14%
53005-1 · Dog License - State Fee	14.64	10.98	3.66	33.33%	31.72	-17.08	-53.85%
53005-2 · Dog License - City Fee	0.39	0.30	0.09	30.0%	0.75	-0.36	-48.0%
53050 · KENO PROCEEDS - STATE SHARE	320.25	0.78	319.47	40,957.69%	457.53	-137.28	-30.01%
55555 · RETURNED CHECKS	-134.18	-134.18	0.00	0.0%	0.00	-134.18	-100.0%
Total Other Current Liabilities	111,747.96	110,885.80	862.16	0.78%	165,930.23	-54,182.27	-32.65%
Total Current Liabilities	111,617.08	110,675.37	941.71	0.85%	165,763.50	-54,146.42	-32.67%
Long Term Liabilities							
25030 · N/P - DEQ - Well 4 Project	159,170.90	159,170.90	0.00	0.0%	170,716.22	-11,545.32	-6.76%
25033 · Bonds - Water Well 2019	381,444.89	381,444.89	0.00	0.0%	401,860.77	-20,415.88	-5.08%
25042 · BONDS - Swimming Pool	1,630,000.00	1,630,000.00	0.00	0.0%	1,805,000.00	-175,000.00	-9.7%
25044 · Bonds - 2018 GO VP - Fairview Street	985,000.00	985,000.00	0.00	0.0%	1,065,000.00	-80,000.00	-7.51%
25045 · Bonds - 2019 CURRB, WWTF Project	1,430,000.00	1,430,000.00	0.00	0.0%	1,605,000.00	-175,000.00	-10.9%
Total Long Term Liabilities	4,585,615.79	4,585,615.79	0.00	0.0%	5,047,576.99	-461,961.20	-9.15%
Total Liabilities	4,697,232.87	4,696,291.16	941.71	0.02%	5,213,340.49	-516,107.62	-9.9%

*Balances Unaudited

City of Albion
Balance Sheet Prev Month / Year Comparison
As of February 29, 2024

Item 14.

	Current		Previous Month		Previous Year		
	Feb 29, 24	Jan 31, 24	\$ Change	% Change	Feb 28, 23	\$ Change	% Change
Equity							
Fund Balance	4,870,160.04	4,870,160.04	0.00	0.0%	5,041,613.57	-171,453.53	-3.4%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	209,606.92	209,606.92	0.00	0.0%	200,175.74	9,431.18	4.71%
Fund Balance - Economic Development	126,221.57	126,221.57	0.00	0.0%	101,935.08	24,286.49	23.83%
Fund Balance - Fire	144,739.01	144,739.01	0.00	0.0%	130,386.56	14,352.45	11.01%
Fund Balance - General	460,697.73	460,697.73	0.00	0.0%	524,465.89	-63,768.16	-12.16%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,876.40	2,876.40	0.00	0.0%	2,753.36	123.04	4.47%
Fund Balance - Library	-20,290.12	-20,290.12	0.00	0.0%	-4,735.05	-15,555.07	-328.51%
Fund Balance - Park	246,978.78	246,978.78	0.00	0.0%	496,478.94	-249,500.16	-50.25%
Fund Balance - Police	-85,139.67	-85,139.67	0.00	0.0%	-123,091.70	37,952.03	30.83%
Fund Balance - Pool	311,538.93	311,538.93	0.00	0.0%	349,735.22	-38,196.29	-10.92%
Fund Balance - Sales Tax	141,541.34	141,541.34	0.00	0.0%	287,348.91	-145,807.57	-50.74%
Fund Balance - Sewer	1,728,291.87	1,728,291.87	0.00	0.0%	1,700,294.57	27,997.30	1.65%
Fund Balance - Solid Waste	68,782.66	68,782.66	0.00	0.0%	78,709.67	-9,927.01	-12.61%
Fund Balance - Street	860,491.87	860,491.87	0.00	0.0%	626,815.34	233,676.53	37.28%
Fund Balance - Water	1,462,465.44	1,462,465.44	0.00	0.0%	1,551,277.97	-88,812.53	-5.73%
Department and General Fund Equity Balances	10,532,168.22	10,532,168.22	0.00	0.0%	10,967,369.52	-435,201.30	-3.97%
Sinking Fund Balances							
13005 - Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 - Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,169.62	67.00	0.26%
13017 - Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 - Sewer and Waste Water Improvmt	183,030.97	183,030.97	0.00	0.0%	183,030.97	0.00	0.0%
13019 - Water Tower Maintenance Sinking	53,057.00	53,057.00	0.00	0.0%	44,238.00	8,819.00	19.94%
13020 - New Pool Sinking Fund	72,217.16	72,217.16	0.00	0.0%	96,362.16	-24,145.00	-25.06%
13021 - Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 - Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	130,987.45	-13,760.00	-10.51%
13023 - City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 - Unrestrict (retained earnings)	79.08	79.08	0.00	0.0%	-366.95	446.03	121.55%
Net Income	-204,770.28	-346,119.58	141,349.30	40.84%	-615,231.60	410,461.32	66.72%
Total Equity	10,831,557.85	10,690,208.55	141,349.30	1.32%	10,884,870.80	-53,312.95	-0.49%
TOTAL LIABILITIES & EQUITY	15,528,790.72	15,386,499.71	142,291.01	0.93%	16,098,211.29	-569,420.57	-3.54%



AGENDA MEMO

MEETING NAME: Albion City Council Meeting

DATE: March 12, 2024

ITEM NAME: **CONSIDER BILLS FOR APPROVAL**

***REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

PRESENTER(S):

Administrator Devine/Deputy Clerk Ketteler

BACKGROUND INFORMATION:

Enclosed for affirmation and approval

DISCUSSION:

MOTION: To approve bills report for payment and affirm all paid claims as presented.

BY:

2ND:

ROLL CALL: Porter _____ Tisthammer _____ Dailey _____ Johnson _____

MOTION:

BY:

2ND:

ROLL CALL: Dailey _____ Tisthammer _____ Johnson _____ Porter _____

SUMMARY OF DECISION:

**City of Albion
Bills Report
March 12, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Enterprise Funds						
Sewer						
Bill	03/12/2024	Inv # 59103	Albion News/Boone County Tribune	Ink Cartridge	60001 - Office supplies	-28.49
Bill	03/12/2024	Inv # 59103	Albion News/Boone County Tribune	Ink Cartridge	60001 - Office supplies	-32.89
Bill	03/12/2024		Albion Thriftyway	Ticket #2815, Coffee	60001 - Office supplies	-11.03
Bill	03/12/2024		Albion Thriftyway	Ticket# 5753, P.Towels, T.Tissue, Dawn	60002 - Shop Supplies	-43.43
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 - Telephone/Internet	-84.63
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 - Telephone/Internet	-35.70
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29876026 - PVC Elbows, Male Adapter, Ball Valve	61110 - SEWER SYSTEM MAINT...	-20.35
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29877011 - Brake Fluid, Kwik-Seal Caulk	61003 - Equipment Maintenance	-21.97
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29877390 - Epoxy, JB Weld Syringe	61003 - Equipment Maintenance	-6.99
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29871290 - Teflon Tape, PVC Adapter, Pipe Thread Compound	61110 - SEWER SYSTEM MAINT...	-9.17
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29878878 - Double Connectors, Hose Shut-off Valves, Sweeper Noz...	61110 - SEWER SYSTEM MAINT...	-45.06
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29879250 - Pliers, Hex Key Set, Coupler	60021 - Tools and Equipment	-51.97
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29881508 - Water	60001 - Office supplies	-3.59
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29882248 - Parts for Jet Truck	61003 - Equipment Maintenance	-14.48
Bill	03/12/2024	Inv.# 15526-40...	Carquest of Albion	XTR Grease	61003 - Equipment Maintenance	-79.90
Bill	03/12/2024	Inv.# 2402-16...	Cedar Valley Lumber	Drain Line Opener, Scouring Stick	60010 - Janitor Supply	-21.37
Bill	03/12/2024		Frontier	private data line - Acct 402-196-0497-040804-2	62001 - Telephone/Internet	-10.64
Bill	03/12/2024		Frontier	ACCT#402-395-9910-022513-2	62001 - Telephone/Internet	-91.11
Bill	03/12/2024	Inv.# 9012767...	Grainger	Safety Glasses	60002 - Shop Supplies	-9.15
Bill	03/12/2024	Inv.# 9013261...	Grainger	Safety Glasses	60002 - Shop Supplies	-10.58
Bill	03/12/2024	Inv.# 9018255...	Grainger	Test Kits for Sewer Samples	61110 - SEWER SYSTEM MAINT...	-2,409.16
Bill	03/12/2024	Inv.# 11708	HOA Solutions, Inc.	Bristol 16DI with LED's	61001 - Computer Maint	-1,355.92
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Shop Towels	60010 - Janitor Supply	-6.02
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.#148646	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Services through 2/1...	70503 - Engineering Fees	-15,380.00
Bill	03/12/2024	Inv.# AR05326	Kayton International Inc.	Lease Case IH Max 125 Tractor 2/1-2/29/24	60015 - Equipment Rent	-375.00
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 - Utilities	-2,514.50
Bill	03/12/2024	Inv.# 1174491	Midwest Laboratories	wastewater analysis	66016 - Lab Costs	-325.42
Bill	03/12/2024	Inv.# 0899405-...	Municipal Supply, Inc.	Extension rings for sewer manholes	61110 - SEWER SYSTEM MAINT...	-246.70
Bill	03/12/2024	Inv.# 0899405-...	Municipal Supply, Inc.	Shipping of extension rings	60007 - Freight	-27.92
Bill	03/12/2024		United States Postal Service	PERMIT FEE; First-Class Presort	66013 - Postage	-106.67
Bill	03/12/2024		United States Postal Service	Bulk Permit for Bi-Monthly Bills	66013 - Postage	-233.33
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 9395	60011 - Fuel	-53.00
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 4554	60011 - Fuel	-39.01
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 5346 - Jet Truck	60011 - Fuel	-97.45
Total Sewer						-23,840.28

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03/08/24

Accrual Basis

City of Albion Bills Report March 12, 2024

Item 15.

Type	Date	Num	Name	Memo	Account	Amount
Solid Waste						
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 - Telephone/Internet	-16.93
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 - Telephone/Internet	-9.52
Bill	03/12/2024		Bud's Sanitary Service	Feb. 2024	66009 - Landfill	-15,581.00
Bill	03/12/2024		United States Postal Service	PERMIT FEE; First-Class Presort	66013 - Postage	-106.66
Bill	03/12/2024		United States Postal Service	Bulk Permit for Bi-Monthly Bills	66013 - Postage	-233.34
Total Solid Waste						-15,947.45
Water						
Bill	03/12/2024	Inv.# 59103	Albion News/Boone County Tribune	Legal - Notice to Water Customers	66002 - Printing/Legal	-10.91
Bill	03/12/2024		Albion Thriftyway	Ticket #2815, Coffee	60001 - Office supplies	-11.03
Bill	03/12/2024		Albion Thriftyway	Ticket# 1140, Clorax	60002 - Shop Supplies	-6.79
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 - Telephone/Internet	-84.63
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 - Telephone/Internet	-35.70
Bill	03/12/2024		Black Hills Energy-4228220486	acc't #4228220486	62000 - Utilities	-43.94
Bill	03/12/2024		Black Hills Energy 5933884563	acc't #5933884563	62000 - Utilities	-86.68
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29880190 - Paper Towels, Clorox Bleach	60010 - Janitor Supply	-12.58
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29881508 - Water	60001 - Office supplies	-3.59
Bill	03/12/2024	Inv.# 15526-41...	Carquest of Albion	Stabilizer Bar Link for 2008 Silverado	61003 - Equipment Maintenance	-24.98
Bill	03/12/2024	Inv.# 4839284	Eco Lab Pest Elimination	Pest Control	61000 - Building Maintenance	-33.78
Bill	03/12/2024		Frontier	395.1215	62001 - Telephone/Internet	-9.33
Bill	03/12/2024		Frontier	private data line - Acc't 402-196-0496-040804-2	62001 - Telephone/Internet	-10.64
Bill	03/12/2024		Frontier	Acc't # 4023952446 022712 2	62001 - Telephone/Internet	-105.33
Bill	03/12/2024	Inv.# 9012767...	Grainger	Safety Glasses	60002 - Shop Supplies	-9.15
Bill	03/12/2024	Inv.# 9013261...	Grainger	Safety Glasses	60002 - Shop Supplies	-9.06
Bill	03/12/2024	Inv.# 9013261...	Grainger	Safety Glasses	60002 - Shop Supplies	-10.57
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-5.54
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-5.54
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-5.54
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Shop Towels	60010 - Janitor Supply	-6.02
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-5.54
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.#148646	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Services through 2/1...	70503 - Engineering Fees	-15,380.00
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 - Utilities	-1,371.06
Bill	03/12/2024	Inv.# 574308	NE Public Health Environmental Lab	Fluoride	66016 - Lab Costs	-18.00
Bill	03/12/2024	Inv.# 574308	NE Public Health Environmental Lab	Fluoride	66016 - Lab Costs	-18.00
Bill	03/12/2024	Inv.# 4020102	One Call Concepts, Inc.	Locate Fee - Feb. 2024	66014 - Locates	-12.30
Bill	03/12/2024		U. S. Bank	Fed Ex - Shipping of water sample to Washington DC for "Best Tasting W...	60007 - Freight	-173.82
Bill	03/12/2024	Inv.# 20F8X094	U. S. Bank	UPS - Shipping of Samples	60007 - Freight	-26.74
Bill	03/12/2024		U.S. Cellular - Myers	Acc't # 852820801 - Myers	62001 - Telephone/Internet	-40.00
Bill	03/12/2024		United States Postal Service	PERMIT FEE; First-Class Presort	66013 - Postage	-106.67
Bill	03/12/2024		United States Postal Service	Bulk Permit for Bi-Monthly Bills	66013 - Postage	-233.33
Bill	03/12/2024	Inv# 99577272...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 - Telephone/Internet	-65.31

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03/08/24

Accrual Basis

City of Albion Bills Report March 12, 2024

Item 15.

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/12/2024		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00
Bill	03/12/2024	Inv.# 9325	White Star Oil Co. LLC	water	60011 · Fuel	-73.47
Total Water						-18,116.29
Total Enterprise Funds						-57,904.02
Governmental Funds						
Economic Development						
Bill	03/12/2024		Verizon-Smith	Acc't # 583122137-00001 - Smith	62001 · Telephone/Internet	-40.00
Total Economic Development						-40.00
General						
Bill	03/12/2024	Inv.# 59103	Albion News/Boone County Tribune	Legal - Notice of PC Meeting	66002 · Printing/Legal	-6.98
Bill	03/12/2024	Inv.# 59103	Albion News/Boone County Tribune	Legal - Notice of Citizens Advisory Meeting	66002 · Printing/Legal	-8.29
Bill	03/12/2024	Inv.# 59103	Albion News/Boone County Tribune	Legal - CC Proceedings	66002 · Printing/Legal	-67.95
Bill	03/12/2024	Inv.# 59103	Albion News/Boone County Tribune	Legal - Notice of CC Meeting	66002 · Printing/Legal	-7.42
Bill	03/12/2024		Albion Thriftyway	Ticket #5485, Coffee, Creamer	60001 · Office supplies	-18.47
Bill	03/12/2024		Albion Thriftyway	Ticket# 0551, Coffee	60001 · Office supplies	-13.47
Bill	03/12/2024		Albion Thriftyway	Ticket# 0119, Coffee	60001 · Office supplies	-10.09
Bill	03/12/2024	Inv.# 207210	Applied Connective Technologies	Remote IT - Removed Intel Pinning Shell Extensions from Device Manage...	61001 · Computer Maint	-75.00
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-62.07
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/12/2024	Inv.# 208004	Applied Connective Technologies	Remote IT on Sentinel One and Zipped Folders	61001 · Computer Maint	-75.00
Bill	03/12/2024		Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
Bill	03/12/2024		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-378.93
Bill	03/12/2024	Inv.# 8888683-0	Eakes	Sort Kwik, Hand Soap, Highlighters, Binder	60001 · Office supplies	-38.11
Bill	03/12/2024	Inv.# 4839284	Eco Lab Pest Elimination	Pest Control	61000 · Building Maintenance	-33.79
Bill	03/12/2024		Gragerts Shur Save	Ticket# 9068, Snacks & Candy for Recognition Dinner	60001 · Office supplies	-58.78
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-13.53
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-13.68
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Case of Paper Towels for Airport	60001 · Office supplies	-60.55
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Inventory Maintenance, Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-16.68
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Mats	60010 · Janitor Supply	-25.38
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.22
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-13.73
Bill	03/12/2024		Lincoln Marriott Cornhusker	Mid-winter Conference - Devine 2/26 - 2/27/24	64001 · Travel/Training	-341.00
Bill	03/12/2024	Inv.# 4620320	Loffler	Contract # OS-17770-08-02	66004 · Copier Service Contract	-123.53
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 · Utilities	-325.92
Bill	03/12/2024	Inv.# 25183	Northeast NE Development District	22-RWHF-001 January 2024 Services	60005 · CDBG Housing Exp	-467.50
Bill	03/12/2024		U.S. Cellular	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
Bill	03/12/2024		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
Total General						-3,696.29

**City of Albion
Bills Report
March 12, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Park						
Bill	03/12/2024	Inv.# 59103	Albion News/Boone County Tribune	Legal - Notice to Bidders, Lawn Care	66002 · Printing/Legal	-37.21
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-101.57
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-40.46
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29878825 - Grass Seed	66026 · Mosquito/Fertilizer/Lawn ...	-36.99
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29881726 - Blade	61003 · Equipment Maintenance	-7.99
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29881726 - Gas Lawn Edger	60002 · Shop Supplies	-289.99
Bill	03/12/2024	Inv.# 15526-41...	Carquest of Albion	Lube Spin-On for Park tractor	61003 · Equipment Maintenance	-5.19
Bill	03/12/2024		Casey's Business MasterCard	Card 0946 - Park P/U - Auth.# 710880 - Mileage 47834	60011 · Fuel	-68.00
Bill	03/12/2024	Inv.# 2402-16...	Cedar Valley Lumber	P-Trap, Drain Opener (for Fuller Park bathrooms)	61005 · Maintainance Fuller Park	-27.98
Bill	03/12/2024	Inv.# 2402-16...	Cedar Valley Lumber	Sink Tailpiece, Washer & Nut (for Fuller Park bathrooms)	61005 · Maintainance Fuller Park	-10.87
Bill	03/12/2024	Inv.# 4028	Cox Tire Service LLC	(4) Pumps Tire Sealant	61003 · Equipment Maintenance	-12.00
Bill	03/12/2024	Inv.# 4044	Cox Tire Service LLC	(2) Tire Repair (mower)	61003 · Equipment Maintenance	-20.00
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 · Utilities	-993.28
Bill	03/12/2024	Inv.# 213444	Michael Todd Industrial Supply	"No Smoking" sign	61005 · Maintainance Fuller Park	-45.70
Bill	03/12/2024	Inv.# 1173	Tunink Roots LLC	Trimming trees at park	61005 · Maintainance Fuller Park	-1,050.00
Bill	03/12/2024	# 650311	Wallin Tree Service	(3) trees trimmed over playground equipment & clean up at Fuller Park	61012 · Tree Maintenance	-1,000.00
Bill	03/12/2024	# 650311	Wallin Tree Service	(1) tree trimmed over trail & clean up	61012 · Tree Maintenance	-200.00
Bill	03/12/2024	Inv.# 1172	White Star Oil Co. LLC	Gator, 661 hrs.	60011 · Fuel	-7.00
Total Park						-3,954.23
Pool						
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-28.21
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-11.90
Total Pool						-40.11
Police						
Bill	03/12/2024	Inv.# 55679	911 Custom	(2) Survival Armor ID Panel 4x2	60003 · Equipment	-49.00
Bill	03/12/2024	Inv.# 207139	Applied Connective Technologies	Remote IT - Issues with scanner	61001 · Computer Maint	-412.50
Bill	03/12/2024	Inv.# 207073	Applied Connective Technologies	Remote IT - Upgrading Laptop	61001 · Computer Maint	-75.00
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-62.07
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29876682 - Key & Key Ring, Febreze & Odor Beads	60001 · Office supplies	-21.33
Bill	03/12/2024	Inv.#	DAS State ACCTG	Feb. 2024 User Fee- Radios on the State Radio System	61003 · Equipment Maintenance	-69.00
Bill	03/12/2024	Inv.# 4839284	Eco Lab Pest Elimination	Pest Control	61000 · Building Maintenance	-33.79
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 · Utilities	-104.20
Bill	03/12/2024		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 · Telephone/Internet	-40.00
Bill	03/12/2024		Verizon-Predmore	ACCT#489224726-00001 - PREDMORE	62001 · Telephone/Internet	-40.00
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 7152, Truck	60011 · Fuel	-46.36
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 9171, Truck	60011 · Fuel	-48.70
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 9660, Charger	60011 · Fuel	-24.82
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 451, Charger	60011 · Fuel	-20.91
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 2402, Truck	60011 · Fuel	-54.02
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 3270, Truck	60011 · Fuel	-47.55
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 5995, Charger	60011 · Fuel	-30.72
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 6670, Truck	60011 · Fuel	-47.82
Bill	03/12/2024		White Star Oil Co. LLC	Inv.# 7623, Charger	60011 · Fuel	-24.53
Total Police						-1,278.50

City of Albion Bills Report March 12, 2024

Type	Date	Num	Name	Memo	Account	Amount
Fire						
Bill	03/12/2024	Inv.# 59143	Albion News/Boone County Tribune	Notice of March Meeting	66002 · Printing/Legal	-3.05
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-62.07
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/12/2024		Black Hills Energy 9341400717	acc't 9341400717	62000 · Utilities	-418.72
Bill	03/12/2024		Frontier	Acc't 402-196-0503-040804-2	62001 · Telephone/Internet	-12.71
Bill	03/12/2024		Frontier	Acc't 402-196-0501-040804-2	62001 · Telephone/Internet	-27.48
Bill	03/12/2024	Inv.# 027068543	Galls	(6) Womens Shirts, Albion Fire Rescues, & American Flag Patches	70506 · Uniforms	-1,612.19
Bill	03/12/2024	Inv.# 027133534	Galls	(3) Womens Shirts, Albion Fire Rescues, & American Flag Patches	70506 · Uniforms	-372.00
Bill	03/12/2024		Great Plains Communications	High Speed Business Internet - 2/16/24-3/15/24	62001 · Telephone/Internet	-125.00
Bill	03/12/2024	Inv.# A117925	Kayton International-Fire	Battery	61003 · Equipment Maintenance	-897.25
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 · Utilities	-264.72
Bill	03/12/2024		NE State Volunteer Firefighters Assoc.	NSVFA New Memberships for I.Reeder & M. Rossmeier	64000 · Dues	-40.00
Bill	03/12/2024		NE State Volunteer Firefighters Assoc.	Fire School - Dahlquist, Eidson, Rossmeier, J&E Young, P.Rasmussen	64001 · Travel/Training	-775.00
Bill	03/12/2024	Inv# 99577272...	Verizon-Fire	ACC'T#983740330-00002 - PHONE	62001 · Telephone/Internet	-65.30
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 900	60011 · Fuel	-56.59
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 3354, Unit 40	60011 · Fuel	-60.36
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 3356, Unit 22	60011 · Fuel	-40.74
Bill	03/12/2024		White Star Oil Co. LLC	Trans # 3357, Unit 21	60011 · Fuel	-55.92
Total Fire						-4,915.28
Library						
Bill	03/12/2024	Inv.# 59126	Albion News/Boone County Tribune	Local Ad - Upcoming Events	66002 · Printing/Legal	-57.60
Bill	03/12/2024	Inv.# 59126	Albion News/Boone County Tribune	Notice of March Meeting	66002 · Printing/Legal	-2.18
Bill	03/12/2024	Inv.# 207351	Applied Connective Technologies	HIGH SPEED INTERNET SERVICE	62001 · Telephone/Internet	-62.07
Bill	03/12/2024	Inv.# 207642	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/12/2024	Inv.# 207622	Applied Connective Technologies	Security Managed Services - Base Level	61001 · Computer Maint	-40.00
Bill	03/12/2024	Inv.# 207622	Applied Connective Technologies	SentinelOne Complete Protection Platform	61001 · Computer Maint	-14.00
Bill	03/12/2024	Inv.# 207622	Applied Connective Technologies	Ninja RMM Workstation w/ Remote Access, Patch Management & Reporti...	61001 · Computer Maint	-8.00
Bill	03/12/2024	Inv.# 7440111	Demco	acc't.# 710351023	60001 · Office supplies	-356.01
Bill	03/12/2024	Inv.# 1524392	Follett School Solutions, Inc.	Polythermal Labels-Title-Colors-Sheet	60001 · Office supplies	-520.37
Bill	03/12/2024		Ingram Book Company	Inv.# 80540195 - Books	66017-1 · Books & Magazines	-21.87
Bill	03/12/2024		Ingram Book Company	Inv.# 80568760 - Books	66017-1 · Books & Magazines	-176.32
Bill	03/12/2024		Ingram Book Company	Inv.# 80742175 - Books	66017-1 · Books & Magazines	-64.44
Bill	03/12/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	-21.87
Bill	03/12/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	-21.87
Bill	03/12/2024		Ingram Book Company	Inv.# - Books	66017-1 · Books & Magazines	-21.87
Bill	03/12/2024	Inv.# 72790	Loup Power District	Inv.# - Books	66017-1 · Books & Magazines	-21.87
Bill	03/12/2024		Vyve Broadband	Phone/Internet	62000 · Utilities	-960.96
Total Library						-2,394.95
Street						
Bill	03/12/2024		Albion Thriftyway	Ticket #2815, Coffee	60001 · Office supplies	-11.04
Bill	03/12/2024	113-3152557-0...	Amazon Capital Services	(2) Tail Light Assembly's for street Chev Silverado	60003 · Equipment	-183.98
Bill	03/12/2024		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-378.93
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29879981 - Batteries for Barricade Lights	60008 · Traffic Control	-23.48
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29880158 - Remnant Hose	60002 · Shop Supplies	-10.99
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29880158 - Drill Pump Kit	60021 · Tools and Equipment	-19.99
Bill	03/12/2024		Bomgaars Supply Inc.	Inv.# 29881508 - Water	60001 · Office supplies	-3.59
Bill	03/12/2024	Inv.# 3810	C&J Construction	22' X 165' New Pavement; 6" Thick W/Rebar	60026 · Street Maint. Program	-29,947.00
Bill	03/12/2024	Inv.# 3810	C&J Construction	Bygland Excavation for removing old asphalt & hauling away	60026 · Street Maint. Program	-2,150.00
Bill	03/12/2024	Inv.# 3809	C&J Construction	Intersection of 11th & Fairview - Remove existing concrete, excavate & co...	60026 · Street Maint. Program	-11,500.00
Bill	03/12/2024		Casey's Business MasterCard	Card 9948 - Newer Chev P/U - Auth. # 611538 - Mileage 13341	60011 · Fuel	-66.50
Bill	03/12/2024		Casey's Business MasterCard	Card 9948 - Older Chev P/U - Auth. # 952981 - Mileage 60720	60011 · Fuel	-47.00

**City of Albion
Bills Report
March 12, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/12/2024		Casey's Business MasterCard	Card 9948 - Newer Chev P/U - Auth. # - Mileage	60011 - Fuel	
Bill	03/12/2024	Inv.# 9012767...	Grainger	Safety Glasses	60002 - Shop Supplies	-18.30
Bill	03/12/2024	Inv.# 9013261...	Grainger	Cones	60008 - Traffic Control	-582.40
Bill	03/12/2024	Inv.# 9013261...	Grainger	Safety Glasses	60002 - Shop Supplies	-21.15
Bill	03/12/2024	Inv.# 9013261...	Grainger	Shipping of Cones	60007 - Freight	-25.00
Bill	03/12/2024	Inv.# 9021639...	Grainger	Solar Barricade Lights	60008 - Traffic Control	-215.04
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 - Uniforms	-10.35
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5236559	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 - Uniforms	-10.35
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5243752	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 - Uniforms	-10.35
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# 5247706	Jackson Services	Shop Towels	60002 - Shop Supplies	-6.03
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 - Uniforms	-10.35
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 - Uniforms	-5.17
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 - Uniforms	-1.66
Bill	03/12/2024	Inv.# 5252840	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 - Uniforms	-2.59
Bill	03/12/2024	Inv.# A117398	Kayton's	Parts for Back Hoe	61003 - Equipment Maintenance	-885.51
Bill	03/12/2024	Inv.# A117454	Kayton's	Parts for Back Hoe	61003 - Equipment Maintenance	-145.55
Bill	03/12/2024	Inv.# A116774	Kayton's	Parts for Back Hoe	61003 - Equipment Maintenance	-2,692.94
Bill	03/12/2024	Inv.# AR05326	Kayton International Inc.	Lease Case IH Max 125 Tractor 2/1-2/29/24	60015 - Equipment Rent	-375.00
Bill	03/12/2024	Inv.# 72790	Loup Power District		62000 - Utilities	-2,978.50
Bill	03/12/2024	Inv.# 213444	Michael Todd Industrial Supply	Posts & Signs	60008 - Traffic Control	-217.68
Bill	03/12/2024	Inv.# 213444	Michael Todd Industrial Supply	Shipping of posts & signs	60007 - Freight	-48.63
Bill	03/12/2024	Inv.#0648137	NE Dept. of Roads	Maintenance Agreement No. 84 for year 2023	66008 - Hwy Maint Agreement	-1,761.30
Bill	03/12/2024	Inv.# 1823	Neidhardt Sandblasting	Installed new master cylinder on Ford Dump Truck & filled with brake fluid,...	61003 - Equipment Maintenance	-814.03
Bill	03/12/2024	Inv.# 282631	Patzel Construction	Clean up tree pile - Disposal fee for ashes & stumps - 35 loads @ 14.37 to...	66009 - Landfill	-10,059.00
Bill	03/12/2024	Inv.# 282631	Patzel Construction	Trucking 35 hrs. @ 100.00 per hr.	66009 - Landfill	-3,500.00
Bill	03/12/2024	Inv.# 282631	Patzel Construction	Excavator - 8.75 hrs. @ 200.00 per hr.	66009 - Landfill	-1,750.00
Bill	03/12/2024		U. S. Bank	UNL Market Place- Morearty, Pesticide Education	64001 - Travel/Training	-82.09
Bill	03/12/2024		Verizon-Landauer	Acc't # 483729214-00001 - Landauer	62001 - Telephone/Internet	-40.00
Bill	03/12/2024		Verizon-Morearty	Acc't # 588802976-00001 - Morearty	62001 - Telephone/Internet	-40.00
Bill	03/12/2024	Inv.# 4557	White Star Oil Co. LLC	Bobcat, 70 hrs.	60011 - Fuel	-31.00
Total Street						-70,710.73
Total Governmental Funds						-87,030.09
Unclassified						
Bill	03/12/2024		Casey's Business MasterCard	Card 0946 - Park P/U - Auth.# - Mileage	60011 - Fuel	
Total unclassified						0.00
TOTAL						-144,934.11

City of Albion
Class QuickReport
 February 14 through March 12, 2024

Type	Date	Num	Name	Memo	Account	Amount
Enterprise Funds						
Sewer						
Check	02/20/2024	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-26.82
Check	02/15/2024	EFT	Boone County Treasurer	Sewer Hay Ground - 2023 Full	15061 · Real Estate Taxes	-1,588.94
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Sewer						-1,638.52
Solid Waste						
Check	02/20/2024	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-15.10
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.05
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste						-23.65
Water						
Check	02/20/2024	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-13.98
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Water						-36.74
Total Enterprise Funds						-1,698.91
Governmental Funds						
General						
Check	03/05/2024	13474	Andy Devine	March per employment contract	64002 · Automobile Expense	-500.00
Check	03/08/2024	13476	Andy Devine	240 miles @ \$.67 to Lincoln- LONM Mid-Winter ...	64001 · Travel/Training	-160.80
Check	03/08/2024	13476	Andy Devine	Parking for LONM Mid-Winter Conf.	64001 · Travel/Training	-22.50
Check	03/08/2024	13476	Andy Devine	Meals at LONM Mid-Winter Conf.	64001 · Travel/Training	-70.00
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-15.26
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Total General						-785.56
Park						
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.38
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-4.50
Total Park						-13.88
Pool						
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.38
Total Pool						-9.38

10:40 AM

03/08/24

Accrual Basis

City of Albion
Class QuickReport
 February 14 through March 12, 2024

Item 15.

Type	Date	Num	Name	Memo	Account	Amount
Police						
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-18.20
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Police						-31.70
Fire						
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-18.20
Total Fire						-18.20
Library						
Check	03/01/2024	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-9.38
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-28.00
Total Library						-37.38
Street						
Check	02/28/2024	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Street						-13.50
Total Governmental Funds						-909.60
TOTAL						-2,608.51