



## CITY COUNCIL REGULAR MEETING

TUESDAY, MARCH 11, 2025 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# AGENDA

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### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers

### ROLL CALL

### MAYOR'S COMMENTS

### APPROVAL OF MINUTES

1. [APPROVAL OF MINUTES OF THE FEBRUARY 11, 2025 CITY COUNCIL MEETING](#)

### OLD BUSINESS

2. NONE

### NEW BUSINESS

3. [REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2024 – AMGL, CPAS](#)
4. [CONSIDER APPROVAL TO SUBMIT APPLICATION FOR THE WALTER SCOTT FAMILY FOUNDATION GRANT AND AUTHORIZING THE MAYOR TO SIGN ALL GRANT CONTRACT DOCUMENTS](#)
5. [CONSIDER APPROVAL OF DECLARATION OF COVENANT FOR PROPERTY LEGALLY DESCRIBED AS LOTS 10, 11, 12, 13, 14, BLOCK 2, HAWKS ADDITION TO THE CITY OF ALBION, BOONE COUNTY, NEBRASKA](#)
6. [OPEN 2025 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL CONTRACT DOCUMENTS](#)

### PUBLIC HEARINGS

7. [PUBLIC HEARING](#)

[CONSIDER APPLICATION NUMBER CU-2025-01 FOR CONDITIONAL USE PERMIT OF MOLLIE AND JOHN MORROW FOR PROPERTY LOCATED IN THE TA \(TRANSITIONAL AGRICULTURE\) ZONING DISTRICT AND LEGALLY DESCRIBED AS LOT 2, SEDA'S LOT SPLIT, PART OF THE SW ¼ OF THE SE ¼, SECTION 17-20-6, BOONE COUNTY, NEBRASKA, MORE COMMONLY KNOWN AND 2350 250TH STREET, ALBION, NE.](#)

### RESOLUTIONS

8. [CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 104\(25\) RENEWING INTERLOCAL AGREEMENT WITH BOONE COUNTY REGARDING JOINT LAW ENFORCEMENT JURISDICTION](#)

**ORDINANCES**

9. **NONE**

**REPORTS**

10. [ACKNOWLEDGEMENT OF RECEIPT OF THE ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS](#)
11. [City Administrator Report](#)  
[City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports](#)
12. [CONSIDER BILLS FOR APPROVAL](#)  
  
[\\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT](#)  
  
[\\*CONSIDER PAY APPLICATION #2 OF OBRIST & COMPANY FOR APPROVAL AND PAYMENT](#)

**ITEMS TO BE PUT ON NEXT MEETING AGENDA**

13. **Next Regular Meeting: April 8, 2025 7:30 PM**
14. **Public Comment for Future Consideration**

**ADJOURN**

[\\*\\*\\*THE COUNCIL RESERVES THE RIGHT TO ENTER INTO EXECUTIVE SESSION ONLY AS PROVIDED IN R.S.N. 84-1410\\*\\*\\*](#)



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** APPROVAL OF MINUTES OF THE FEBRUARY 11, 2025 CITY COUNCIL MEETING

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Minutes are enclosed for Mayor and Council review.

**DISCUSSION:**

**MOTION:** To approve the minutes of the February 11, 2025 City Council Meeting

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**



## CITY COUNCIL REGULAR MEETING

TUESDAY, FEBRUARY 11, 2025 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# MINUTES

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A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on February 11, 2025 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

### CALL TO ORDER

Council President, Marcus Johnson, called the meeting to order and informed the public about the location of the current copy of the Open Meetings Act posted and provided for the public in the Council Chambers.

### ROLL CALL

Present were Council President Marcus Johnson and Council Members Jack Dailey, Jason Tisthammer, and Jon Porter.

City staff present were City Administrator Andrew Devine, Deputy Clerk Sharon Ketteler, City Attorney Darren Wright, Water Commissioner/Building Inspector Warren Myers, Economic Development and Housing Director Shelby Kelley, and Police Chief Brent Lipker.

Council President Johnson made a motion to excuse the absence of Mayor Jarecki, seconded by Porter. Voting Yea: Tisthammer, Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

### APPROVAL OF MINUTES

#### 1. APPROVAL OF MINUTES OF THE JANUARY 14, 2025 CITY COUNCIL MEETING

Councilman Porter made a motion to approve the minutes of the January 14, 2025 City Council meeting; seconded by Tisthammer. Voting Yea: Porter, Dailey, Tisthammer, Johnson. Voting Nay: None. Motion carried.

### OLD BUSINESS

#### 2. NONE

## NEW BUSINESS

**3. CONSIDER APPROVAL OF PROPOSAL FROM CHOYESKI CONCRETE AND CONSTRUCTION FOR THE DESIGN AND ERECTION OF A PRE-ENGINEERED STEEL BUILDING AS SPECIFIED FOR THE CARDINAL CAGE PROJECT**

Clerk Devine stated that last month the city formally advertised for requests of proposal for this project. Only 1 bid was received. Devine provided a copy of the bid tabulation which showed the bid met all requirements as specified. The required security deposit had also been provided. Ed Knott, representative for the Cardinal Cage Project, explained they have been working the past 6 – 8 months with Mike Choyeski of Belgrade, Nebraska, who is a Sentinel dealer. The building design they chose is 60' X 100' with 20' sidewalls. The bid of \$135,949.93 includes insulation.

Councilman Dailey made a motion to approve proposal from Choyeski Concrete and Construction for the design and erection of a pre-engineered steel building as specified for the Cardinal Cage Project, seconded by Porter. Voting Yea: Dailey, Johnson, Tisthammer, Porter. Voting Nay: None. Motion carried.

**4. CONSIDER APPROVAL TO SUBMIT APPLICATION FOR THE NEBRASKA CIVIC AND COMMUNITY CENTER FINANCING FUND GRANT AND AUTHORIZING THE MAYOR TO SIGN ALL GRANT CONTRACT DOCUMENTS**

Michelle Olson, on behalf of the Cardinal Cage Committee, explained the CCCFF grant application she is working on for the Cardinal Cage project. They are requesting \$325,000 for Phase 2 of the project. They are calling it the Albion Recreation Center in order to fit into one of the four categories of the grant. Ms. Olson noted that no funds can be charged prior to notification of the award. So, construction of Phase 1 would need to be on hold until notice of award. Olson stated that 50% of the award would be given up front, and the remaining funds would be given when invoices are submitted. The grant is highly competitive, and we are missing a few items that would enhance the application such as a Community Survey and a Feasibility Study. However, Olson stated it is a great grant and is still worth applying.

Councilman Porter made a motion to approve application for the Nebraska Civic and Community Center Financing Fund Grant and authorizing the mayor to sign all grant contract documents, seconded by Dailey. Voting Yea: Porter, Johnson, Dailey, Tisthammer. Voting Nay: None. Motion carried.

**5. CONSIDER PROPOSAL OF THE FRIENDS OF THE TRAIL COMMITTEE TO PURSUE A "GENERATION" TRAIL LINK FROM THE EXISTING TRAIL TO THE GOOD SAMARITAN SOCIETY CAMPUSES AND BOONE BEGINNINGS**

Larry Bird spoke on behalf of the Trail Committee. They are proposing to link the recreational trail from the existing trail by the southwest corner of the hospital to the Good Samaritan Society Campuses and Boone Beginnings. Most of the proposed trail would be on city right-of-way. The Trail Committee provided a map of the proposed route for council review. Mr. Bird explained that by extending the trail, it would provide a safer route for young children at Boone Beginnings and residents at the Good Samaritan campuses to reach Fuller Park. They already have some funds for the project. They will apply for grant funds if the city approves the "Generation" trail and Good Samaritan approves extending the trail onto their property.

Councilman Johnson made a motion to approve proposal of the Friends for the Trail Committee to pursue a "Generation" Trail Link from the existing trail to the Good Samaritan Society Campuses and Boone Beginnings, seconded by Porter. Voting Yea: Porter, Johnson, Dailey, Tisthammer. Voting Nay: None. Motion carried.

- 6. CONSIDER AEDC REQUEST TO RELEASE \$35,836.00 IN ECONOMIC DEVELOPMENT SALES TAX FUNDS FOR ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES:**
- **\$18,800 FOR WATER AND SEWER SERVICE LINE INSTALLATION AT SOUTH PARK SUBDIVISION,**
  - **\$17,036 TO PAY LOUP POWER FOR ELECTRICAL SERVICE INSTALLATION AT SOUTH PARK SUBDIVISION.**

Shelby Kelley, Economic Development and Housing Director, stated that the Citizens Advisory Committee met on January 28, 2025 to review the request. CAC recommended approval of the request of sales tax funds to pay Obrist Plumbing for installation of Water & Sewer lines; and Loup Power for installation of Electric lines for the South Park Subdivision. AEDC Board Member, Andy Roberts added that they are moving quickly on the project. They have gotten bids for the dirt work and concrete for the street. Their goal is to have the street completed by June 1, 2025 so they can move forward with Rural Workforce Housing to put two homes on those lots. The plan is for one slab house and one house with a basement.

Councilman Porter made a motion to approve Economic Development sales tax fund release to AEDC in the amount of \$35,836.00 for Economic Development program activities as presented, seconded by Johnson. Voting Yea: Porter, Johnson, Tisthammer, Dailey. Voting Nay: None. Motion carried.

- 7. CONSIDER APPROVAL OF LAND PURCHASE AGREEMENT WITH ALBION DEVELOPMENT COMPANY, INC. FOR PROPERTY LEGALLY DESCRIBED AS LOTS 13 AND 14, BLOCK 2, F.C. HAWK'S ADDITION TO ALBION, BOONE COUNTY, NEBRASKA**

Clerk Devine explained that the \$1 million grant the city was awarded from Rural Community Recovery was in partnership with AEDC. Part of the funds are to be used to expand Clark Street Park. AEDC owns the two lots east of the park. The city needs to get a purchase agreement approved and executed so we can close on the purchase before the end of March to meet the Rural Community Recovery Grant requirements. The appraisal of the two lots was \$40,750. At next month's city council meeting we will address a covenant for the entire property that states it will remain recreational use for at least 20 years.

Councilman Dailey made a motion to approve the Land Purchase Agreement with Albion Development Company, Inc. for property legally described as Lots 13 and 14, Block 2, F.C. Hawk's Addition to Albion, Boone County, Nebraska; seconded by Johnson. Voting Yea: Tisthammer, Porter, Dailey, Johnson. Voting Nay: None. Motion carried.

- 8. CONSIDER APPROVAL OF AGREEMENT BETWEEN THE CITY OF ALBION AND JEO CONSULTING GROUP FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE RURAL COMMUNITY RECOVERY PROGRAM GRANT PROJECTS**

Clerk Devine stated the City of Albion solicited for design of the trail extension, the Clark Street Park expansion layout, and design of the pavilion/restroom building. Only 1 bid was received and that was from JEO Consulting Group. The original bid was for \$197,900; however, after discussing the scope with Andrew Wilshusen, Project Manager for JEO, they were able to reduce the agreement to \$184,900. Mr. Wilshusen was present to review the agreement with the council. He explained the services would include survey of the park, trail alignment and design, layout and design of the picnic shelter and restrooms, and utilities for the facility. It also includes putting together bidding documents and providing construction services. There will be one highway crossing of the trail, so they will coordinate with the DOT for approval and any signage that would be needed. Wilshusen stated they would complete the topographic survey and design this year and put the bidding out by this fall; with the plan for construction to begin in the spring of 2026.

Councilman Johnson made a motion to approve agreement between the City of Albion and JEO Consulting Group for professional services associated with the Rural Community Recovery Program Grant, seconded by Tisthammer. Voting Yea: Porter, Johnson, Dailey, Tisthammer. Voting Nay: None. Motion carried.

**9. CONSIDER MEMORANDUM OF UNDERSTANDING WITH THE BOONE COUNTY SHERIFF'S DEPARTMENT IN REGARD TO PART TIME CITY POLICE DEPARTMENT EMPLOYMENT OF SHERIFF DEPARTMENT EMPLOYEES**

City Attorney Wright explained that the first draft of the MOU, which was included in the agenda packet, was presented to the County Commissioners yesterday. They requested to have verbiage added that would prevent them from being liable if something were to happen to one of their officers while they were working for the city. Attorney Wright provided a copy of the revised MOU for council review and explained the changes made. Wright added that the County Commissioners did approve the MOU with the changes.

Councilman Porter made a motion to approve Memorandum of Understanding with the Boone County Sheriff's Department regarding part time City Police Department employment of Sheriff's Department Employees, seconded by Johnson. Voting Yea: Tisthammer, Porter, Dailey, Johnson. Voting Nay: None. Motion carried.

**10. APPROVE AUTHORIZED SIGNORS FOR ALL CITY ACCOUNTS AT CORNERSTONE BANK**

Clerk Devine stated that a recent review of authorized signors for the City of Albion at Cornerstone Bank revealed a past council member still listed. Also, Marcus Johnson was only authorized to sign checks but needs to be able to sign all documents there; so an updated list of signors is necessary.

Councilman Porter made a motion to approve Mayor James Jarecki, Administrator/Clerk/Treasurer Andrew Devine, and Council President Marcus Johnson as authorized signors; and, to terminate any and all other previous named persons with signing authority at Cornerstone Bank; seconded by Dailey. Voting Yea: Dailey, Tisthammer, Porter, Johnson. Voting Nay: None. Motion carried.

**11. CONSIDER REQUEST OF CORANCO GREAT PLAINS, INC. TO OCCUPY CITY RIGHT OF WAY NEAR INTERSECTION OF 3<sup>RD</sup> AND CHURCH STREETS FOR THE PURPOSE OF SOIL VAPOR EXTRACTION OF PETROLEUM VAPORS FROM CONTAMINATED SOIL.**

Warren Myers explained that the Dental Clinic on 3<sup>rd</sup> and Church Streets noticed gas vapors present in the basement. Further investigation by the Nebraska Department of Environment and Energy discovered it was petroleum vapors in the soil from a previous filling station on that property. NDEE has hired Coranco Great Plains to remediate the contaminated soil with two remediation wells that will be housed in a 5'X8' cargo trailer. Coranco Great Plains is requesting to place the trailer in the city's right-of-way in a single parking stall for approximately 1 to 2 years. Pictures of the trailer and a sketch of the proposed placement were provided for council review. Discussion ensued.

Councilman Porter made a motion to approve request of Coranco Great Plains, Inc. to occupy city right-of-way near intersection of 3rd and Church Streets for the purpose of soil vapor extraction of petroleum vapors from contaminated soil for a period of up to 2 years; seconded by Tisthammer. Voting Yea: Porter, Johnson, Dailey, Tisthammer. Voting Nay: None. Motion carried.

## RESOLUTIONS

### 12. CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 103(25) ADOPTING THE CITY OF ALBION, NEBRASKA PROCUREMENT POLICY AND CODE OF CONDUCT

Clerk Devine noted a similar resolution was approved last month for the Rural Community Recovery Program grant; however, the program requires specific wording for this type of grant. Devine reviewed the verbiage that was changed to meet requirements for the \$1,000,000 Rural Community Recovery Program grant that the city was awarded to renovate and expand Clark Street Park; and to link the recreational trail from Fuller Park to Clark Street Park and the Albion Sports Complex.

Councilman Johnson made a motion to introduce and approve Resolution 103(25) Adopting the City of Albion, Nebraska Procurement Policy and Code of Conduct; seconded by Porter. Voting Yea: Porter, Tisthammer, Dailey, Johnson. Voting Nay: None. Motion carried.

## REPORTS

### 13. City Administrator Report

City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports.

Administrator Devine had previously provided a report for council review. Devine thanked Sharon Ketteler and Amber Wynn for organizing the Recognition Dinner held on January 31, 2025 at The Nest. No action taken.

### 14. CONSIDER BILLS FOR APPROVAL

**\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

Councilman Porter made a motion to approve the bills report for payment and affirm all paid claims as presented, seconded by Dailey. Voting Yea: Dailey, Porter, Johnson, Tisthammer. Voting Nay: None. Motion carried.

## ITEMS TO BE PUT ON NEXT MEETING AGENDA

### 15. Next Regular Meeting: March 11, 2025 7:30 p.m.

- Annual Utility Report
- Covenant for Clark Street Park Property

### 16. Public Comment for Future Consideration

None.

**ADJOURN**

At 8:34 p.m. Councilman Dailey made a motion to adjourn the meeting, seconded by Porter. Voting Yea: Johnson, Dailey, Porter, Tisthammer. Voting Nay: None. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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James Jarecki, Mayor

ATTEST:

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Sharon Ketteler, Deputy Clerk



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2024 – AMGL, CPAS

**PRESENTER(S):**

**MARCY LUTH - REMOTE**

**BACKGROUND INFORMATION:**

Full audit report is currently being finalized and should be available for review at the City Council meeting.

Marcy Luth will review the report with the Mayor and Council remotely.

**DISCUSSION:**

**MOTION:** To acknowledge and accept the annual audit report for the fiscal year ended September 30, 2024

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** **CONSIDER APPROVAL TO SUBMIT APPLICATION FOR THE WALTER SCOTT FAMILY FOUNDATION GRANT AND AUTHORIZING THE MAYOR TO SIGN ALL GRANT CONTRACT DOCUMENTS**

**PRESENTER(S):**

Michelle Olson

**BACKGROUND INFORMATION:**

Michelle Olson is writing a grant application on behalf of the Cardinal Cage Committee for the project.

Draft of application will be available at the meeting

**DISCUSSION:**

**MOTION:** To approve APPLICATION FOR THE WALTER SCOTT FAMILY FOUNDATION GRANT AND AUTHORIZING THE MAYOR TO SIGN ALL GRANT CONTRACT DOCUMENTS

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** February 11, 2025

**ITEM NAME:** **CONSIDER APPROVAL OF DECLARATION OF COVENANT FOR PROPERTY LEGALLY DESCRIBED AS LOTS 10, 11, 12, 13, 14, BLOCK 2, HAWKS ADDITION TO THE CITY OF ALBION, BOONE COUNTY, NEBRASKA**

**PRESENTER(S):**

Andrew Devine

**BACKGROUND INFORMATION:**

Covenant required by the State for the RCRP Grant – property must remain as a Park for a period of not less than 20 years.

**DISCUSSION:**

**MOTION:** To approve DECLARATION OF COVENANT FOR PROPERTY LEGALLY DESCRIBED AS LOTS 10, 11, 12, 13, 14, BLOCK 2, HAWKS ADDITION TO THE CITY OF ALBION, BOONE COUNTY, NEBRASKA

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

**When Recorded, Return to:**      **Legal Division**  
**Nebraska Department of Economic Development**  
**245 Fallbrook Blvd., Suite 002**  
**Lincoln, NE 68521**

### **DECLARATION OF COVENANT**

This Declaration of Covenant (the “**Covenant**”) is made and entered into between the Nebraska Department of Economic Development (the “**Department**”) and City of Albion, Nebraska (the “**Owner**”), whose address is 420 W Market Street, Albion, Nebraska 68620, upon the date of signature by both parties.

**WHEREAS**, the Department has executed Rural Community Recovery Program (the “**Program**”) Subaward Agreement Number 23-RCRP-037 between the Department and the Owner.

**WHEREAS**, the Department has agreed to provide funding via the Program in an amount not to exceed One Million Dollars (\$1,000,000.00). Such funds were used by the Owner to facilitate the installation of a public feature, specifically upgrade and improve the public park, including installation of equipment designed for both young and older children, a new pavilion, updated basketball court, and trail extensions, while incorporating safety and accessibility features to promote equitable access to these public amenities [“**Originally Authorized Purpose**”], together with certain real property known as 825 W Clark Street, Albion, Nebraska (the “**Property**”), as described hereto:

LOTS 10, 11, 12, 13, 14, BLOCK 2, HAWKS ADDITION TO THE CITY OF  
 ALBION, BOONE COUNTY, NEBRASKA

**NOW THEREFORE**, in consideration of the premises herein and other good and valuable considerations, the receipt and sufficiency are hereby acknowledged, and the undersigned Owner hereby establishes and agrees to be bound by the Covenant, as follows:

1. **Period of Compliance**. The Property must maintain its Originally Authorized Purpose for a period not less than twenty (20) years, which begins on the date of project completion. This requirement applies without regard to the term of any loan or

mortgage or the transfer of ownership but may terminate upon foreclosure or transfer in lieu of foreclosure. The Department may use purchase options, rights of first refusal, or other preemptive rights to purchase the Property before foreclosure or deed in lieu of foreclosure to maintain compliance. The restriction will be revived according to the original terms if, during the original compliance period, the Owner of record before the foreclosure, or deed in lieu of foreclosure, or any entity that includes the former Owner or those with whom the former Owner has or had family or business ties, obtains an ownership interest in the Property.

2. **Property Condition Standards.** Owner must maintain the Property safe and in good repair. The Property will meet all applicable State and local code requirements and ordinances and be free of all health and safety defects.
3. **Change in Use.** The Property must continue to be used as a public feature as stated in the Subaward Agreement, for the applicable compliance period, or the Owner does not meet the requirements of the compliance period, then:

Recoupment provisions will be invoked to ensure repayment of funds received from the Program. Several alternative options are available, including but not limited to informal consultation and remediation.

Recouped funds will be paid directly to the United States Department of the Treasury. Other applicable remedies may be taken under state or federal law.

4. **Binding.** All of the conditions, restrictions, and agreements included in this Covenant will be considered to run with the land. In any event, and without regard to technical classification or designation, legal or otherwise, they will be binding to the fullest extent permitted by law and equity and will be enforceable by the Department and its successors and assigns against the Owner and its successors and assigns to any part of the Property, or any interest therein and to any part in the possession or occupancy of any part of said Property, that is the subject of this Covenant.
5. **Enforcement.** The Department will require from the Owner this Covenant as documentation verifying the existence of and proper recordation of the necessary and appropriate legal instruments for enforcement of the Program requirements and restrictions for the compliance period. This Covenant and other legal instruments will be considered to touch and concern the land, burden and benefit the respective parties, and run with the land so as to be binding upon the Owner and upon their heirs, legal representatives, successors, or assigns in title to the Property.
6. **Release.** Upon satisfaction of the terms of this Covenant, the Department will record a release of this Covenant against the Property, and the Owner or their heirs, legal representatives, successors, or assigns in title to this Property, will no longer be bound by the terms of this Covenant.

Any notice, demand, request, consent, approval, or communication that any party desires or is required to give will be in writing and will be served personally or sent by first-class

mail, postage prepaid, addressed to the Owner (mailed to 420 W Market Street, Albion, Nebraska 68620), and to any current mortgage/deed of trust holder of record.

**ACCEPTANCE PROVISIONS.**

The parties acknowledge they have read and understand this Declaration of Covenant, they agree to its provisions, and that it will be effective on the date when both parties have signed.

<b>NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT</b>	
<b>By:</b> _____ (Director or Designee)	_____ (Date)
_____ (Typed or Printed Name)	_____ (Title)

STATE OF NEBRASKA }  
COUNTY OF \_\_\_\_\_ } SS.

The foregoing instrument was subscribed to and acknowledged before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_ as a voluntary act and deed.

\_\_\_\_\_  
Notary Public

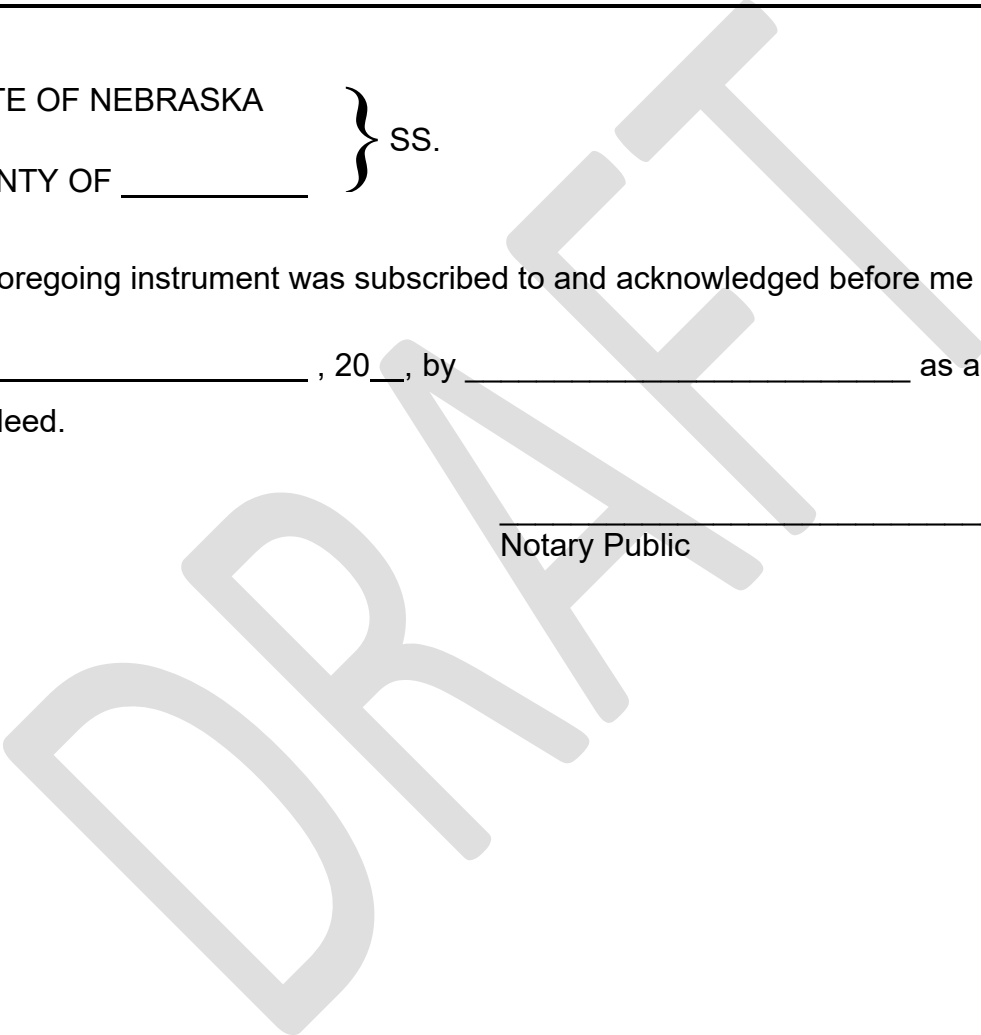
[EXECUTION BY OWNER FOLLOWS ON THE NEXT PAGE]

<b>OWNER → CITY OF ALBION</b>	
<b>By:</b> _____	_____
<b>(Authorized Official)</b>	<b>(Date)</b>
_____	_____
<b>(Typed or Printed Name)</b>	<b>(Title)</b>

STATE OF NEBRASKA      }  
COUNTY OF \_\_\_\_\_ } SS.

The foregoing instrument was subscribed to and acknowledged before me this \_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ as a voluntary act and deed.

\_\_\_\_\_  
Notary Public





# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** **OPEN 2025 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL CONTRACT DOCUMENTS**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Full specifications enclosed.

Mayor Jarecki has submitted a sealed bid and submitted the required disclosure statement.

**DISCUSSION:**

**MOTION:** To approve bid of \_\_\_\_\_ in the amount of \_\_\_\_\_ and award contract to the same.

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**

**NOTICE TO BIDDERS**

The Albion City Council will be taking sealed bids from Lawn Care Providers for the City of Albion 2025 Lawn Care Program. Bid specifications for the program can be obtained from City Hall during normal business hours. The interested contractors need to submit a sealed bid which includes an explanation of how the organization intends to implement the program, proof of insurance, and a name and phone number of contact person responsible of the program. The sealed bids are due no later than 4:00 p.m., on Tuesday March 11, 2025; and will be opened at the City Council meeting that evening at 7:30 p.m. The City of Albion reserves the right to reject any or all bids. For more information please contact Andrew Devine at 402-395-2428.

Andrew L. Devine  
City Clerk, City of Albion

Please publish February 19, 2025; and, February 26, 2025 and March 4, 2025

# **BID SPECIFICATIONS**

## **City of Albion Lawn Care Program - 2025**

**FEE:** As determined by bid, 50% shall be payable by the City of Albion no later than May 1, 2025; 25% shall be made payable by the City of Albion no later than July 1, 2025, and the remaining 25% shall be made payable by the City of Albion upon completion of the application program.

**LENGTH OF CONTRACT:** Annual – Term to begin April 1, 2025

**SITES:** Fuller Park including Campgrounds and the Albion Family Aquatic Center; Clark Street Park; Downtown Mini-Park; City Offices Lawn; Library Lawn; Entire Sports Complex lawns including the Leon Nelson Memorial, A, B, D, E, and Soccer fields, and all the common areas surrounding the fields.



The sealed bid shall include an explanation of how the organization intends to implement the program, proof of insurance, and a name and phone number of contact person responsible for the program.

**Base Bid (all items required):** The operator will bid on the implementation of a 4-step Fertilizer, Grub & Weed Control Plan for the sites listed above. Also to be included in this year’s program is a blanket application for yellow nutsedge control.

All items in base bid above must be included in base bid amount. Specific services included in the base bid may be itemized to provide detail concerning services and methods; however, a total base bid amount for all required items must be clearly identified.

Optional Bid Components: Any other services recommended by provider.

Bid to be awarded based upon total base bid amount.



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** PUBLIC HEARING

**CONSIDER APPLICATION NUMBER CU-2025-01 FOR CONDITIONAL USE PERMIT OF MOLLIE AND JOHN MORROW FOR PROPERTY LOCATED IN THE TA (TRANSITIONAL AGRICULTURE) ZONING DISTRICT AND LEGALLY DESCRIBED AS LOT 2, SEDA'S LOT SPLIT, PART OF THE SW ¼ OF THE SE ¼, SECTION 17-20-6, BOONE COUNTY, NEBRASKA, MORE COMMONLY KNOWN AND 2350 250TH STREET, ALBION, NE.**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Mollie and John Morrow are requesting a Conditional Use Permit in order to install a private swimming pool at the property.

This conditional use is permitted in the TA District, following recommendation by the Planning Commission and approval of the City Council.

The Albion Planning Commission met on February 3, 2025 and recommend approval.

**DISCUSSION:**

**MOTION:** To \_\_\_\_\_ Conditional Use Permit Application #CU-2025-02

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

File No.: CU-2025-02

ALBION, NEBRASKA

# REQUEST FOR CONDITIONAL USE PERMIT

Applicant Mollie & John Morrow Date 1/23/25  
 Applicant Address 2350 250 St Phone 402-281-6247  
Albion, NE 68620

Hereby requests to a Conditional Use Permit for the following Use: Swimming Pool

The Conditional Use Permit is for the property legally described as (attach separate page if necessary): 17 20 6 # 24295 Seda's Lot split lot 2, Part of the SW 1/4 SE 1/4 17-20-6 3.64+ Acres MN 1404.4 The current Zoning of said Property is TA

Is the request Conditional Use allowable in the current Zoning District?  yes \_\_\_ no  
 If the answer is no, then a Change of Zoning Request shall be processed prior to any Conditional Use being submitted.

### APPLICATION REQUIREMENTS (Submit information and fee with application)

- Complete legal description (including address)
- Existing zoning
- Existing use of property
- Proposed use consistent with zoning district

OFFICE USE ONLY:  
 Application Fee: \$100.00  
 Notice of Hearing: 2/19/25  
 Date to PC: 3/5/25  
 PC Action: \_\_\_\_\_  
 Date to City Council: 3/11/25  
 Action: \_\_\_\_\_

Additional Conditions placed upon use and property, if any, as determined by the Planning Commission and/or City Council:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

I hereby certify that all required information and materials are herewith attached and said materials are true and accurate to the best of my knowledge.

1/23/25  
 Date \_\_\_\_\_ Applicant [Signature]

CONDITIONAL USE CHECKLIST

ITEMS I THROUGH XIV SHOULD BE FILLED OUT BY CITY STAFF OR A COMMITTEE OF THE PLANNING COMMISSION AND THE COMPLETED CHECKLIST FORWARDED TO EACH PLANNING COMMISSION MEMBER PRIOR TO THE PUBLIC HEARING DATE FOR THE APPLICATION.

- I. Case No. CU-2025-02 Filing Fee Paid \$ 100.00
- II. Date Filed 1/23/2025
- III. Date Advertised for Planning Commission Hearing 2/19/2025
- IV. Date Notice Sent to Property Owners 2/19/2025
- V. Date Notice and Copy of Application Sent to Board of Education X
- VI. Date Property was Posted 2/19/2025
- VII. Public Hearing Date 03/03/2025
- VIII. Applicant's Name Mollie & John Morrow
- IX. Location of Property (Address) 2350 250th Street, Albion, NE
- X. Description of Property Lot 2, SEDA's LOT SPLIT, PART OF THE SW 1/4 OF THE SE 1/4, SECTION 17-20-6, BOONE County, Nebraska
- XI. Present Use of Property SINGLE FAMILY RESIDENTIAL
- XII. Present Zoning TA (TRANSITIONAL AGRICULTURE)
- XIII. Character of the Surrounding Area:
 

<u>Direction</u>	<u>Land Use</u>	<u>Zoning</u>
North	<u>RESIDENTIAL</u>	<u>TA</u>
South	<u>AG</u>	<u>TA</u>
East	<u>RESIDENTIAL</u>	<u>TA</u>
West	<u>AG</u>	<u>TA</u>
- XIV. Conditional Use Requested SWIMMING POOL

XV. The proposed conditional use does or does not meet the following standards:

- |  | <u>Yes</u> | <u>No</u> |
|--|------------|-----------|
| A. The proposed conditional use complies with all applicable provisions of these regulations, including Intensity of use regulations, yard regulations, and use limitations.   | <u>X</u>   | <u>  </u> |
| B. The proposed conditional use at the specified location will not adversely affect the welfare or convenience of the public.  | <u>X</u>   | <u>  </u> |
| C. The proposed conditional use will not cause substantial injury to the value of other property in the neighborhood in which it is to be located.   | <u>X</u>   | <u>  </u> |
| D. The location and size of the conditional use, the nature and intensity of the operation involved in or conducted in connection with it, and the location of the site with respect to streets giving access to it are such that the conditional use will not dominate the immediate neighborhood so as to hinder development and use of neighboring property in accordance with the applicable zoning district regulations. In determining whether the conditional use will so dominate the immediate neighborhood, consideration shall be given to: |            |           |
| 1. The location, nature and height of buildings, structures, walls, and fences on the site, and  | <u>X</u>   |           |
| 2. The nature and extent of landscaping and screening proposed or already on the site.   | <u>X</u>   |           |
| E. Off-street parking and loading areas will be provided in accordance with the standards set forth in the Zoning Regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential uses from any injurious effect.   | <u>X</u>   | <u>  </u> |
| F. Adequate utility, drainage, and other such necessary facilities have been or will be provided.  | <u>X</u>   | <u>  </u> |
| G. Adequate access roads or entrance and exit drives will be provided and shall be so designed to prevent traffic hazards and to minimize traffic congestion in public streets and alleys.   | <u>X</u>   | <u>  </u> |

XVI. Planning Commission Action: Approve Date: 3/4/2025

XVII. Reasons for Recommendation: \_\_\_\_\_  
Condition 1) Allows for an automatic hard cover in lieu of a fence.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

XVIII. Date Advertised for City Council Hearing 2/19/2025

XIX. Protest Petitions Filed: (Yes) (No) N/A  
If yes, the percent of protest by land area \_\_\_\_\_.

XX. City Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions, if any: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vote: \_\_\_\_\_

XXI. If approved, date of publication: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_

XXII. If approved, posting of maps:

1. Original Mylars, Date: \_\_\_\_\_
2. City Clerk's Office, Date: \_\_\_\_\_



# AGENDA MEMO

**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** **CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 104(25) RENEWING INTERLOCAL AGREEMENT WITH BOONE COUNTY REGARDING JOINT LAW ENFORCEMENT JURISDICTION**

**PRESENTER(S):**

**BACKGROUND INFORMATION:**

Agreement is reviewed for annual renewal in March, effective April 1st.

**DISCUSSION:**

**MOTION:** To introduce and approve Resolution 104(25) renewing interlocal agreement with Boone County regarding joint law enforcement jurisdiction.

**BY:**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_

**SUMMARY OF DECISION:**

COUNTY RESOLUTION 2025-\_\_\_\_ / CITY RESOLUTION 104 (25)

### **INTERLOCAL AGREEMENT**

This agreement is made between the City of Albion and the County of Boone, both political subdivisions of the State of Nebraska, made pursuant to § 29-215 and § 13-801 to 13-827, cited as the Interlocal Cooperation Act.

WHEREAS the City of Albion provides police protection within the city limits of the City of Albion;

WHEREAS the County of Boone provides police protection within the city limits of the City of Albion;

WHEREAS the political subdivisions desire to agree on the joint jurisdiction of the two law enforcement agencies for the extra-territorial zoning jurisdiction area outside of the City of Albion, but within the zoning jurisdiction of the City of Albion for law enforcement purposes and for the mutual safety and protection of persons and property.

IT IS THEREFORE AGREED between the parties as follows:

1. The City of Albion Police Department shall have law enforcement authority within the extra-territorial zoning jurisdiction area outside of the City of Albion. Since this area is all within the County of Boone, it is within the jurisdiction of the County of Boone. The City of Albion Police Department shall have the authority to exercise law-enforcement jurisdiction in the same manner as if the property were located within the City of Albion.
2. Each political subdivision shall assume responsibility for their own law enforcement personnel, including the writing of liability insurance.
3. No joint entity is created by this agreement.

- 4. This agreement terminates previous Resolution 2024-14 / 106 (24) fully executed the 26<sup>th</sup> day of June, 2024.
- 5. This agreement between the City of Albion and the County of Boone shall continue in force and effect for one (1) year commencing on April 1, 2025, shall be reviewed by both parties on an annual basis thereafter, and may be renewed by resolution and execution by both parties.

Approved and executed by the City of Albion, Nebraska this 11<sup>th</sup> day of March 2025.

Approved and executed by the County of Boone, Nebraska this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**COUNTY OF BOONE**

**CITY OF ALBION**

\_\_\_\_\_  
Boone County Sheriff  
Denny Johnson

\_\_\_\_\_  
Albion Police Chief  
Brent Lipker

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Mayor of Albion  
James Jarecki

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
County of Boone, Clerk  
Sarah Robinson

\_\_\_\_\_  
City of Albion, Clerk  
Andrew Devine

{Seal}

{Seal}



## AGENDA MEMO

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**MEETING NAME:** Albion City Council

**DATE:** March 11, 2025

**ITEM NAME:** **ACKNOWLEDGEMENT OF RECEIPT OF THE ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS**

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**PRESENTER(S):**

Amber Wynn, Corey Zoubek, Warren Myers

**BACKGROUND INFORMATION:**

Enclosed for Review

**DISCUSSION:**

**MOTION:** No Action Required – Discussion Item Only

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Tisthammer \_\_\_\_\_

**SUMMARY OF DECISION:**

# 2024 Annual Utility Report



Presented March 11, 2025



# Water Department

2024 update

## Warren Myers, Water Commissioner

Throughout the past year, we have made significant strides in improving our water infrastructure. Notably, we successfully replaced three fire hydrants, which are crucial for community safety and fire response. Our efforts have also been centered on compliance with lead and copper regulations, ensuring the safety and quality of our drinking water. To enhance our capabilities in identifying service lines and furthering our compliance efforts, we recently invested in a hydro-vac trailer. This addition will aid us in accurately locating service lines, thus supporting our initiatives related to lead and copper management. In conjunction with these improvements, we are actively continuing our water extension program. This program focuses on extending existing water mains and upsizing them in areas that require better service. As part of this effort, we are also adding fire hydrants to locations that previously lacked them, significantly enhancing public safety. We anticipate that this comprehensive project will reach completion by May or June. The journey has been quite demanding for me personally, and I acknowledge the inconvenience it has caused to the residents of Albion. I am eager to see this project wrapped up.

This year, we faced a challenge at Well 5. During routine testing, we found a rubber substance in the water. This is unusual because rubber is usually linked to tire manufacturing plants near wells. It was the first time this was detected in Nebraska. When Sargent tested the pump, they noticed it was not delivering the expected flow rate. After they removed the pump, we discovered that loose tape from the original installation had wrapped around the motor. We fixed this quickly, and further tests showed that the initial positive test result was due to the degraded tape. We are glad to have resolved this issue and will continue to monitor our water quality closely. Sargent Drilling conducted the annual well and pump test for the city's wells. For Well #4, the average pump efficiency is 72%, which is considered excellent. The well is producing 51 gallons per foot of drawdown, which is a decrease from the last test. Well #5 also has an average pump efficiency of 72%, which is excellent. This well is producing 73 gallons per foot of drawdown, showing an increase compared to last year.

As I look back at the accomplishments of the past year, I am pleased to share that we have made considerable strides in ensuring the reliability and quality of our water services. Looking ahead to 2025, I am eager to continue efforts in enhancing our infrastructure. A key focus will be the replacement of older fire hydrants to ensure swift response capabilities in emergencies. In addition, we will maintain our proactive approach to servicing water main valves, which is crucial for maintaining system integrity. Our initiative to identify and address lead lines within our water distribution network is of utmost importance to us, as it directly impacts the health and safety of our community. With these comprehensive initiatives, I am confident that we will uphold and even elevate the standards of service provided to the residents of Albion. Thank you for your continued trust and support. Should you have any questions or require further information, please do not hesitate to reach out.

Sincerely,

Warren Myers, Water Commissioner

# City of Albion Water Department



## Gallons of water pumped

	<b>2022</b>	<b>2023</b>	<b>2024</b>
January	5,552,165	5,596,921	5,496,433
February	4,761,542	4,922,317	5,600,247
March	5,742,763	6,525,631	5,984,990
April	11,792,686	9,742,361	7,902,158
May	12,409,338	15,073,749	11,019,794
June	20,848,974	21,078,083	14,556,431
July	18,957,564	16,474,382	17,317,284
August	22,565,730	18,129,087	19,442,355
September	20,819,023	17,417,231	18,862,652
October	14,043,018	9,048,703	16,793,842
November	5,434,890	5,294,751	6,463,448
December	5,493,763	5,429,205	6,311,740
<b>Total</b>	<b>148,421,456</b>	<b>137,732,421</b>	<b>135,751,374</b>
<b>Daily Average</b>	<b>406,634</b>	<b>377,349</b>	<b>370,905</b>
			<b>366 days</b>

# Water Department

## Water Loss

We have the majority of our city facilities now metered, with the exception of the North Campground, and the Sports Complex Concession Stand and East & West Bathrooms.

2024 Recorded Pumpage	135,751,374	gallons	
Billed Water	99,954,208	gallons	
Unbilled City Facility Water	11,446,345	gallons	8.432% of water pumped
Unbilled Fairgrounds Water	1,273,163	gallons	0.938% of water pumped
<b>Water Loss</b>	<b>23,077,658</b>	<b>gallons</b>	<b>17.000% of water pumped</b>

The 17.00% of unaccounted water loss includes the North Campground, Sports Complex Concession Stand & East & West Bathrooms, Fire Hydrant Flushing, 6 Grass Fires, 7 Vehicle Fires.

\*According to the latest data provided by the EPA, the avg water loss experienced by a PWS is 16%. Dave Jundt, NDEE field rep, stated the goal should be 15% or less and any system will experience at least 5%.

## Water Usage Per Household

Estimates vary, but avg water usage per household in the U.S. is 300 gallons per day. Based on water billed to residential use meters in the amount of 9,416,632 cubic ft (70,436,407 gallons) in 2024, the City of Albion’s residential water usage was approximately 252 gallons per household per day, 70% of which is generally used indoors & 30% is used outdoors.

## Test Results

The City’s Water System is tested twice each month for coliform bacteria, monthly for fluoride, annually for nitrates. Other tests are based on the schedules set by Nebraska Dept of Environment & Energy.

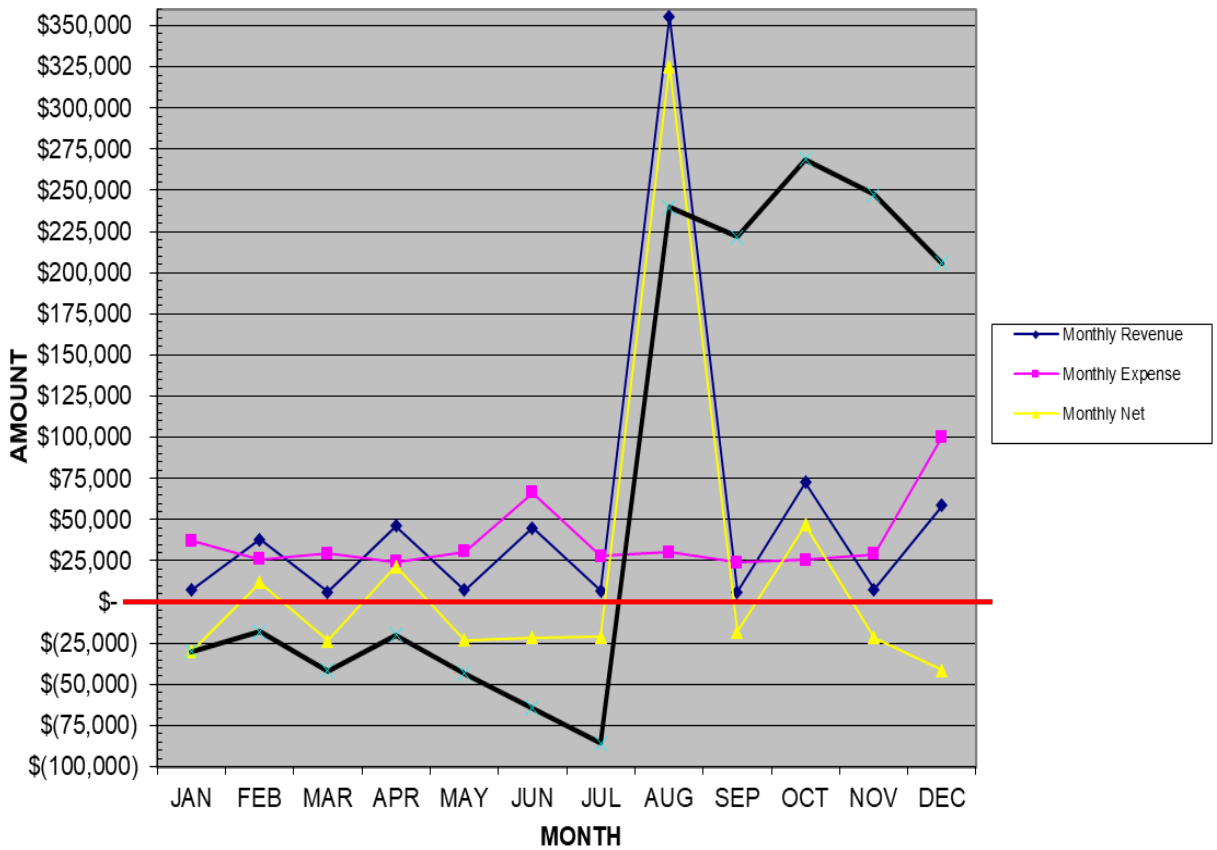
### RISING/HIGH NITRATE LEVELS

<u>Well #4</u>				<u>Well #5</u>	
<b>2012</b>	<b>2.35</b>	<b>2019</b>	<b>3.61</b>	<b>2021</b>	<b>3.91</b>
<b>2013</b>	<b>2.82</b>	<b>2020</b>	<b>3.56</b>	<b>2022</b>	<b>3.92</b>
<b>2014</b>	<b>2.84</b>	<b>2021</b>	<b>3.73</b>	<b>2023</b>	<b>3.82</b>
<b>2015</b>	<b>2.89</b>	<b>2022</b>	<b>n/a</b>	<b>2024</b>	<b>4.38</b>
<b>2016</b>	<b>3.08</b>	<b>2023</b>	<b>3.58</b>		
<b>2017</b>	<b>3.25</b>	<b>2024</b>	<b>4.10</b>		
<b>2018</b>	<b>3.56</b>	<b>2025</b>	<b>4.24</b>		

Nitrate levels continue to remain high. Although the MCL is 10, which triggers the treatment of water, additional testing becomes necessary when the numbers reach 5.

2024 WATER CASH FLOW STATEMENT				
	REVENUE	EXPENSE	NET	CUMMULATIVE 2024
JAN	\$ 7,256	\$ 37,325	\$ (30,069)	\$ (30,069)
FEB	\$ 37,982	\$ 25,998	\$ 11,984	\$ (18,085)
MAR	\$ 5,936	\$ 29,482	\$ (23,547)	\$ (41,632)
APR	\$ 46,057	\$ 24,307	\$ 21,750	\$ (19,882)
MAY	\$ 7,246	\$ 30,522	\$ (23,276)	\$ (43,157)
JUN	\$ 45,089	\$ 66,442	\$ (21,353)	\$ (64,511)
JUL	\$ 6,781	\$ 28,019	\$ (21,239)	\$ (85,749)
AUG	\$ 355,823	\$ 30,401	\$ 325,423	\$ 239,674
SEP	\$ 6,111	\$ 24,180	\$ (18,068)	\$ 221,606
OCT	\$ 72,707	\$ 25,644	\$ 47,063	\$ 268,669
NOV	\$ 7,745	\$ 29,106	\$ (21,361)	\$ 247,307
DEC	\$ 58,574	\$ 100,132	\$ (41,558)	\$ 205,749
<b>TOTAL</b>			<b>\$ 205,749</b>	

WATER DEPT 2024 CASH FLOW



# Sewer Department Report 2024

Corey Zoubek, Sewer Commissioner

With my first year in as Sewer Commissioner I have learned some valuable information on the operation of the Sewer Plant, mainly during the wintertime with the cold temperatures. This past year we accomplished the yearly Jetting and Videoing by Johnsons, and they are scheduled to be back this Spring. Also, we will be adding some Manholes on Park Street with line rehab work.

We have sent off information with JEO on the water reel for the application of sludge on the field. This would possibly cut down the man hours it takes to apply sludge to once or twice a month with the number of gallons it could do.

This past August we had the Parshall Flume calibrated for the Influent coming into the plant. You will see on the total flow chart below after the calibration that our numbers decreased for overall daily flow.

On the Maintenance side, we have a pump that needs new seal work. I will also start changing oil in gearboxes throughout the summer. We did have both Lift Stations in town looked over and there is some work on pumps that needs to be done. I found a cost efficient way to make wipers for the Clarifiers that will save the city money.

Overall, in closing I'm still learning new things everyday here and will be retaking my Class 1 Operating license this summer.

Thank you for the opportunity to work for the City of Albion and if you have any questions, please feel free to contact me.

Corey Zoubek  
Sewer Commissioner

## CITY OF ALBION

### Wastewater Department

#### Gallons of wastewater treated

	<b>2022</b>	<b>2023</b>	<b>2024</b>
January	4,404,235	4,283,821	3,718,566
February	3,824,390	3,818,303	3,256,928
March	4,051,560	4,117,943	3,235,507
April	4,008,281	3,579,403	3,290,622
May	3,923,081	3,857,747	3,528,334
June	3,964,934	3,894,816	3,731,621
July	4,345,172	4,462,074	3,947,978
August	4,461,291	4,472,655	3,648,593
September	5,198,008	3,822,641	3,363,314
October	4,858,101	3,791,958	3,638,735
November	4,053,357	3,429,997	3,176,315
December	4,365,018	3,547,767	3,176,869
<b>TOTAL</b>	<b>51,457,428</b>	<b>47,078,732</b>	<b>41,713,382</b>
<b>Daily Average</b>	<b>140,979</b>	<b>128,982</b>	<b>113,971</b> 366 days

**NEBRASKA DEPARTMENT OF ENVIRONMENTAL CONTROL  
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM**

**2024**

	<b>BOD mg/L</b>	<b>TSS mg/L</b>	<b>AM mg/L</b>	<b>PH</b>
<b>January</b>	1.9	<4	<0.10	7.49
LMA	(25)	(30)	(report)	(6.5-9)
<b>February</b>	1.7	<4	<0.10	7.9
LMA	(25)	(30)	(report)	(6.5-9)
<b>March</b>	1.8	<4	<0.10	7.96
LMA	(25)	(30)	(report)	(6.5-9)
<b>April</b>	1.5	<4	<0.10	8.06
LMA	(25)	(30)	(report)	(6.5-9)
<b>May</b>	1.6	<4	<0.10	8.03
LMA	(25)	(30)	(report)	(6.5-9)
<b>June</b>	1.4	<4	<0.10	7.97
LMA	(25)	(30)	(5.66)	(6.5-9)
<b>July</b>	1.9	<4	<0.10	8.13
LMA	(25)	(30)	(5.66)	(6.5-9)
<b>August</b>	1.7	<4	<0.10	8.15
LMA	(25)	(30)	(5.66)	(6.5-9)
<b>September</b>	1.4	<4	<0.10	8.06
LMA	(25)	(30)	(5.66)	(6.5-9)
<b>October</b>	<1.7	<4	<0.10	8.03
LMA	(25)	(30)	(5.66)	(6.5-9)
<b>November</b>	<1.7	<4	<0.10	7.83
LMA	(25)	(30)	(report)	(6.5-9)
<b>December</b>	<1.8	<4	<0.10	8.08
LMA	(25)	(30)	(report)	(6.5-9)

**NOTES**

**BOD** - Biological Oxygen Demand

**TSS** - Total Suspended Solids

**AM** - Ammoniacal Nitrogen

(Nitrogen, ammonia total (as N))

(Req. Mon. MO AVG)

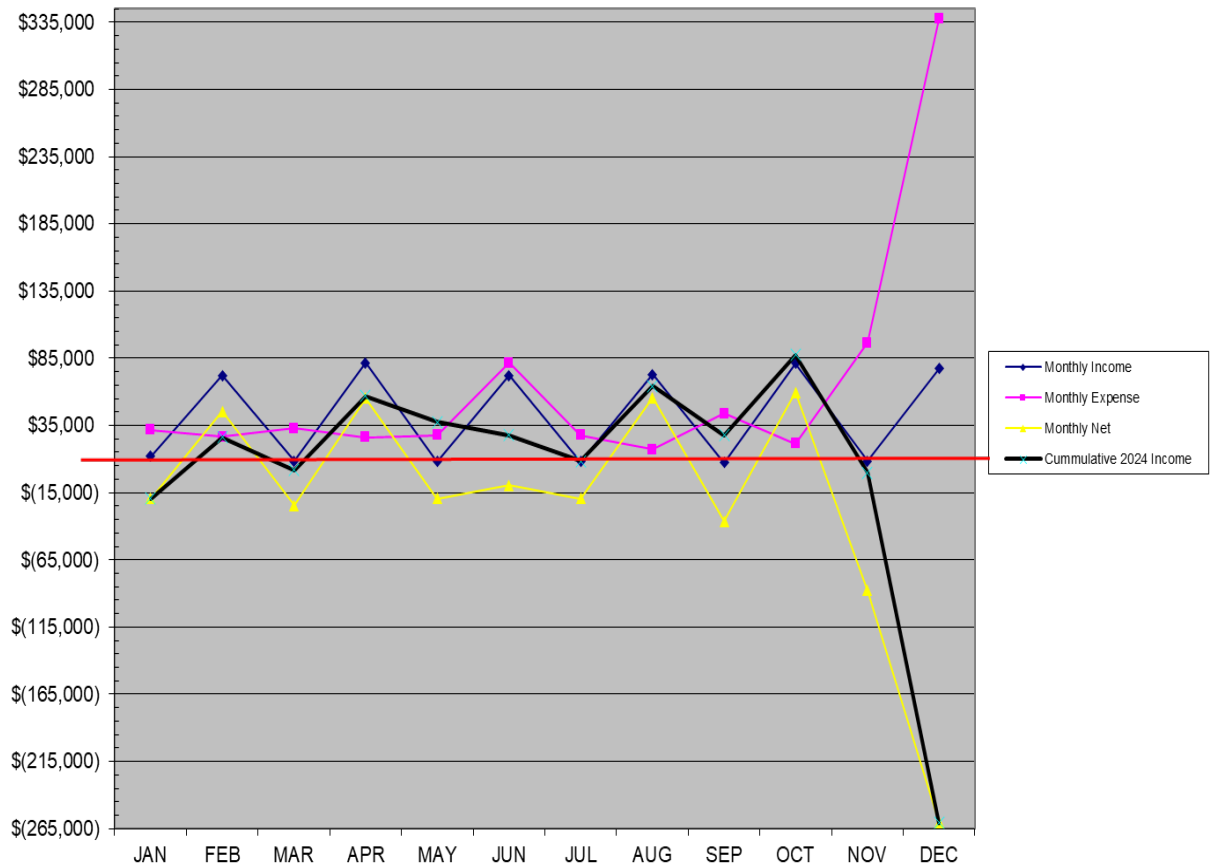
**LMA** - Limits Monthly Average

2024 SEWER CASH FLOW STATEMENT				
	REVENUE	EXPENSE	NET	CUMMULATIVE 2024
JAN	\$ 12,170	\$ 31,537	\$ (19,368)	\$ (19,368)
FEB	\$ 72,132	\$ 26,541	\$ 45,591	\$ 26,223
MAR	\$ 8,374	\$ 32,950	\$ (24,576)	\$ 1,647
APR	\$ 81,636	\$ 26,356	\$ 55,280	\$ 56,927
MAY	\$ 8,146	\$ 27,694	\$ (19,548)	\$ 37,379
JUN	\$ 72,189	\$ 81,627	\$ (9,437)	\$ 27,942
JUL	\$ 8,213	\$ 27,674	\$ (19,461)	\$ 8,481
AUG	\$ 72,854	\$ 17,188	\$ 55,666	\$ 64,147
SEP	\$ 7,391	\$ 43,762	\$ (36,372)	\$ 27,776
OCT	\$ 81,280	\$ 21,541	\$ 59,740	\$ 87,516
NOV	\$ 8,630	\$ 96,478	\$ (87,848)	\$ (332)
DEC	\$ 77,202	\$ 337,509	\$ (260,306)	\$ (260,639)
<b>TOTAL</b>	<b>\$ 510,218</b>	<b>\$ 770,857</b>	<b>\$ (260,639)</b>	

\*WWTF Principal Payment is made each December.

\*\$250,000 in Sewer Bond proceeds available in 2025.

2024 Sewer Dept Cash Flow



# Utility Billing Department

Since implementation in August of 2016, emailed bills continue to be a viable option for billing, both for consumers relying on paperless options, and for the City Office as a way to cut costs and processing times. This option continues to grow at a steady pace, increasing from 17.50% of our bi-monthly bills at the end of 2023 to 19.50% at the end of 2024. The ACH (Automated Clearing House) Bank Draft option also continues to climb, increasing from 38% to 39.50%. Online bill payments remain a viable, popular option, giving the customer the advantage of setting up their payment to draft from their account, on a date of their choosing. It is much like ACH Bank Draft, but instead of the City Office and the bank being in control of their payments, the customer is in control, and they can stop, start and change payments easily and whenever they choose.

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At the end of 2024 we had 11 utility billing customers and 1 non-utility billing customer on cash only basis, compared to 2 and 1, respectively at the same time period, in 2023.

---

Much time was spent on the Lead & Copper Rule Improvements (LCRI) requirements for both me and the public works staff. This rule was finalized in October of 2024, with initial reporting of all service lines of known and unknown materials due to NDEE, also in October. Many other facets of the rule require compliance by November of 2027. This rule is labor intensive and will require much time and effort in field work, documentation and reporting.

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Thank you for your time. Please contact any one of us for more information or clarification.

**Respectfully Submitted,**  
**Amber Wynn,**  
**Utility Billing Clerk**

Water & Sewer

Obrist Construction has substantially completed water and sewer work for the South Park Subdivision and has moved to the 6" water main extension from 2nd and Walnut to State Highway 14. We continue to have issues with contractor not notifying property owners of work in area, inconveniences, and access issues. We are documenting.

Streets

Work on alley paving improvements will resume in the Spring – reminder that these are funded by capital improvement sales tax funds. Next on the this is the east-west alley by Pizza Hut, Schalks, Gragert's.

Park

Eli Porter Project is underway – the major structure is up. The rubberized surfacing to be installed this Spring.

The Clark Street Park and Trail Extension Project is underway – the RFP for Trail Design, Pavillion/Restroom Building Design, and Park Site layout was awarded to JEO. Planning will occur in 2025 with bid letting in late 2025, and construction in 2026.

The Cardinal Cage Project – fundraising for Phase II continues. The Phase 1 building contract was awarded last month. Tree removal at the Sports Complex site have begun and construction is expected to begin this Spring. The City is applying for a State CCCFF grant and if awarded will be able to incorporate Phase II as well.

General Administration / Other:

Tire-Amnesty Collection Grant – was approved and will be held in fall of 2025.

Warren Myers has been reviewing nuisance ordinance of other communities and has asked me and City Attorney Wright to review our ordinance in order to simplify and clarify some provisions. This may be presented to council for consideration in the near future following our review. Warren, Darren, and I met – Darren to work on drafting changes to present to City Council.

Warren anticipates that the State of Nebraska will be updating the Building Code standard to ICC 2024 this year so we will be reviewing our building codes and may present a draft ordinance this winter to update to the ICC 2024 series of codes.

Planning Commission Vacancy

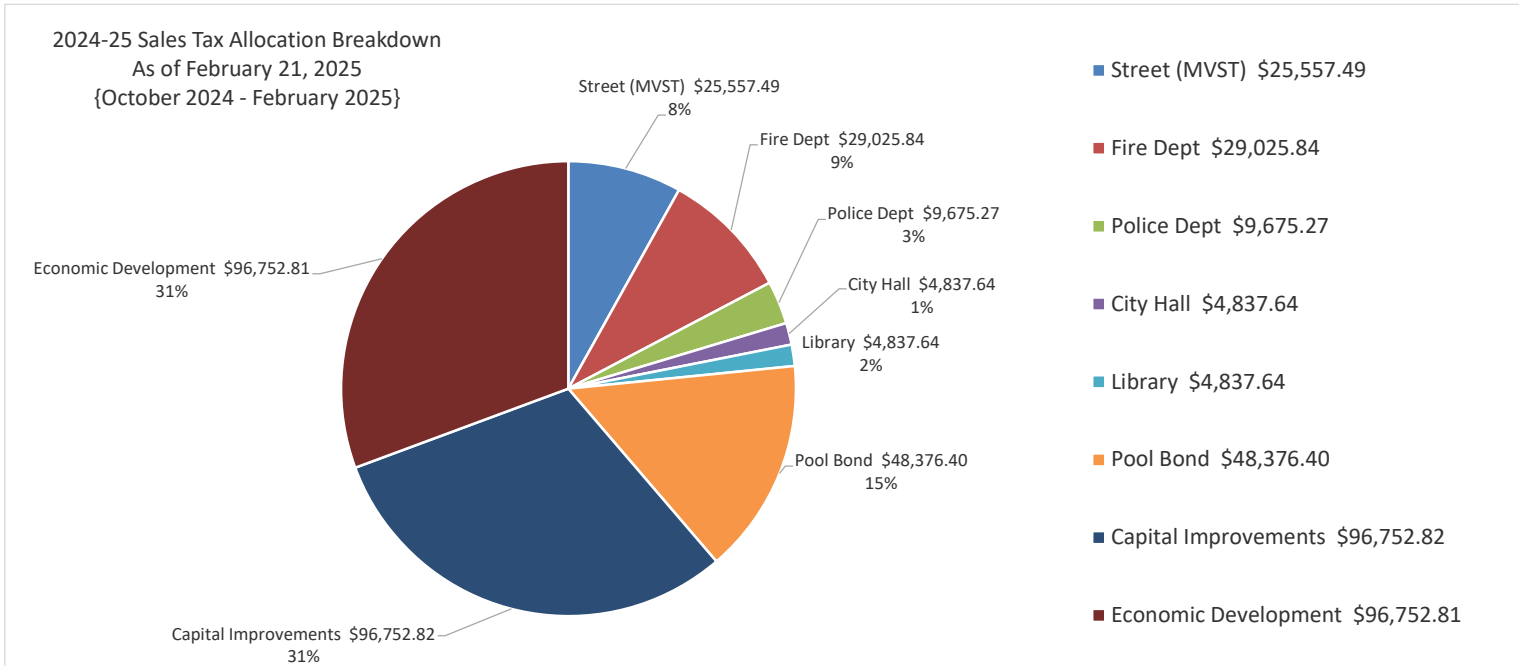
There is still one (1) vacancy.

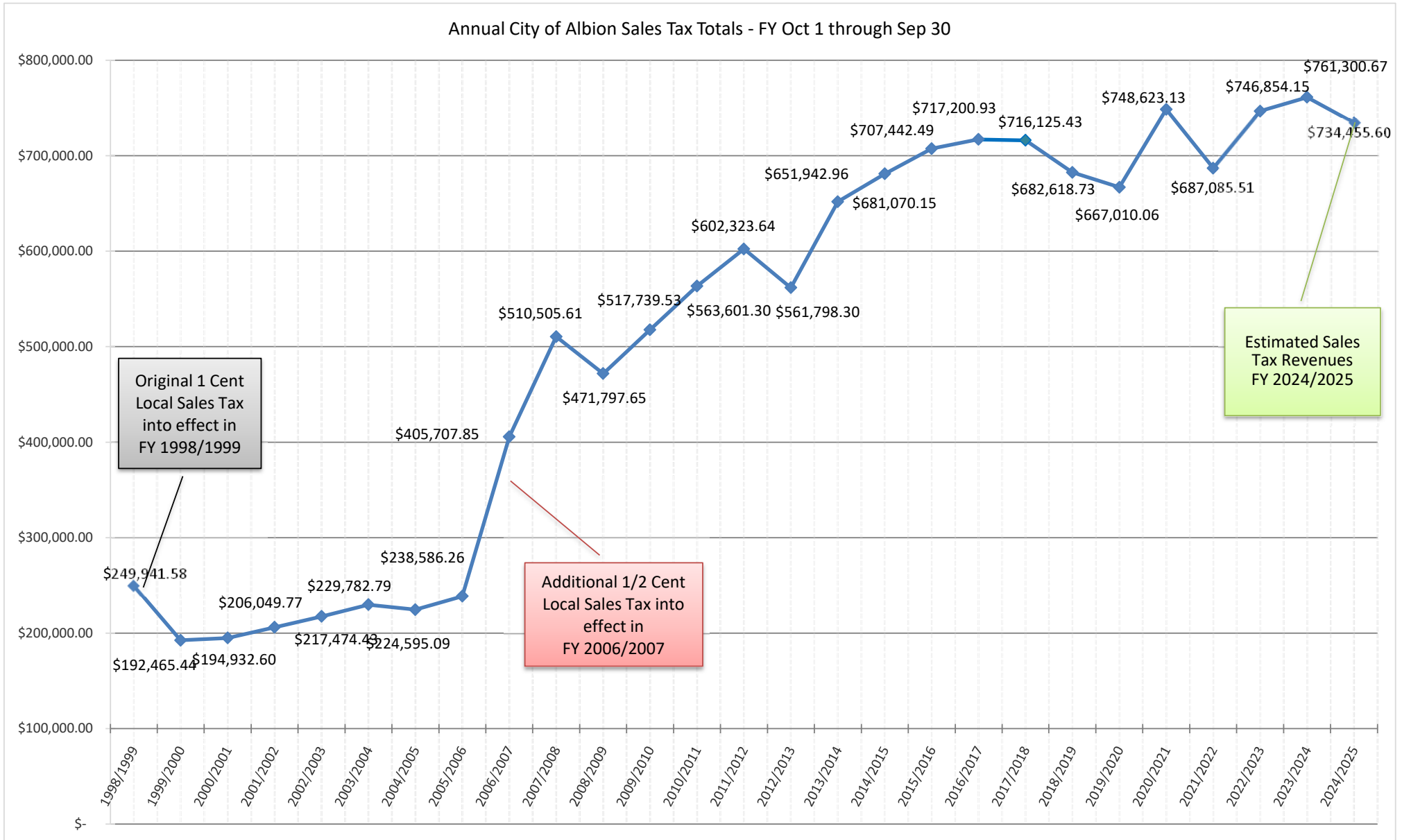
**\*Please direct any interested parties to City Hall or to the Mayor.**

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Attached is the previous month Sales Tax Report – showing the monthly trend of sales tax receipts.  
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.

	Total Sales Tax	Motor Vehicle Sales Tax to Streets (LB904)	Refunds to Taxpayers (State Incentives)	MVST	1/2 Cent Allocation Breakdown - per 2016 Election					1 Cent Allocation Breakdown - per 2024 Election		Total Settlement	Month Received
				Street	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development		
2024/2025				ALL MVST	\$0.0015	\$0.0005	\$0.00025	\$0.00025	\$0.0025	\$0.0050	\$0.0050	\$0.015	
AUG	\$ 63,443.40	\$ 4,734.88	\$ -	\$ 4,734.88	\$ 5,870.85	\$ 1,956.95	\$ 978.48	\$ 978.48	\$ 9,784.75	\$ 19,569.51	\$ 19,569.50	\$ 63,443.40	OCT
SEPT	\$ 61,225.85	\$ 4,893.42	\$ -	\$ 4,893.42	\$ 5,633.24	\$ 1,877.75	\$ 938.87	\$ 938.87	\$ 9,388.74	\$ 18,777.48	\$ 18,777.48	\$ 61,225.85	NOV
OCT	\$ 59,050.13	\$ 4,940.49	\$ -	\$ 4,940.49	\$ 5,410.96	\$ 1,803.65	\$ 901.83	\$ 901.83	\$ 9,018.27	\$ 18,036.55	\$ 18,036.55	\$ 59,050.13	DEC
NOV	\$ 64,832.86	\$ 6,398.60	\$ -	\$ 6,398.60	\$ 5,843.43	\$ 1,947.81	\$ 973.90	\$ 973.90	\$ 9,739.04	\$ 19,478.09	\$ 19,478.09	\$ 64,832.86	JAN
DEC	\$ 67,263.67	\$ 4,590.10	\$ -	\$ 4,590.10	\$ 6,267.36	\$ 2,089.11	\$ 1,044.56	\$ 1,044.56	\$ 10,445.60	\$ 20,891.19	\$ 20,891.19	\$ 67,263.67	FEB
JAN			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAR
FEB			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	APR
MAR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	MAY
APR			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JUNE
MAY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	JULY
JUNE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	AUG
JULY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SEPT
				Street (MVST)	Fire Dept	Police Dept	City Hall	Library	Pool Bond	Capital Improvements	Economic Development	Total	
<b>YTD Total</b>	<b>\$ 315,815.91</b>	<b>\$ 25,557.49</b>	<b>\$ -</b>	<b>\$ 25,557.49</b>	<b>\$ 29,025.84</b>	<b>\$ 9,675.27</b>	<b>\$ 4,837.64</b>	<b>\$ 4,837.64</b>	<b>\$ 48,376.40</b>	<b>\$ 96,752.82</b>	<b>\$ 96,752.81</b>	<b>\$ 315,815.91</b>	





**CITY SALES TAX**

<b>Month / Fiscal Year</b>	<b>1998/1999</b>	<b>1999/2000</b>	<b>2000/2001</b>	<b>2001/2002</b>	<b>2002/2003</b>
<b>JULY</b>	\$ 13,108.97				
<b>AUG</b>	\$ 16,670.53	\$ 16,442.42	\$ 16,609.36	\$ 15,652.73	\$ 17,650.31
<b>SEPT</b>	\$ 16,443.31	\$ 16,834.21	\$ 14,298.52	\$ 16,000.31	\$ 18,958.94
<b>OCT</b>	\$ 14,882.92	\$ 16,600.55	\$ 14,724.90	\$ 18,658.03	\$ 18,326.56
<b>NOV</b>	\$ 13,771.34	\$ 15,874.77	\$ 15,183.73	\$ 16,302.42	\$ 17,218.99
<b>DEC</b>	\$ 18,637.46	\$ 20,634.90	\$ 19,310.35	\$ 21,610.02	\$ 21,823.14
<b>JAN</b>	\$ 14,155.37	\$ 12,431.14	\$ 13,629.59	\$ 16,031.65	\$ 18,426.71
<b>FEB</b>	\$ 12,606.99	\$ 13,882.39	\$ 14,030.50	\$ 13,905.88	\$ 15,269.48
<b>MAR</b>	\$ 15,818.90	\$ 17,321.41	\$ 16,377.39	\$ 18,719.84	\$ 19,366.36
<b>APR</b>	\$ 16,903.24	\$ 13,323.82	\$ 18,397.35	\$ 14,464.42	\$ 17,309.45
<b>MAY</b>	\$ 15,082.24	\$ 15,614.24	\$ 16,976.13	\$ 16,467.08	\$ 18,588.49
<b>JUNE</b>	\$ 20,098.72	\$ 17,904.96	\$ 18,010.97	\$ 18,080.81	\$ 20,524.62
<b>JULY</b>	\$ 61,761.59	\$ 15,600.63	\$ 17,383.81	\$ 20,156.58	\$ 14,011.38
<b>Annual Totals</b>	\$ 249,941.58	\$ 192,465.44	\$ 194,932.60	\$ 206,049.77	\$ 217,474.43

**CITY SALES TAX**

Month / Fiscal Year	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012
<b>JULY</b>									
<b>AUG</b>	\$ 18,850.20	\$ 18,354.70	\$ 19,978.29	\$ 25,206.38	\$ 34,465.12	\$ 49,999.70	\$ 33,416.25	\$ 42,871.34	\$ 48,917.92
<b>SEPT</b>	\$ 19,227.50	\$ 18,997.69	\$ 18,320.53	\$ 23,064.50	\$ 40,780.22	\$ 46,904.47	\$ 51,258.08	\$ 62,178.91	\$ 43,182.62
<b>OCT</b>	\$ 18,479.41	\$ 18,204.20	\$ 16,830.86	\$ 27,910.78	\$ 35,850.96	\$ 43,671.87	\$ 35,635.70	\$ 46,699.35	\$ 44,407.78
<b>NOV</b>	\$ 16,910.65	\$ 17,852.74	\$ 18,481.57	\$ 32,714.36	\$ 33,706.06	\$ 30,120.69	\$ 37,124.81	\$ 47,833.81	\$ 60,904.38
<b>DEC</b>	\$ 24,558.71	\$ 26,711.90	\$ 25,447.88	\$ 45,656.08	\$ 42,740.16	\$ 53,127.13	\$ 59,946.87	\$ 55,815.37	\$ 61,724.40
<b>JAN</b>	\$ 17,934.15	\$ 16,071.55	\$ 18,369.62	\$ 37,444.10	\$ 43,537.98	\$ 31,689.28	\$ 38,762.95	\$ 45,717.44	\$ 51,590.07
<b>FEB</b>	\$ 15,919.31	\$ 15,387.59	\$ 16,676.43	\$ 33,497.11	\$ 35,651.78	\$ 29,206.87	\$ 34,922.99	\$ 35,535.76	\$ 48,039.95
<b>MAR</b>	\$ 19,012.73	\$ 17,866.57	\$ 19,089.20	\$ 37,078.50	\$ 53,262.99	\$ 35,996.74	\$ 44,394.96	\$ 44,602.56	\$ 55,334.08
<b>APR</b>	\$ 20,311.76	\$ 18,564.76	\$ 19,950.18	\$ 31,337.57	\$ 49,830.19	\$ 35,651.11	\$ 45,065.11	\$ 44,183.75	\$ 46,992.21
<b>MAY</b>	\$ 18,053.98	\$ 18,852.81	\$ 23,093.27	\$ 41,256.20	\$ 36,371.67	\$ 31,987.49	\$ 41,823.95	\$ 45,787.62	\$ 50,154.46
<b>JUNE</b>	\$ 21,338.66	\$ 18,845.44	\$ 23,137.59	\$ 35,360.86	\$ 44,305.14	\$ 43,421.38	\$ 47,745.37	\$ 47,914.63	\$ 51,354.31
<b>JULY</b>	\$ 19,185.73	\$ 18,885.14	\$ 19,210.84	\$ 35,181.41	\$ 60,003.34	\$ 40,020.92	\$ 47,642.49	\$ 44,460.76	\$ 39,721.46
<b>Annual Totals</b>	\$ 229,782.79	\$ 224,595.09	\$ 238,586.26	\$ 405,707.85	\$ 510,505.61	\$ 471,797.65	\$ 517,739.53	\$ 563,601.30	\$ 602,323.64

**CITY SALES TAX**

Month / Fiscal Year	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
<b>JULY</b>									
<b>AUG</b>	\$ 42,466.87	\$ 46,864.18	\$ 60,463.17	\$ 56,241.45	\$ 65,760.21	\$ 61,293.39	\$ 60,373.59	\$ 59,591.99	\$ 54,509.48
<b>SEPT</b>	\$ 47,583.25	\$ 53,964.91	\$ 54,052.75	\$ 64,983.21	\$ 58,829.71	\$ 59,484.22	\$ 55,027.57	\$ 53,009.40	\$ 59,304.68
<b>OCT</b>	\$ 40,416.46	\$ 49,875.52	\$ 57,543.64	\$ 55,658.43	\$ 56,993.16	\$ 59,818.82	\$ 55,217.47	\$ 57,187.61	<b>\$ 65,327.80</b>
<b>NOV</b>	\$ 37,958.57	\$ 54,442.80	\$ 55,510.02	\$ 55,813.91	\$ 53,103.45	\$ 61,092.99	\$ 59,300.13	\$ 53,575.54	\$ 50,353.10
<b>DEC</b>	\$ 49,002.96	\$ 66,289.24	\$ 68,139.10	\$ 69,719.04	\$ 67,127.66	\$ 69,916.58	\$ 57,809.78	<b>\$ 73,290.60</b>	\$ 61,861.46
<b>JAN</b>	\$ 42,876.94	\$ 46,007.27	\$ 54,950.70	\$ 57,975.74	\$ 54,429.72	\$ 52,455.18	\$ 53,255.88	\$ 47,695.44	<b>\$ 71,577.64</b>
<b>FEB</b>	\$ 42,322.57	\$ 50,579.15	\$ 42,876.37	\$ 48,361.67	<b>\$ 56,369.21</b>	\$ 50,601.83	\$ 47,821.03	\$ 53,323.80	\$ 39,087.45
<b>MAR</b>	\$ 50,172.58	\$ 50,345.04	\$ 63,504.01	\$ 62,135.89	\$ 49,997.58	\$ 55,072.94	\$ 54,812.16	\$ 52,103.29	<b>\$ 75,201.52</b>
<b>APR</b>	\$ 46,604.30	<b>\$ 57,135.28</b>	\$ 54,526.18	\$ 56,556.84	<b>\$ 69,303.54</b>	\$ 58,107.12	\$ 53,143.56	\$ 45,694.24	\$ 68,904.35
<b>MAY</b>	\$ 52,631.74	\$ 55,345.23	\$ 52,693.92	\$ 60,737.07	\$ 63,185.20	\$ 58,413.87	<b>\$ 70,876.04</b>	\$ 43,510.01	\$ 64,020.41
<b>JUNE</b>	\$ 56,515.13	\$ 61,889.14	\$ 58,399.96	\$ 60,652.92	\$ 62,079.12	\$ 70,459.67	\$ 56,297.29	\$ 66,266.55	<b>\$ 73,269.83</b>
<b>JULY</b>	\$ 53,246.93	\$ 59,205.20	\$ 58,410.33	\$ 58,606.32	\$ 60,022.37	\$ 59,408.82	\$ 58,684.23	\$ 61,761.59	\$ 65,205.41
<b>Annual Totals</b>	<b>\$561,798.30</b>	<b>\$651,942.96</b>	<b>\$681,070.15</b>	<b>\$707,442.49</b>	<b>\$717,200.93</b>	<b>\$716,125.43</b>	<b>\$682,618.73</b>	<b>\$667,010.06</b>	<b>\$ 748,623.13</b>

**CITY SALES TAX**

Month / Fiscal Year	2021/2022	2022/2023	2023/2024	2024/2025	%
<b>JULY</b>					
<b>AUG</b>	\$ 64,702.83	<b>\$ 68,870.76</b>	\$ 67,269.10	\$ 63,443.40	-5.6%
<b>SEPT</b>	<b>\$ 70,310.80</b>	\$ 68,023.77	\$ 63,931.62	\$ 61,225.85	-4.0%
<b>OCT</b>	\$ 53,435.62	\$ 58,669.07	\$ 65,171.73	\$ 59,050.13	-10%
<b>NOV</b>	\$ 48,497.47	\$ 62,512.20	<b>\$ 67,355.30</b>	\$ 64,832.86	-4%
<b>DEC</b>	\$ 66,767.87	\$ 64,307.39	\$ 70,337.54	\$ 67,263.67	-5%
<b>JAN</b>	\$ 46,098.54	\$ 63,080.82	\$ 57,387.59		
<b>FEB</b>	\$ 49,087.97	\$ 52,279.12	\$ 47,575.64		
<b>MAR</b>	\$ 49,633.73	\$ 60,331.14	\$ 67,941.95		
<b>APR</b>	\$ 59,807.16	\$ 54,930.88	\$ 58,927.10		
<b>MAY</b>	\$ 55,474.16	\$ 64,210.18	\$ 69,961.90		
<b>JUNE</b>	\$ 57,061.36	\$ 65,252.11	\$ 59,750.01		
<b>JULY</b>	<b>\$ 66,208.00</b>	\$ 64,386.71	\$ 65,691.19		
<b>Annual Totals</b>	\$687,085.51	\$746,854.15	\$ 761,300.67	\$ 315,815.91	
				<b>2024/2025 YTD</b>	<b>-5.5%</b>

**City of Albion**  
**Profit & Loss Budget Performance**  
October 2024 through September 2025

Item 11.

	<b>Oct 24</b>	<b>Nov 24</b>	<b>Dec 24</b>	<b>Jan 25</b>	<b>Feb 25</b>	<b>Oct '24 - Feb 25</b>
<b>Enterprise Funds</b>						
<b>Sewer</b>	59,739.84	-87,847.74	-260,306.46	180,932.75	59,378.60	-48,103.01
<b>Solid Waste</b>	28,869.69	-17,231.02	26,299.68	-17,277.50	28,296.25	48,957.10
<b>Water</b>	47,063.04	-21,361.37	-41,558.19	-17,470.03	-52,062.59	-85,389.14
<b>Total Enterprise Funds</b>	<b>135,672.57</b>	<b>-126,440.13</b>	<b>-275,564.97</b>	<b>146,185.22</b>	<b>35,612.26</b>	<b>-84,535.05</b>
<b>Governmental Funds</b>						
<b>Municipal Lottery</b>	-1,527.81	1,047.40	1,067.31	934.51	692.89	2,214.30
<b>Economic Development</b>	-5,795.24	-6,645.66	-5,577.01	-11,619.67	-6,762.96	-36,400.54
<b>General</b>	-24,547.19	12,247.98	-16,938.84	-20,395.12	23,158.70	-26,474.47
<b>Park</b>	6,287.69	1,715.56	53,605.26	-205,111.48	-5,588.28	-149,091.25
<b>Pool</b>	-144.98	554.62	-3,556.73	2,507.06	3,355.21	2,715.18
<b>Police</b>	-12,498.51	-15,792.60	-21,135.06	918.12	6,359.24	-42,148.81
<b>Fire</b>	4,312.80	-2,463.73	-627.29	-18,058.77	11,912.12	-4,924.87
<b>Library</b>	-7,388.32	-9,421.79	-2,786.98	-3,351.47	-128.28	-23,076.84
<b>Debt Service</b>	-190,714.31	9,545.90	9,058.70	20,785.51	20,396.58	-130,927.62
<b>Street</b>	-83,864.97	-36,092.76	16,214.94	-20,660.23	29,570.17	-94,832.85
<b>Sales Tax</b>	4,994.25	19,816.56	19,074.21	-27,007.80	-17,029.64	-152.42
<b>Total Governmental Funds</b>	<b>-310,886.59</b>	<b>-25,488.52</b>	<b>48,398.51</b>	<b>-281,059.34</b>	<b>65,935.75</b>	<b>-503,100.19</b>
<b>TOTAL</b>	<b>-175,214.02</b>	<b>-151,928.65</b>	<b>-227,166.46</b>	<b>-134,874.12</b>	<b>101,548.01</b>	<b>-587,635.24</b>

**City of Albion**  
**Profit & Loss Budget Performance**  
October 2024 through September 2025

Item 11.

	Annual Budget	Difference to Annual Budget	Notes
<b>Enterprise Funds</b>			
Sewer	-41,940.00	-6,163.01	*Debt Payment on WWTF made in December *Capital projects under way in 2024-25
Solid Waste	-32,230.00	81,187.10	
Water	-519,640.00	434,250.86	*Capital projects under way in 2024-25
<b>Total Enterprise Funds</b>	<b>-593,810.00</b>	<b>509,274.95</b>	
<b>Governmental Funds</b>			
Municipal Lottery	-680.00	2,894.30	
Economic Development	-700.00	-35,700.54	
General	-10,196.00	-16,278.47	
Park	-393,292.00	244,200.75	*Capital projects for Park Department under way in 2024-25
Pool	8,660.00	-5,944.82	
Police	-6,380.00	-35,768.81	
Fire	-51,493.00	46,568.13	
Library	139.00	-23,215.84	
Debt Service	5,850.00	-136,777.62	*Pool and Street Debt Payments in October *Property Tax and Sales Tax Revenues throughout year will bring this back into balance
Street	-72,638.00	-22,194.85	*Large transfer to Debt Service for Street Bond Payment in October
Sales Tax	-50,000.00	49,847.58	
<b>Total Governmental Funds</b>	<b>-570,730.00</b>	<b>67,629.81</b>	
<b>TOTAL</b>	<b>-1,164,540.00</b>	<b>576,904.76</b>	

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of February 28, 2025

Item 11.

	Current		Previous Month		Previous Year		
	Feb 28, 25	Jan 31, 25	\$ Change	% Change	Feb 29, 24	\$ Change	% Change
<b>ASSETS</b>							
Current Assets							
Checking/Savings							
Cash Transaction Accounts							
10000 · NOW Acct - Boone Co	394,676.52	418,733.45	-24,056.93	-5.75%	267,084.71	127,591.81	47.77%
10005 · NOW Acct - Cornerstone	277,993.13	166,174.56	111,818.57	67.29%	286,016.89	-8,023.76	-2.81%
Cash/CD Reserve Accounts							
10007 · T-Bill General Fund Reserve	382,551.57	381,515.52	1,036.05	0.27%	375,084.64	7,466.93	1.99%
10018 · CD - General - BCB - 4/18/21	120,832.88	120,832.88	0.00	0.0%	117,883.14	2,949.74	2.5%
10025 · CD - General - CSB - 4/18/21	112,002.54	112,002.54	0.00	0.0%	110,866.79	1,135.75	1.02%
10026 · CD - General - CSB - 6/18/20	112,586.55	112,586.55	0.00	0.0%	111,527.58	1,058.97	0.95%
10040 · CD - General - BCB - 7/26/20 f	0.00	0.00	0.00	0.0%	109,444.43	-109,444.43	-100.0%
10041 · CD - General - BCB - 7/26/20 g	0.00	0.00	0.00	0.0%	109,444.43	-109,444.43	-100.0%
10042 · CD - General - BCB - 7/26/20 h	0.00	0.00	0.00	0.0%	109,444.43	-109,444.43	-100.0%
10043 · CD - General - BCB - 7/26/21 a	112,711.13	112,711.13	0.00	0.0%	109,959.66	2,751.47	2.5%
10044 · CD - General - BCB - 7/26/21 b	112,711.13	112,711.13	0.00	0.0%	109,959.66	2,751.47	2.5%
10045 · CD - General - BCB - 7/26/20 a	112,646.98	112,646.98	0.00	0.0%	109,679.71	2,967.27	2.71%
10046 · CD - General - BCB - 7/26/20 b	112,646.98	112,646.98	0.00	0.0%	109,679.71	2,967.27	2.71%
10047 · CD - General - BCB - 7/26/20 c	112,646.98	112,646.98	0.00	0.0%	109,679.71	2,967.27	2.71%
10048 · CD - General - BCB - 7/26/20 d	112,646.98	112,646.98	0.00	0.0%	109,679.71	2,967.27	2.71%
10049 · CD - General - BCB - 7/26/20 e	112,646.98	112,646.98	0.00	0.0%	109,679.71	2,967.27	2.71%
10050 · CD - CURRB DSR - BCB - 4/10/24	234,198.75	234,198.75	0.00	0.0%	226,482.70	7,716.05	3.41%
Restricted Use Accounts							
10008 · Pool Project Fund - CSB	0.00	0.00	0.00	0.0%	123,200.51	-123,200.51	-100.0%
10030 · T-Bill Mmkt - Econ. Dev.	81,216.13	55,031.81	26,184.32	47.58%	38,810.11	42,406.02	109.27%
10035 · Premier Cornerstone - Ec Dev	55,181.26	60,169.69	-4,988.43	-8.29%	52,856.75	2,324.51	4.4%
10036 · Housing Program Fund	162,851.85	162,410.80	441.05	0.27%	112,250.89	50,600.96	45.08%
10105 · Fire Department Sales Tax Fund	225,409.59	224,799.12	610.47	0.27%	217,001.56	8,408.03	3.88%
10130 · SuperNOW - Library Mem Fund	5,234.85	5,444.80	-209.95	-3.86%	2,242.58	2,992.27	133.43%
10132 · Library - TBill Memorial Account	167,519.46	167,065.77	453.69	0.27%	161,270.77	6,248.69	3.88%
Cash on Hand							
10200 · Cash on Hand - General	100.00	100.00	0.00	0.0%	100.00	0.00	0.0%
10210 · Cash on Hand - Pool	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
10250 · Cash on Hand - Water	135.00	135.00	0.00	0.0%	135.00	0.00	0.0%
Custodial Cash Accounts							
10300 · County Treas Cash - Street	12,060.96	12,060.96	0.00	0.0%	12,060.96	0.00	0.0%
10400 · County Treas Cash - Debt Svc	1,370.32	1,370.32	0.00	0.0%	1,370.32	0.00	0.0%
<b>Total Checking/Savings</b>	<b>3,134,578.52</b>	<b>3,023,289.68</b>	<b>111,288.84</b>	<b>3.68%</b>	<b>3,312,897.06</b>	<b>-178,318.54</b>	<b>-5.38%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
**As of February 28, 2025**

Item 11.

	Current		Previous Month		Previous Year		
	Feb 28, 25	Jan 31, 25	\$ Change	% Change	Feb 29, 24	\$ Change	% Change
<b>Accounts Receivable</b>							
1110 · Accounts receivable	15,187.70	15,097.42	90.28	0.6%	12,791.97	2,395.73	18.73%
<b>Total Accounts Receivable</b>	<b>15,187.70</b>	<b>15,097.42</b>	<b>90.28</b>	<b>0.6%</b>	<b>12,791.97</b>	<b>2,395.73</b>	<b>18.73%</b>
<b>Other Current Assets</b>							
12000 · Accounts Receivable - Water	63,153.92	63,153.92	0.00	0.0%	63,153.92	0.00	0.0%
12010 · Accounts Receivable - Sewer	76,958.34	76,958.34	0.00	0.0%	76,958.34	0.00	0.0%
12020 · Accounts Receivable - Solid Was	207.06	207.06	0.00	0.0%	207.06	0.00	0.0%
12040 · A/R Offset - General	-11,106.62	-11,106.62	0.00	0.0%	-11,106.62	0.00	0.0%
12042 · A/R Offset - Street	-60.00	-60.00	0.00	0.0%	-60.00	0.00	0.0%
12100 · Unbilled Revenue - Water	15,898.00	15,898.00	0.00	0.0%	15,898.00	0.00	0.0%
12110 · Unbilled Revenue - Sewer	19,208.00	19,208.00	0.00	0.0%	19,208.00	0.00	0.0%
12150 · Accrued Interest Recv. - Water	1,407.68	1,407.68	0.00	0.0%	1,407.68	0.00	0.0%
12160 · Accrued Interest Recv. - Sewer	3,482.25	3,482.25	0.00	0.0%	3,482.25	0.00	0.0%
12170 · Accrued Interest Recv. - Solid	200.85	200.85	0.00	0.0%	200.85	0.00	0.0%
12200 · Inventory - Water	81,437.29	81,437.29	0.00	0.0%	81,437.29	0.00	0.0%
12300 · Prepaid Insurance - Water	2,189.19	2,189.19	0.00	0.0%	2,189.19	0.00	0.0%
12310 · PREPAID INSURANCE - SEWER	3,431.26	3,431.26	0.00	0.0%	3,431.26	0.00	0.0%
12320 · PREPAID INSURANCE - SOLID WASTE	652.16	652.16	0.00	0.0%	652.16	0.00	0.0%
1299 · Undeposited Funds	0.00	7,372.00	-7,372.00	-100.0%	438.00	-438.00	-100.0%
<b>Total Other Current Assets</b>	<b>257,059.38</b>	<b>264,431.38</b>	<b>-7,372.00</b>	<b>-2.79%</b>	<b>257,497.38</b>	<b>-438.00</b>	<b>-0.17%</b>
<b>Total Current Assets</b>	<b>3,406,825.60</b>	<b>3,302,818.48</b>	<b>104,007.12</b>	<b>3.15%</b>	<b>3,583,186.41</b>	<b>-176,360.81</b>	<b>-4.92%</b>
<b>Fixed Assets</b>							
15000 · Land - Water	34,020.00	34,020.00	0.00	0.0%	34,020.00	0.00	0.0%
15020 · Distribution System - Water	2,025,726.16	2,025,726.16	0.00	0.0%	2,025,726.16	0.00	0.0%
15030 · Buildings - Water	24,966.61	24,966.61	0.00	0.0%	24,966.61	0.00	0.0%
15040 · Equipment - Water	430,366.21	430,366.21	0.00	0.0%	430,366.21	0.00	0.0%
15050 · Accum Depr - Water	-1,142,131.50	-1,142,131.50	0.00	0.0%	-1,142,131.50	0.00	0.0%
15100 · Land - Sewer	369,439.25	369,439.25	0.00	0.0%	369,439.25	0.00	0.0%
15120 · Distribution System - Sewer	258,253.10	258,253.10	0.00	0.0%	258,253.10	0.00	0.0%
15130 · Buildings - Sewer	4,150,169.53	4,150,169.53	0.00	0.0%	4,150,169.53	0.00	0.0%
15140 · Equipment - Sewer	126,071.40	126,071.40	0.00	0.0%	126,071.40	0.00	0.0%
15150 · Accum Depr - Sewer	-2,073,698.68	-2,073,698.68	0.00	0.0%	-2,073,698.68	0.00	0.0%
15230 · Buildings - Solid Waste	1,011.06	1,011.06	0.00	0.0%	1,011.06	0.00	0.0%
15240 · Equipment - Solid Waste	3,950.67	3,950.67	0.00	0.0%	3,950.67	0.00	0.0%
15250 · Accum Depr - Solid Waste	-2,657.16	-2,657.16	0.00	0.0%	-2,657.16	0.00	0.0%
15300 · Fixed Assets - General	137,256.66	137,256.66	0.00	0.0%	137,256.66	0.00	0.0%
15310 · Fixed Assets - Park	638,023.86	638,023.86	0.00	0.0%	638,023.86	0.00	0.0%
15320 · Fixed Assets - Police	72,450.28	72,450.28	0.00	0.0%	37,025.28	35,425.00	95.68%
15330 · Fixed Assets - Fire	1,099,467.03	1,099,467.03	0.00	0.0%	1,099,467.03	0.00	0.0%
15340 · Fixed Assets - Library	121,303.74	121,303.74	0.00	0.0%	121,303.74	0.00	0.0%
15350 · Fixed Assets - Pool	2,582,842.10	2,582,842.10	0.00	0.0%	2,582,842.10	0.00	0.0%
15360 · Fixed Assets - Streets	3,442,913.35	3,442,913.35	0.00	0.0%	3,156,833.37	286,079.98	9.06%
<b>Total Fixed Assets</b>	<b>12,299,743.67</b>	<b>12,299,743.67</b>	<b>0.00</b>	<b>0.0%</b>	<b>11,978,238.69</b>	<b>321,504.98</b>	<b>2.68%</b>
<b>TOTAL ASSETS</b>	<b>15,706,569.27</b>	<b>15,602,562.15</b>	<b>104,007.12</b>	<b>0.67%</b>	<b>15,561,425.10</b>	<b>145,144.17</b>	<b>0.93%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
**As of February 28, 2025**

Item 11.

	Current		Previous Month		Previous Year		
	Feb 28, 25	Jan 31, 25	\$ Change	% Change	Feb 29, 24	\$ Change	% Change
<b>LIABILITIES &amp; EQUITY</b>							
<b>Liabilities</b>							
<b>Current Liabilities</b>							
<b>Accounts Payable</b>							
2010 · Accounts payable	-930.68	-166.73	-763.95	-458.2%	-130.88	-799.80	-611.09%
<b>Total Accounts Payable</b>	<b>-930.68</b>	<b>-166.73</b>	<b>-763.95</b>	<b>-458.2%</b>	<b>-130.88</b>	<b>-799.80</b>	<b>-611.09%</b>
<b>Other Current Liabilities</b>							
<b>A/P OFFSET</b>							
19999 · A/P Offset - Street	166.73	166.73	0.00	0.0%	166.73	0.00	0.0%
20000 · Accounts Payable - Water	21.17	21.17	0.00	0.0%	21.17	0.00	0.0%
20010 · Accounts Payable - Sewer	15,650.59	15,650.59	0.00	0.0%	15,650.59	0.00	0.0%
20020 · Accounts Payable - Solid Waste	3,374.09	3,374.09	0.00	0.0%	3,374.09	0.00	0.0%
20100 · Accrued Payroll - Water	15,702.50	15,702.50	0.00	0.0%	15,702.50	0.00	0.0%
20110 · Accrued Payroll - Sewer	1,455.10	1,455.10	0.00	0.0%	1,455.10	0.00	0.0%
20120 · Accrued Payroll - Solid Waste	1,314.65	1,314.65	0.00	0.0%	1,314.65	0.00	0.0%
20200 · Accrued Vacation - Water	307.43	307.43	0.00	0.0%	307.43	0.00	0.0%
20210 · Accrued Vacation - Sewer	5,821.04	5,821.04	0.00	0.0%	5,821.04	0.00	0.0%
20220 · Accrued Vacation - Solid Waste	5,243.16	5,243.16	0.00	0.0%	5,243.16	0.00	0.0%
20400 · Payroll Tax W/H - Water	1,937.91	1,937.91	0.00	0.0%	1,937.91	0.00	0.0%
20410 · Payroll Tax W/H - Sewer	167.61	167.61	0.00	0.0%	167.61	0.00	0.0%
20420 · Payroll Tax W/H - Solid Waste	154.20	154.20	0.00	0.0%	154.20	0.00	0.0%
20600 · Customer Deposits - Water	26.18	26.18	0.00	0.0%	26.18	0.00	0.0%
20700 · Accrued Interest Payable	37,089.00	37,242.00	-153.00	-0.41%	41,668.00	-4,579.00	-10.99%
20710 · Accrued Interest Payable -Sewer	2,675.99	2,675.99	0.00	0.0%	2,675.99	0.00	0.0%
20800 · HEALTH INSURANCE LIABILITY	11,596.67	11,596.67	0.00	0.0%	11,596.67	0.00	0.0%
20801 · HSA Liabilities	969.05	2,440.02	-1,470.97	-60.29%	1,528.19	-559.14	-36.59%
2100 · Payroll Liabilities	-4,923.18	-4,115.50	-807.68	-19.63%	-307.80	-4,615.38	-1,499.47%
2140 · Accrued sales taxes	562.32	1,940.64	-1,378.32	-71.02%	-1,178.57	1,740.89	147.71%
20500 · Sales Tax Payable - Water	812.49	366.07	446.42	121.95%	676.56	135.93	20.09%
20510 · Sales Tax Payable - Sewer	5,658.13	1,415.46	4,242.67	299.74%	4,680.90	977.23	20.88%
54007 · Sales Tax Collected	-1,162.34	-1,125.50	-36.84	-3.27%	-689.93	-472.41	-68.47%
2140 · Accrued sales taxes - Other	649.12	638.67	10.45	1.64%	168.82	480.30	284.5%
<b>Total 2140 · Accrued sales taxes</b>	<b>5,957.40</b>	<b>1,294.70</b>	<b>4,662.70</b>	<b>360.14%</b>	<b>4,836.35</b>	<b>1,121.05</b>	<b>23.18%</b>
2141 · Lodging Tax	18.00	3.00	15.00	500.0%	86.40	-68.40	-79.17%
53005-1 · Dog License - State Fee	13.42	7.32	6.10	83.33%	14.64	-1.22	-8.33%
53005-2 · Dog License - City Fee	8.28	8.13	0.15	1.85%	0.39	7.89	2,023.08%
53050 · KENO PROCEEDS - STATE SHARE	251.68	-0.37	252.05	68,121.62%	320.25	-68.57	-21.41%
55555 · RETURNED CHECKS	-134.18	-134.18	0.00	0.0%	-134.18	0.00	0.0%
<b>Total Other Current Liabilities</b>	<b>105,426.81</b>	<b>104,300.78</b>	<b>1,126.03</b>	<b>1.08%</b>	<b>112,448.69</b>	<b>-7,021.88</b>	<b>-6.25%</b>
<b>Total Current Liabilities</b>	<b>104,496.13</b>	<b>104,134.05</b>	<b>362.08</b>	<b>0.35%</b>	<b>112,317.81</b>	<b>-7,821.68</b>	<b>-6.96%</b>
<b>Long Term Liabilities</b>							
25030 · N/P - DEQ - Well 4 Project	147,393.53	147,393.53	0.00	0.0%	159,170.90	-11,777.37	-7.4%
25033 · Bonds - Water Well 2019	360,721.62	360,721.62	0.00	0.0%	381,444.89	-20,723.27	-5.43%
25042 · BONDS - Swimming Pool	1,445,000.00	1,445,000.00	0.00	0.0%	1,630,000.00	-185,000.00	-11.35%
25044 · Bonds - 2018 GO VP - Fairview Street	900,000.00	900,000.00	0.00	0.0%	985,000.00	-85,000.00	-8.63%
25045 · Bonds - 2019 CURRB, WWTF Project	1,245,000.00	1,245,000.00	-185,000.00	0.0%	1,430,000.00	-185,000.00	-10.9%
25046 · Bonds - 2024 GO Water	300,000.00	300,000.00	0.00	0.0%	0.00	300,000.00	100.0%
25047 · Bonds - 2025 Sewer BANS	200,000.00	200,000.00	0.00	0.0%	0.00	200,000.00	100.0%
<b>Total Long Term Liabilities</b>	<b>4,598,115.15</b>	<b>4,598,115.15</b>	<b>0.00</b>	<b>0.0%</b>	<b>4,585,615.79</b>	<b>12,499.36</b>	<b>0.27%</b>

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
 As of February 28, 2025

Item 11.

	Current		Previous Month		Previous Year		
	Feb 28, 25	Jan 31, 25	\$ Change	% Change	Feb 29, 24	\$ Change	% Change
Total Liabilities	4,702,611.28	4,702,249.20	362.08	0.01%	4,697,933.60	4,677.68	0.1%

\*Balances Unaudited

**City of Albion**  
**Balance Sheet Prev Month / Year Comparison**  
As of February 28, 2025

	Current		Previous Month		Previous Year		
	Feb 28, 25	Jan 31, 25	\$ Change	% Change	Feb 29, 24	\$ Change	% Change
<b>Equity</b>							
Fund Balance	4,870,160.04	4,870,160.04	0.00	0.0%	4,870,160.04	0.00	0.0%
Fund Balance - Airport	5,565.58	5,565.58	0.00	0.0%	5,565.58	0.00	0.0%
Fund Balance - CDBG	-1,231.53	-1,231.53	0.00	0.0%	-1,231.53	0.00	0.0%
Fund Balance - Debt Service	209,606.92	209,606.92	0.00	0.0%	209,606.92	0.00	0.0%
Fund Balance - Economic Development	126,221.57	126,221.57	0.00	0.0%	126,221.57	0.00	0.0%
Fund Balance - Fire	144,739.01	144,739.01	0.00	0.0%	144,739.01	0.00	0.0%
Fund Balance - General	460,697.73	460,697.73	0.00	0.0%	460,697.73	0.00	0.0%
Fund Balance - Housing Rehab	-1,128.60	-1,128.60	0.00	0.0%	-1,128.60	0.00	0.0%
Fund Balance - Keno	2,876.40	2,876.40	0.00	0.0%	2,876.40	0.00	0.0%
Fund Balance - Library	-20,290.12	-20,290.12	0.00	0.0%	-20,290.12	0.00	0.0%
Fund Balance - Park	246,978.78	246,978.78	0.00	0.0%	246,978.78	0.00	0.0%
Fund Balance - Police	-49,714.67	-49,714.67	0.00	0.0%	-85,139.67	35,425.00	41.61%
Fund Balance - Pool	496,538.93	496,538.93	0.00	0.0%	311,538.93	185,000.00	59.38%
Fund Balance - Sales Tax	141,541.34	141,541.34	0.00	0.0%	141,541.34	0.00	0.0%
Fund Balance - Sewer	1,713,291.87	1,713,291.87	0.00	0.0%	1,728,291.87	-15,000.00	-0.87%
Fund Balance - Solid Waste	68,782.66	68,782.66	0.00	0.0%	68,782.66	0.00	0.0%
Fund Balance - Street	1,264,163.85	1,264,163.85	0.00	0.0%	893,083.87	371,079.98	41.55%
Fund Balance - Water	1,194,966.08	1,194,966.08	0.00	0.0%	1,462,465.44	-267,499.36	-18.29%
<b>Department and General Fund Equity Balances</b>	<b>10,873,765.84</b>	<b>10,873,765.84</b>	<b>0.00</b>	<b>0.0%</b>	<b>10,564,760.22</b>	<b>309,005.62</b>	<b>2.93%</b>
<b>Sinking Fund Balances</b>							
13005 - Fire Dept Sinking Fund	10,136.98	10,136.98	0.00	0.0%	10,136.98	0.00	0.0%
13010 - Street Equipment Sinking Fund	26,236.62	26,236.62	0.00	0.0%	26,236.62	0.00	0.0%
13017 - Sewer Dept Equip Sinking	10,000.00	10,000.00	0.00	0.0%	10,000.00	0.00	0.0%
13018 - Sewer and Waste Water Improvmt	183,030.97	183,030.97	0.00	0.0%	183,030.97	0.00	0.0%
13019 - Water Tower Maintenance Sinking	53,057.00	53,057.00	0.00	0.0%	53,057.00	0.00	0.0%
13020 - New Pool Sinking Fund	2,974.16	2,974.16	0.00	0.0%	72,217.16	-69,243.00	-95.88%
13021 - Police Dept - Equipment Sinking	20,591.00	20,591.00	0.00	0.0%	20,591.00	0.00	0.0%
13022 - Library Equipment Sinking	117,227.45	117,227.45	0.00	0.0%	117,227.45	0.00	0.0%
13023 - City Hall Sinking Fund	11,583.65	11,583.65	0.00	0.0%	11,583.65	0.00	0.0%
3010 - Unrestrict (retained earnings)	282,989.56	282,989.56	0.00	0.0%	113.76	282,875.80	248,660.16%
Net Income	-587,635.24	-691,280.28	103,645.04	14.99%	-205,463.31	-382,171.93	-186.01%
<b>Total Equity</b>	<b>11,003,957.99</b>	<b>10,900,312.95</b>	<b>103,645.04</b>	<b>0.95%</b>	<b>10,863,491.50</b>	<b>140,466.49</b>	<b>1.29%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,706,569.27</b>	<b>15,602,562.15</b>	<b>104,007.12</b>	<b>0.67%</b>	<b>15,561,425.10</b>	<b>145,144.17</b>	<b>0.93%</b>

\*Balances Unaudited



# AGENDA MEMO

**MEETING NAME:** Albion City Council Meeting

**DATE:** March 11, 2025

**ITEM NAME:** **CONSIDER BILLS FOR APPROVAL**  
\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT  
\*CONSIDER PAY APPLICATION #2 OF OBRIST & COMPANY FOR APPROVAL AND PAYMENT

**PRESENTER(S):**

Administrator Devine/Deputy Clerk Ketteler

**BACKGROUND INFORMATION:**

Enclosed for affirmation and approval

**DISCUSSION:**

**MOTION:** To approve bills report for payment and affirm all paid claims as presented, except for bills submitted by Speed Services (if any).

**BY:**

**2ND:**

**ROLL CALL:** Dailey \_\_\_\_\_ Porter \_\_\_\_\_ Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_

**MOTION:** To approve bills submitted by Speed Services for payment (if any).

**BY:**

**2ND:**

**ROLL CALL:** Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_

**MOTION:** To approve pay application #2 of Obrist & Company of \$128,249.53 for payment

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Tisthammer \_\_\_\_\_ Dailey \_\_\_\_\_ Porter \_\_\_\_\_

**City of Albion  
Bills Report  
March 11, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>						
<b>Sewer</b>						
Bill	03/11/2025		Albion Thriftyway	Ticket # 9974 - Coffee	60001 · Office supplies	-10.17
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-154.76
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974900 - Snowbrush	60002 · Shop Supplies	-6.99
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29976619 - Booster Cable	61003 · Equipment Maintenance	-29.99
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29976820 - Heat Lamp Bulb	61000 · Building Maintenance	-38.94
Bill	03/11/2025	Inv.# 15526-52308	Carquest of Albion-City	24" & 19" Xtraclear for Sewer pickup	61003 · Equipment Maintenance	-21.78
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-803.32
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-178646 - Gloves, Protective Glasses, Command H...	60002 · Shop Supplies	-40.77
Bill	03/11/2025	Inv.# 5252212212	Cintas	Stock Medicine Cabinet	65000 · Miscellaneous	-6.19
Bill	03/11/2025		Frontier	private data line - Acc't 402-196-0497-040804-2	62001 · Telephone/Internet	-10.64
Bill	03/11/2025	Inv.# 9394083860	Grainger	Safety Glasses	60002 · Shop Supplies	-32.66
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.70
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.#158768	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Services...	70503 · Engineering Fees	-4,617.50
Bill	03/11/2025	Inv.# AR05870	Kayton International Inc.	Lease Case IH Max 125 Tractor 2/1-2/28/25	60015 · Equipment Rent	-375.00
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-2,739.28
Bill	03/11/2025	Inv.# 1225324	Midwest Laboratories	wastewater analysis	66016 · Lab Costs	-325.42
Bill	03/11/2025	Inv.#PMGFORM00008	PowerManager	Utility Bills	60001 · Office supplies	-116.08
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-20.89
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	Li-Ion rechargeable battery mains kit & charger	60002 · Shop Supplies	-178.67
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	(2) Radiodetection locator Ground Stake	60002 · Shop Supplies	-30.67
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	Shipping of locator & battery	60007 · Freight	-9.53
Bill	03/11/2025	Inv.# 617517	USA Bluebook	Magnetomatic Pipe Locator	60002 · Shop Supplies	-115.50
Bill	03/11/2025	Inv.# 617517	USA Bluebook	Shipping of Pipe Locator	60007 · Freight	-9.35
Total Sewer						-9,773.06
<b>Solid Waste</b>						
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-9.52
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-30.95
Bill	03/11/2025		Bud's Sanitary Service	Feb. 2025	66009 · Landfill	-16,694.50
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-172.14
Bill	03/11/2025	Inv.#PMGFORM00008	PowerManager	Utility Bills	60001 · Office supplies	-119.61
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-4.63
Total Solid Waste						-17,031.35

# City of Albion Bills Report March 11, 2025

Type	Date	Num	Name	Memo	Account	Amount
<b>Water</b>						
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal- Albion Water Testing	66002 · Printing/Legal	-9.60
Bill	03/11/2025		Albion Thriftyway	Ticket # 9974 - Coffee	60001 · Office supplies	-10.17
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-35.70
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-154.76
Bill	03/11/2025	Inv.# 79NV050705	Arnold Motor Sply	Oil Filter, 5W30 Syn Blend for Water pickup	61003 · Equipment Maintenance	-25.43
Bill	03/11/2025		Black Hills Energy-4228220486	acct #4228220486	62000 · Utilities	-25.65
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29977390 - Pick Mattock	60021 · Tools and Equipment	-33.99
Bill	03/11/2025	Inv.# 15526-52649	Carquest of Albion-City	Prestone AFC 1G-RTU for Generator at Well House	61003 · Equipment Maintenance	-13.53
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-516.42
Bill	03/11/2025	Inv.# 5252212212	Cintas	Stock Medicine Cabinet	65000 · Miscellaneous	-6.18
Bill	03/11/2025		Frontier	395.1215	62001 · Telephone/Internet	-9.33
Bill	03/11/2025		Frontier	private data line - Acc't 402-196-0496-040804-2	62001 · Telephone/Internet	-10.64
Bill	03/11/2025	Inv.# 9394083860	Grainger	Inspection Camera w/ Rechargeable Battery	60021 · Tools and Equipment	-265.00
Bill	03/11/2025	Inv.# 9394083860	Grainger	Safety Glasses	60002 · Shop Supplies	-32.66
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.68
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.68
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.68
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.70
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-5.68
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.#158768	JEO Consulting Group, Inc.	Albion Water Main & Sanitary Sewer Improvements (Services...	70503 · Engineering Fees	-4,617.50
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-1,540.50
Bill	03/11/2025	Inv.# 0840452-IN	MARC	INV Precaution Blue Spray Paint	60002 · Shop Supplies	-144.00
Bill	03/11/2025	Inv.# 0840452-IN	MARC	Shipping of Krystal Klear, Blue Spray Paint & Weed Killer	60007 · Freight	-22.92
Bill	03/11/2025	Inv.# 587316	NE Public Health Environmental Lab	EPA 504.1 (EDB/DBCP)	66016 · Lab Costs	-157.00
Bill	03/11/2025	Inv.# 587316	NE Public Health Environmental Lab	EPA 525.2 (Pesticides)	66016 · Lab Costs	-494.00
Bill	03/11/2025	Inv.# 587316	NE Public Health Environmental Lab	Fluoride	66016 · Lab Costs	-18.00
Bill	03/11/2025	Inv.# 587316	NE Public Health Environmental Lab	EPA 549.2 (Paraquat/Diquat)	66016 · Lab Costs	-241.00
Bill	03/11/2025	Inv.# 5020102	One Call Concepts, Inc.	Locate Fee - Feb. 2025	66014 · Locates	-4.10
Bill	03/11/2025	Inv.#PMGFORM00008	PowerManager	Utility Bills	60001 · Office supplies	-116.08
Bill	03/11/2025	Inv.# 41812	Sargent Irrigation	Well and Pump tests performed on Wells #4 & #5	61007 · Well Maintenance	-900.00
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-20.89
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	Li-Ion rechargeable battery mains kit & charger	60021 · Tools and Equipment	-178.67
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	(2) Radiodetection locator Ground Stake	60021 · Tools and Equipment	-30.67
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	Shipping of locator & battery	60007 · Freight	-9.54
Bill	03/11/2025		U.S. Cellular - Myers	Acc't # 852820801 - Myers	62001 · Telephone/Internet	-40.00
Bill	03/11/2025	Inv.# 617517	USA Bluebook	Magnetomatic Pipe Locator	60021 · Tools and Equipment	-115.50
Bill	03/11/2025	Inv.# 617517	USA Bluebook	Shipping of Pipe Locator	60007 · Freight	-9.36
Bill	03/11/2025	Inv.# 6107085358	Verizon-Fire	ACC'T#983740330-00002 - Phone	62001 · Telephone/Internet	-65.31
Bill	03/11/2025		Verizon-Wynn	Acc't # 283742819-00001 - Wynn	62001 · Telephone/Internet	-40.00
Total Water						-9,962.72
Total Enterprise Funds						-36,767.13

City of Albion  
Bills Report  
March 11, 2025

Type	Date	Num	Name	Memo	Account	Amount
<b>Governmental Funds</b>						
<b>Economic Development</b>						
Bill	03/11/2025		Verizon-Wetovick	acc't # 989945521-00001-Wetovick	62001 · Telephone/Internet	-40.00
Total Economic Development						-40.00
<b>General</b>						
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal- Notice of Jan. CC Meeting	66002 · Printing/Legal	-6.54
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - The Nest	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - Hwy 14 Brewing	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - Cardinal Inn & Event Center	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - White Star Oil	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - Thriftyway	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - Pump & Pantry	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - Pizza Hut	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Liq. Lic. Renewal - Casey's General Store	66002 · Printing/Legal	-11.34
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Notice of Structure Identification	66002 · Printing/Legal	-24.00
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Notice of Feb. PC Meeting	66002 · Printing/Legal	-6.54
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal- 1/14/25 Proceedings	66002 · Printing/Legal	-91.19
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Ord. 339(24)	66002 · Printing/Legal	-7.85
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Notice of Feb. CC Meeting	66002 · Printing/Legal	-6.54
Bill	03/11/2025		Albion Thriftyway	Ticket # 9599 - Cleaning Supplies, Trash Bags, Coffee, Tea, ...	60001 · Office supplies	-55.90
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	M49ANAGED IT SERVICES	62001 · Telephone/Internet	-113.49
Bill	03/11/2025		Bird & Wright, P.C.		70507 · Attorney Fees	-1,300.00
Bill	03/11/2025		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-762.06
Bill	03/11/2025		Boone County Clerk	2024 Primary Election - Albion Ticket	66002 · Printing/Legal	-100.00
Bill	03/11/2025		Boone County Clerk	2024 General Election - City Council	66002 · Printing/Legal	-100.00
Bill	03/11/2025		Boone County Clerk	2024 General Election - Airport Authority	66002 · Printing/Legal	-100.00
Bill	03/11/2025	Inv# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit 4/1/23-4/1/24	63000 · Insurance	-688.56
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-179468 - LED Bulbs	61000 · Building Maintenance	-17.78
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-179804 - 4X8X1/2" CDX Plywood, 2X2X8'	60001 · Office supplies	-33.97
Bill	03/11/2025	Inv.# 5257020610	Cintas	Stock Medicine Cabinet	60001 · Office supplies	-4.30
Bill	03/11/2025	Inv. # 116237	Heartland Fire Protection Co.	Annual Fire Extinguisher Inspection - 31 @ \$8.25	61000 · Building Maintenance	-255.75
Bill	03/11/2025	Inv. # 116237	Heartland Fire Protection Co.	6 Yr. Maintenance - 2 @ \$55.75	61000 · Building Maintenance	-111.50
Bill	03/11/2025	Inv. # 116237	Heartland Fire Protection Co.	6 Yr. Maintenance - 1 @ 61.50	61000 · Building Maintenance	-61.50
Bill	03/11/2025	Inv. # 116237	Heartland Fire Protection Co.	Service Fee	61000 · Building Maintenance	-99.75
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.28
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Service Charge & Market Based Fuel Charge	65000 · Miscellaneous	-13.35
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Mats	60010 · Janitor Supply	-26.40
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.28
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-13.37
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.28
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Inventory Maintenance, Service Charge & Market Based Fuel...	65000 · Miscellaneous	-16.41
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Mats	60010 · Janitor Supply	-26.40
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-2.28
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Service Charge, Market Based Fuel Charge	65000 · Miscellaneous	-13.36
Bill	03/11/2025		Kelly's Heating & Air Conditioning	Cleaned & checked furnace	61000 · Building Maintenance	-75.00
Bill	03/11/2025	Inv.# 4951795	Loffler	Contract # OS-17770-08-02	66004 · Copier Service Contract	-152.89
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-319.59
Bill	03/11/2025	Inv.# 25735	Northeast NE Development District	22-RWHF-001 Jan. 2025 Services	60005 · CDBG Housing Exp	-45.00
Bill	03/11/2025	Inv.#2025-1	Northeast Nebraska Clerks Association	Association Dues - Devine-Clerk	64000 · Dues	-20.00
Bill	03/11/2025	Inv.#2025-1	Northeast Nebraska Clerks Association	Association Dues - Ketteler-Deputy Clerk	64000 · Dues	-20.00
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-14.24
Bill	03/11/2025		U. S. Bank	Certified letters for Morrow Conditional Use Permit	66013 · Postage	-41.00

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03/07/25

Accrual Basis

# City of Albion Bills Report March 11, 2025

Item 12.

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/11/2025		U.S. Cellular - Devine	Account # 854681732 - Devine	62001 · Telephone/Internet	-40.00
Bill	03/11/2025		Verizon-Ketteler	Acc't # 883728637-00001 - Ketteler	62001 · Telephone/Internet	-40.00
<b>Total General</b>						-4,950.25
<b>Park</b>						
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - RFQ - Trail Projects	66002 · Printing/Legal	-15.27
Bill	03/11/2025	Inv.# 78294	Albion News/Boone County Tribune	Legal - Invitation to Bid Cardinal Cage Project	66002 · Printing/Legal	-65.61
Bill	03/11/2025		Albion Thriftyway	Ticket # 9974 - Coffee	60002 · Shop Supplies	-10.18
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-40.46
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-185.72
Bill	03/11/2025	Inv.# 68280	Bryan Rock Products Inc.	Red Ball Diamond Agg	61002 · Maint Sports Complex	-5,622.67
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-516.42
Bill	03/11/2025	Inv.# 5252212212	Cintas	Stock Medicine Cabinet	65000 · Miscellaneous	-6.19
Bill	03/11/2025	Inv. 145046	Edgehill Motors Inc	Super Z 72" side Kawasaki FX1000	80000 · Capital Outlay	-12,500.00
Bill	03/11/2025	Inv.# 9394083860	Grainger	Safety Glasses	60002 · Shop Supplies	-32.67
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.60
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.60
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.70
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-1,017.23
Bill	03/11/2025	Inv.# 0840452-IN	MARC	Judgement Day Weed Killer 05	66026 · Mosquito/Fertilizer/Lawn ...	-625.00
Bill	03/11/2025	Inv.# 0840452-IN	MARC	Shipping of Krystal Klear, Blue Spray Paint & Weed Killer	60007 · Freight	-22.93
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-23.84
Bill	03/11/2025		U. S. Bank	OCC Outdoors - Mini Park Marquee replacement- 2023 Big G...	80000 · Capital Outlay	-3,654.42
<b>Total Park</b>						-24,364.51
<b>Pool</b>						
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-11.90
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-51.59
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-745.94
Bill	03/11/2025	Inv.# 0840452-IN	MARC	Qt. Krystal Klear	60014 · Chemicals	-148.50
Bill	03/11/2025	Inv.# 0840452-IN	MARC	Shipping of Krystal Klear, Blue Spray Paint & Weed Killer	60007 · Freight	-22.92
Bill	03/11/2025	Inv.# 49672	NDEE	2025 Swimming Pool Permit Renewal	64000 · Dues	-40.00
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-7.03
<b>Total Pool</b>						-1,027.88
<b>Police</b>						
Bill	03/11/2025	Inv.# 843	Albion Car Wash	1/1/25 - 1/31/25	60012 · Car Wash	-13.00
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-113.50
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974938 - Wiper Blade	61003 · Equipment Maintenance	-21.59
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974938 - Nylon Rope	60003 · Equipment	-5.29
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-918.08
Bill	03/11/2025	Inv.#	DAS State ACCTG	Feb. 2025 User Fee- Radios on the State Radio System	61003 · Equipment Maintenance	-69.00
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-75.32
Bill	03/11/2025	Inv.# 2507	Paulson Autobody	Seat Belt Assembly on 2022 Dodge Durango	61003 · Equipment Maintenance	-327.00
Bill	03/11/2025	Inv.# 2507	Paulson Autobody	Body Repair Labor on 2022 Dodge Durango	61003 · Equipment Maintenance	-112.50
Bill	03/11/2025	Inv.# 4394	Speed Services, LLC	Complete replacement of cast iron line in basement of police ...	61000 · Building Maintenance	-1,525.00
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-14.24
Bill	03/11/2025	Inv.# 0011486-IN	Sunset Law Enforcement	Horn 9mm Luger +P 135gr FL Cri	66030 · Ammunition	-293.30
Bill	03/11/2025	Inv.# 0011486-IN	Sunset Law Enforcement	Horn 9mm 115gr TAP Training	66030 · Ammunition	-432.00
Bill	03/11/2025	Inv.# 0011486-IN	Sunset Law Enforcement	Fio 223 Rem 55gr FMJBT (50/20)	66030 · Ammunition	-437.00
Bill	03/11/2025		Verizon-Lipker	ACCT#523868262-00001- LIPKER	62001 · Telephone/Internet	-40.00
<b>Total Police</b>						-4,423.00

# City of Albion Bills Report March 11, 2025

Type	Date	Num	Name	Memo	Account	Amount
<b>Fire</b>						
Bill	03/11/2025	Inv.# 78293	Albion News/Boone County Tribune	Notice of Jan. meeting	66002 · Printing/Legal	-3.05
Bill	03/11/2025	Inv.# 78293	Albion News/Boone County Tribune	Notice of Feb. meeting	66002 · Printing/Legal	-2.62
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-113.49
Bill	03/11/2025		Black Hills Energy 9341400717	acc't 9341400717	62000 · Utilities	-642.04
Bill	03/11/2025		Frontier	Acc't 402-196-0503-040804-2	62001 · Telephone/Internet	-12.71
Bill	03/11/2025		Frontier	Acc't 402-196-0501-040804-2	62001 · Telephone/Internet	-27.48
Bill	03/11/2025		Great Plains Communications	High Speed Business Internet - 3/16/25-4/15/25	62001 · Telephone/Internet	-105.00
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-293.66
Bill	03/11/2025	Inv.# 6107085358	Verizon-Fire	ACC'T#983740330-00002 - Phone	62001 · Telephone/Internet	-65.31
<b>Total Fire</b>						-1,291.54
<b>Library</b>						
Bill	03/11/2025	Inv.# 78313	Albion News/Boone County Tribune	Notice of Feb. Meeting	66002 · Printing/Legal	-1.75
Bill	03/11/2025	Inv.# 78313	Albion News/Boone County Tribune	Newspaper Subscription	66017-1 · Books & Magazines	-45.00
Bill	03/11/2025		Albion Thriftyway	Ticket # 9283 - Donuts, Cupcakes, Cinnamon Rolls, Marshma...	66117 · After School Program Su...	-55.27
Bill	03/11/2025	Inv.# 1Q1C-C4CL-Q1J3	Amazon Capital Services	Books	66017-1 · Books & Magazines	-931.92
Bill	03/11/2025	Inv.# 220577	Applied Connective Technologies	SECURITY MANAGED SERVICES	62001 · Telephone/Internet	-26.18
Bill	03/11/2025	Inv.# 220316	Applied Connective Technologies	MANAGED IT SERVICES	62001 · Telephone/Internet	-113.49
Bill	03/11/2025	Inv.# 220560	Applied Connective Technologies	Security Managed Services - Base Level	61001 · Computer Maint	-40.00
Bill	03/11/2025	Inv.# 220560	Applied Connective Technologies	SentinelOne Complete Protection Platform	61001 · Computer Maint	-14.00
Bill	03/11/2025	Inv.# 220560	Applied Connective Technologies	Ninja RMM Workstation w/ Remote Access, Patch Managem...	61001 · Computer Maint	-8.00
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-344.28
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-1,105.92
Bill	03/11/2025	Inv.# 220907	Stealth Broadband	High Speed Business Internet - 3/1/25-3/31/25	62001 · Telephone/Internet	-14.24
Bill	03/11/2025		Vyve Broadband	Phone/Internet	62001 · Telephone/Internet	-150.58
<b>Total Library</b>						-2,850.63
<b>Street</b>						
Bill	03/11/2025		Albion Thriftyway	Ticket # 9974 - Coffee	60002 · Shop Supplies	-10.18
Bill	03/11/2025	Inv.# 79NV051162	Arnold Motor Sply	(2) Icon Blades for 2004 Chev Silverado	61003 · Equipment Maintenance	-54.16
Bill	03/11/2025	Inv.# 79NV051162	Arnold Motor Sply	(2) Anco Beam Profile Wiper Blades 18" for 1990 GMC Topkick	61003 · Equipment Maintenance	-24.36
Bill	03/11/2025	Inv.# IN-251344	Barco Products	Hospital Symbol	60008 · Traffic Control	-130.80
Bill	03/11/2025	Inv.# IN-251344	Barco Products	Custom "No Parking Stopping Standing 7AM to 4PM School ...	60008 · Traffic Control	-196.00
Bill	03/11/2025	Inv.# IN-251344	Barco Products	UP Arrow	60008 · Traffic Control	-41.00
Bill	03/11/2025	Inv.# IN-251344	Barco Products	Shipping of Signs	60007 · Freight	-68.75
Bill	03/11/2025		Black Hills Energy 5139270397	acc't 5139270397	62000 · Utilities	-762.06
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974653 - (2) Octagon Boxes, EMT Conduit	61000 · Building Maintenance	-12.17
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974666 - Box Cover, Octagon Box Cover	61000 · Building Maintenance	-3.28
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974692 - (2) Box Covers, (3) Octagon Boxes	61000 · Building Maintenance	-11.35
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29974804 - Snowbrush, (2) Ice Scrapers	60002 · Shop Supplies	-12.57
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29975146 - Tow Chain for Backhoe	61003 · Equipment Maintenance	-59.99
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29976809 - Iron Hanger, Bulk Bolts, Hose	60002 · Shop Supplies	-8.20
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29977613 - Duracell Batteries	60002 · Shop Supplies	-5.49
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29978045 - Toggle Switch, Handy Box	61000 · Building Maintenance	-4.78
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29979463 - Antifreeze	61003 · Equipment Maintenance	-15.98
Bill	03/11/2025		Bomgaars Supply Inc.	Inv.# 29979674 - Cutting Edge Washers for Back Hoe	61003 · Equipment Maintenance	-2.90
Bill	03/11/2025	Inv.# 9353	Bygland Dirt Contracting, Inc.	Snow Removal 2/17/25	66007 · Snow Removal	-3,022.50
Bill	03/11/2025	Inv.# 15526-52144	Carquest of Albion-City	Alternator for 1990 GMC Topkick Dump Truck	61003 · Equipment Maintenance	-286.83
Bill	03/11/2025	Inv.# 15526-52290	Carquest of Albion-City	Alternator for 1990 GMC Topkick Dump Truck	61003 · Equipment Maintenance	-237.48
Bill	03/11/2025	Inv.# 15526-52531	Carquest of Albion-City	Lock Plier 9	60002 · Shop Supplies	-21.27
Bill	03/11/2025	Inv.# 15526-52551	Carquest of Albion-City	Snap Ring Pliers	60002 · Shop Supplies	-31.99
Bill	03/11/2025	Inv.# 78098	Cedar Valley Ins. Agency, Inc.	WC - Premium Audit	63000 · Insurance	-1,032.84
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-178628 - Electrical Connector	61000 · Building Maintenance	-6.38

**City of Albion  
Bills Report  
March 11, 2025**

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-178641 - Electrical Supplies - 1/2" EMT Pull Elbow...	61000 · Building Maintenance	-14.57
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-179043 - Electrical Supplies - Square Box, Cover, ...	61000 · Building Maintenance	-16.25
Bill	03/11/2025		Cedar Valley Lumber	Inv.# 2502-179258 - Flex Drain Spout	61000 · Building Maintenance	-10.49
Bill	03/11/2025	Inv.# 5252212212	Cintas	Stock Medicine Cabinet	65000 · Miscellaneous	-6.19
Bill	03/11/2025	Inv.# 9394083860	Grainger	Safety Glasses	60002 · Shop Supplies	-32.67
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5498665	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.59
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5504319	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# 5509911	Jackson Services	Shop Towels	60002 · Shop Supplies	-4.70
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Landauer	70506 · Uniforms	-10.59
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Morearty	70506 · Uniforms	-5.29
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Myers	70506 · Uniforms	-1.70
Bill	03/11/2025	Inv.# 5513579	Jackson Services	Uniforms + Good Life Garment Plan-Zoubek	70506 · Uniforms	-2.65
Bill	03/11/2025	Inv.# AR05870	Kayton International Inc.	Lease Case IH Max 125 Tractor 2/1-2/28/25	60015 · Equipment Rent	-375.00
Bill	03/11/2025	Inv.# 75233	Loup Power District		62000 · Utilities	-2,789.89
Bill	03/11/2025	Inv.# 22603	Nebraska Snow Equipment	Cutting Edge for both Street Pickup Blades	61003 · Equipment Maintenance	-1,730.00
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	Li-Ion rechargeable battery mains kit & charger	60002 · Shop Supplies	-178.67
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	(2) Radiodetection locator Ground Stake	60002 · Shop Supplies	-30.67
Bill	03/11/2025	Inv.# 26773	Subsurface Solutions	Shipping of locator & battery	60007 · Freight	-9.54
Bill	03/11/2025		Verizon-Landauer	Acc't # 483729214-00001 - Landauer	62001 · Telephone/Internet	-40.00
Bill	03/11/2025		Verizon-Morearty	Acc't # 588802976-00001 - Morearty	62001 · Telephone/Internet	-40.00
Total Street						-11,401.69
Total Governmental Funds						-50,349.50
<b>TOTAL</b>						<b>-87,116.63</b>

9:33 AM

03/07/25

Accrual Basis

## City of Albion Authorized Checks Report February 12 through March 11, 2025

Item 12.

Type	Date	Num	Name	Memo	Account	Amount
<b>Enterprise Funds</b>						
<b>Sewer</b>						
Check	02/20/2025	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-14.61
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.62
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Total Sewer						-38.73
<b>Solid Waste</b>						
Check	02/20/2025	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-29.82
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-7.67
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-1.50
Total Solid Waste						-38.99
<b>Water</b>						
Check	02/20/2025	eft	Boone County Bank	ACH Processing Fee	80008 · Bank Charge	-14.02
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.62
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-7.50
Check	02/18/2025	13922	Petty Cash	Certified letter to Jones for Curb Stop	66013 · Postage	-8.20
Check	02/18/2025	13922	Petty Cash	Certified letter to Albers for Curb Stop	66013 · Postage	-8.20
Check	02/28/2025	ACH	UPS	Water Testing	60007 · Freight	-40.37
Check	03/07/2025	ACH	UPS	Water Testing	60007 · Freight	-46.01
Total Water						-140.92
Total Enterprise Funds						-218.64
<b>Governmental Funds</b>						
<b>Economic Development</b>						
Check	02/12/2025	13921	Wetovick, Shelby	126 miles @ .70 to Wayne for NE Region Econ.Dev. Meeting	64001 · Travel/Training	-88.20
Total Economic Development						-88.20
<b>General</b>						
Check	02/12/2025	ACH	Ameritas Life Ins.	Retirement Plans	6560 · Payroll Expense	-140.00
Check	03/04/2025	13938	Andy Devine	March 2025 per employment contract	64002 · Automobile Expense	-500.00
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-16.62
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-17.00
Total General						-673.62
<b>Park</b>						
Check	02/25/2025	19904	Boone County Bank	Cashier's Check for Purchase of Lots 13-14, Block 2, FC Hawk's Addition	80000 · Capital Outlay	-42,626.25
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.23
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-4.50
Total Park						-42,640.98
<b>Pool</b>						
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.23
Total Pool						-10.23

9:33 AM

03/07/25

Accrual Basis

**City of Albion**  
**Authorized Checks Report**  
 February 12 through March 11, 2025

Item 12.

Type	Date	Num	Name	Memo	Account	Amount
<b>Police</b>						
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-19.82
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Police						-33.32
<b>Fire</b>						
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-19.82
Total Fire						-19.82
<b>Library</b>						
Check	02/18/2025		Amazon		66017 · Library Collection Additions	-16.04
Check	03/03/2025	Debit	Clearly Communications	Acc't #SBN102508	62001 · Telephone/Internet	-10.23
Check	02/14/2025		Dollar General		65000 · Miscellaneous	-24.08
Check	02/18/2025		Dollar General		66117 · After School Program Supplies	-74.27
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-28.00
Check	02/24/2025		USPS		66013 · Postage	-10.22
Total Library						-162.84
<b>Street</b>						
Check	02/20/2025	debit	iSolved HCM	Timekeeping Software - monthly invoice - pd ACH	61001 · Computer Maint	-13.50
Total Street						-13.50
Total Governmental Funds						-43,642.51
<b>TOTAL</b>						<b>-43,861.15</b>



City of Albion  
Attn: Andrew Devine, City Administrator  
420 W. Market Street  
Albion, NE 68620-1299

RE: Albion, Nebraska  
2023 Water and Sanitary Sewer Improvements  
JEO Project No. 220726.01

Dear Mr. Devine:

Enclosed for your consideration is Application for Payment No. 2 for consideration of approval from Obrist Construction.

Application for Payment No. 2 represents all work completed from the start of construction to date.

We find the work to date completed in accordance with the plans and specifications; therefore, we recommend approval of Application for Payment No. 2 in the amount of \$128,249.33.

Upon approval, please forward one copy of the documents to the Contractor with payment, one to JEO and keep the other for your files.

If you have questions or concerns, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Dale E. Bohac".

Dale E. Bohac, P.E.  
Project Engineer

DEB  
Enclosure

220726.01 -Pay App No.2.docx



Contractor's Application for Payment

Owner's Project No.: 220726-01  
 Engineer's Project No.:  
 Contractor's Project No.:

City of Albion  
 JEO Consulting Group, Inc.  
 Obrist & Company  
 2023 Water and Sanitary Sewer Improvements  
 2023 Water and Sanitary Sewer Improvements

Application No.: 2 Application Period: From 11/27/24 to 02/27/25 Application Date: 02/27/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G)	I Materials Currently Stored (not in G)	J Work Completed and Materials Stored to Date (H + I)	K % of Value of Item (J / F)	L Balance to Finish (F - J)	
												Contract Information
Original Contract												
BASE BID GROUP A1 - INSTALL WATER MAIN ON FAIRGROUNDS ROAD												
1	Mobilization	1.00	LS	6,000.00	6,000.00	-	-	-	-	0%	6,000.00	
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	-	-	-	-	0%	3,000.00	
3	6" PVC Water Main, DR 18	660.00	LF	38.50	25,410.00	-	-	-	-	0%	25,410.00	
4	6" PVC Water Main, DR 18, RJ, Directionally Bored	869.00	LF	66.00	57,354.00	-	-	-	-	0%	57,354.00	
5	10" x 6" x 10" Tee, MJ	1.00	EA	825.00	825.00	-	-	-	-	0%	825.00	
6	6" x 6" x 6" Tee, MJ	3.00	EA	685.00	2,055.00	-	-	-	-	0%	2,055.00	
7	6" 45° Bend, MJ	2.00	EA	485.00	970.00	-	-	-	-	0%	970.00	
8	2" Cap	1.00	EA	200.00	200.00	-	-	-	-	0%	200.00	
9	6" Plug, MJ	1.00	EA	325.00	325.00	-	-	-	-	0%	325.00	
10	10" Plug, MJ	1.00	EA	425.00	425.00	-	-	-	-	0%	425.00	
11	6" Gate Valve and Box, MJ	4.00	EA	1,725.00	6,900.00	-	-	-	-	0%	6,900.00	
12	Bore Water Service Line	110.00	LF	35.00	3,850.00	-	-	-	-	0%	3,850.00	
13	1" PE Water Service (SDR 11)	250.00	LF	23.00	5,750.00	-	-	-	-	0%	5,750.00	
14	6" x 1" Saddle	10.00	EA	210.00	2,100.00	-	-	-	-	0%	2,100.00	
15	1" Corporation Stop	10.00	EA	275.00	2,750.00	-	-	-	-	0%	2,750.00	
16	1" Curb Stop and Box	10.00	EA	365.00	3,650.00	-	-	-	-	0%	3,650.00	
17	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	-	-	-	-	0%	2,500.00	
18	6" Concrete Driveway	115.00	SY	82.50	9,487.50	-	-	-	-	0%	9,487.50	
19	Aggregate Surfacing	5.50	TONS	50.00	275.00	-	-	-	-	0%	275.00	
20	Seeding	1.00	LS	1,500.00	1,500.00	-	-	-	-	0%	1,500.00	
BASE BID GROUP A2 - INSTALL WATER MAIN ON FAIRGROUNDS ROAD												
1	6" Fire Hydrant Assembly	3.00	EA	6,525.00	19,575.00	-	-	-	-	0%	19,575.00	
BASE BID GROUP B - INSTALL SEWER MAIN ON HWY 91												
1	Mobilization	1.00	LS	6,000.00	6,000.00	-	-	-	-	0%	6,000.00	
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	-	-	-	-	0%	3,000.00	
3	6" PVC Sanitary Sewer Main, SDR 35	1,299.00	LF	49.00	63,651.00	-	-	-	-	0%	63,651.00	
4	48" Dia. Concrete Manhole	36.00	VF	610.00	21,960.00	-	-	-	-	0%	21,960.00	
5	14" Steel Casing, 0.250" Thickness, Jack and Bore	85.00	LF	225.00	19,125.00	-	-	-	-	0%	19,125.00	
6	Connect to Existing Manhole	1.00	EA	1,250.00	1,250.00	-	-	-	-	0%	1,250.00	
7	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	-	-	-	-	0%	2,500.00	
8	6" Concrete Driveway	182.00	SY	82.50	15,015.00	-	-	-	-	0%	15,015.00	
9	Aggregate Surfacing	11.00	TONS	50.00	550.00	-	-	-	-	0%	550.00	
10	Traffic Control	1.00	LS	5,500.00	5,500.00	-	-	-	-	0%	5,500.00	
11	Seeding	1.00	LS	1,500.00	1,500.00	-	-	-	-	0%	1,500.00	
ALTERNATE GROUP C1 - INSTALL WATER MAIN ON NORCO ROAD												
1	Mobilization	1.00	LS	6,000.00	6,000.00	1.00	6,000.00	6,000.00	6,000.00	100%	-	
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	1.00	3,000.00	3,000.00	3,000.00	100%	-	
3	6" PVC Water Main, DR 18	623.00	LF	38.50	23,985.50	623.00	23,985.50	23,985.50	23,985.50	100%	-	
4	6" x 6" x 6" Tee, MJ	1.00	EA	685.00	685.00	1.00	685.00	685.00	685.00	100%	-	
5	6" Gate Valve and Box, MJ	2.00	EA	1,225.00	2,450.00	1.00	1,225.00	1,225.00	1,225.00	50%	1,225.00	
6	Connect to Existing Water Main	1.00	EA	1,250.00	1,250.00	1.00	1,250.00	1,250.00	1,250.00	100%	-	
7	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	-	-	-	-	0%	2,500.00	
8	Aggregate Surfacing	25.50	TONS	50.00	1,275.00	-	-	-	-	0%	1,275.00	
9	Seeding	1.00	LS	1,500.00	1,500.00	-	-	-	-	0%	1,500.00	

**Progress Estimate - Unit Price Work**

City of Albin  
 JEO Consulting Group, Inc.  
 Obst & Company  
 2023 Water and Sanitary Sewer Improvements  
 2023 Water and Sanitary Sewer Improvements

Owner's Project No.:  
 Engineer's Project No.:  
 Contractor's Project No.:

220726-01

**Contractor's Application for Payment**

City of Albin  
 JEO Consulting Group, Inc.  
 Obst & Company  
 2023 Water and Sanitary Sewer Improvements  
 2023 Water and Sanitary Sewer Improvements

Owner's Project No.:  
 Engineer's Project No.:  
 Contractor's Project No.:

220726-01

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
1	6" Fire Hydrant Assembly	1.00	EA	6,525.00	6,525.00	1.00	6,525.00	-	6,525.00	100%	-
ALTERNATE GROUP C2 - INSTALL WATER MAIN ON NORCO ROAD											
BASE BID GROUP D - INSTALL SEWER MAIN ON 11th STREET											
1	Mobilization	1.00	LS	6,000.00	6,000.00	1.00	6,000.00	-	6,000.00	100%	-
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	1.00	3,000.00	-	3,000.00	100%	-
3	8" PVC Sanitary Sewer Main, SDR 35	457.00	LF	49.00	22,393.00	457.00	22,393.00	-	22,393.00	100%	-
4	48" Dia. Concrete Manhole	18.00	VF	610.00	10,980.00	18.00	10,980.00	-	10,980.00	100%	-
5	Connect to Existing Manhole	1.00	EA	1,250.00	1,250.00	1.00	1,250.00	-	1,250.00	100%	-
6	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	1.00	2,500.00	-	2,500.00	100%	-
7	8" Concrete Pavement	334.00	SY	82.50	27,555.00	284.00	23,430.00	-	23,430.00	85%	4,125.00
8	Aggregate Surfacing	6.50	TONS	50.00	325.00	-	-	-	325.00	0%	325.00
9	Seeding	1.00	LS	1,500.00	1,500.00	-	-	-	1,500.00	0%	1,500.00
BASE BID GROUP E1 - INSTALL WATER MAIN ON 3RD STREET											
1	Mobilization	1.00	LS	6,000.00	6,000.00	-	-	-	-	0%	6,000.00
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	-	-	-	-	0%	3,000.00
3	6" PVC Water Main, DR 18	406.00	LF	38.50	15,631.00	-	-	-	-	0%	15,631.00
4	8" x 6" x 8" Tee, MJ	1.00	EA	785.00	785.00	-	-	-	-	0%	785.00
5	6" x 6" x 6" Tee, MJ	1.00	EA	685.00	685.00	-	-	-	-	0%	685.00
6	6" Plug, MJ	1.00	EA	210.00	210.00	-	-	-	-	0%	210.00
7	2" Cap, MJ	1.00	EA	200.00	200.00	-	-	-	-	0%	200.00
8	8" Gate Valve and Box, MJ	1.00	EA	2,300.00	2,300.00	-	-	-	-	0%	2,300.00
9	6" Gate Valve and Box, MJ	2.00	EA	1,725.00	3,450.00	-	-	-	-	0%	3,450.00
10	Connect to Existing Water Main	1.00	EA	1,250.00	1,250.00	-	-	-	-	0%	1,250.00
11	1" PE Water Service (SDR 11)	40.00	LF	23.00	920.00	-	-	-	-	0%	920.00
12	6" x 1" Saddle	3.00	EA	210.00	630.00	-	-	-	-	0%	630.00
13	1" Corporation Stop	3.00	EA	275.00	825.00	-	-	-	-	0%	825.00
14	1" Curb Stop and Box	3.00	EA	365.00	1,095.00	-	-	-	-	0%	1,095.00
15	Remove Tree	3.00	EA	2,000.00	6,000.00	-	-	-	-	0%	6,000.00
16	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	-	-	-	-	0%	2,500.00
17	8" Concrete Pavement	54.00	SY	82.50	4,455.00	-	-	-	-	0%	4,455.00
18	5" Concrete Sidewalk	185.00	SF	6.50	1,202.50	-	-	-	-	0%	1,202.50
19	Aggregate Surfacing	30.00	TONS	50.00	1,500.00	-	-	-	-	0%	1,500.00
20	Seeding	1.00	LS	1,500.00	1,500.00	-	-	-	-	0%	1,500.00
BASE BID GROUP E2 - INSTALL WATER MAIN ON 3RD STREET											
1	6" Fire Hydrant Assembly	1.00	EA	6,525.00	6,525.00	-	-	-	-	0%	6,525.00
BASE BID GROUP F - INSTALL SEWER MAIN ON 3RD STREET											
1	Mobilization	1.00	LS	6,000.00	6,000.00	-	-	-	-	0%	6,000.00
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	-	-	-	-	0%	3,000.00
3	8" PVC Sanitary Sewer Main, SDR 35	502.00	LF	49.00	24,598.00	-	-	-	-	0%	24,598.00
4	48" Dia. Concrete Manhole	31.00	VF	610.00	18,910.00	-	-	-	-	0%	18,910.00
5	Connect to Existing Manhole	1.00	EA	1,250.00	1,250.00	-	-	-	-	0%	1,250.00
6	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	-	-	-	-	0%	2,500.00
7	8" Concrete Pavement	55.00	SY	82.50	4,537.50	-	-	-	-	0%	4,537.50
8	5" Concrete Sidewalk	55.00	SF	6.50	357.50	-	-	-	-	0%	357.50
9	Aggregate Surfacing	50.00	TONS	50.00	2,500.00	-	-	-	-	0%	2,500.00

**Contractor's Application for Payment**

Owner's Project No.: 220726-01  
 Engineer's Project No.:  
 Contractor's Project No.:

City of Albion  
 JEO Consulting Group, Inc.  
 Obrist & Company  
 2023 Water and Sanitary Sewer Improvements  
 2023 Water and Sanitary Sewer Improvements

Application No.: 2 Application Period: From 11/22/24 to 02/27/25 Application Date: 02/27/25

A Bid Item No.	B Description	C Contract Information		E Unit Price Information		F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		D Item Quantity	D Units	D Unit Price (\$)	D Work Completed							
10	Seeding	1.00	LS	1,500.00		1,500.00					0%	1,500.00
<b>ALTERNATE GROUP G1 - INSTALL WATER MAIN ON WEST FAIRVIEW STREET</b>												
1	Mobilization	1.00	LS	6,000.00		6,000.00					0%	6,000.00
2	Bonding and Insurance	1.00	LS	3,000.00		3,000.00					0%	3,000.00
3	6" PVC Water Main, DR 18, RJ, Directionally Bored	281.00	LF	66.00		18,546.00					0%	18,546.00
4	6" x 6" x 6" Tee, MJ	3.00	EA	685.00		2,055.00					0%	2,055.00
5	6" 90° Bend, MJ	2.00	EA	585.00		1,170.00					0%	1,170.00
6	4" Cap, MJ	2.00	EA	150.00		300.00					0%	300.00
7	6" Gate Valve and Box, MJ	1.00	EA	1,725.00		1,725.00					0%	1,725.00
8	Connect to Existing Water Main	2.00	EA	1,250.00		2,500.00					0%	2,500.00
9	2" PE Water Service (SDR 7)	55.00	LF	26.50		1,457.50					0%	1,457.50
10	6" x 2" Saddle	1.00	EA	310.00		310.00					0%	310.00
11	2" Corporation Stop	1.00	EA	725.00		725.00					0%	725.00
12	2" Curb Stop and Box	1.00	EA	810.00		810.00					0%	810.00
13	1" PE Water Service (SDR 11)	9.00	LF	23.00		207.00					0%	207.00
14	6" x 1" Saddle	1.00	EA	210.00		210.00					0%	210.00
15	1" Corporation Stop	1.00	EA	275.00		275.00					0%	275.00
16	1" Curb Stop and Box	1.00	EA	365.00		365.00					0%	365.00
17	Removals and Abandonments	1.00	LS	2,500.00		2,500.00					0%	2,500.00
18	8" Concrete Pavement	61.00	SY	87.50		5,332.50					0%	5,332.50
19	5" Concrete Sidewalk	449.00	SF	6.50		2,918.50					0%	2,918.50
20	Seeding	1.00	LS	1,500.00		1,500.00					0%	1,500.00
<b>ALTERNATE GROUP G2 - INSTALL WATER MAIN ON WEST FAIRVIEW STREET</b>												
1	6" Fire Hydrant Assembly	1.00	EA	6,525.00		6,525.00					0%	6,525.00
<b>BASE BID GROUP M1 - INSTALL WATER MAIN ON EAST WALNUT STREET</b>												
1	Mobilization	1.00	LS	6,000.00		6,000.00	1.00	6,000.00		6,000.00	100%	-
2	Bonding and Insurance	1.00	LS	3,000.00		3,000.00	1.00	3,000.00		3,000.00	100%	-
3	6" PVC Water Main, DR 18, RJ	763.00	LF	38.50		29,375.50	500.00	19,250.00		19,250.00	66%	10,125.50
4	6" PVC Water Main, DR 18, RJ	175.00	LF	45.00		7,875.00					0%	7,875.00
5	12" PVC Water Main, DR 18, RJ, Directionally Bored	179.00	LF	115.00		20,585.00					0%	20,585.00
6	6" x 2" Cross	1.00	LF	810.00		810.00					0%	810.00
7	6" x 6" x 6" Tee, MJ	4.00	EA	685.00		2,740.00	2.00	1,370.00		1,370.00	50%	1,370.00
8	6" x 4" x 6" Tee, MJ	1.00	EA	665.00		665.00					0%	665.00
9	4" 90° Bend, MJ	2.00	EA	525.00		1,050.00					0%	1,050.00
10	6" 22.5° Bend, MJ	1.00	EA	550.00		550.00					0%	550.00
11	4" Cap, MJ	1.00	EA	250.00		250.00					0%	250.00
12	6" Gate Valve and Box, MJ	3.00	EA	1,725.00		5,175.00					0%	5,175.00
13	4" Gate Valve and Box, MJ	1.00	EA	1,555.00		1,555.00					0%	1,555.00
14	Connect to Existing Water Main	5.00	EA	1,250.00		6,250.00	1.00	1,250.00		1,250.00	20%	5,000.00
15	Removals and Abandonments	1.00	LS	2,500.00		2,500.00					0%	2,500.00
16	8" Concrete Pavement	129.00	SY	82.50		10,642.50					0%	10,642.50
17	6" Concrete Driveway	55.00	SY	72.50		3,987.50					0%	3,987.50
18	5" Concrete Sidewalk	1,341.00	SF	6.50		8,716.50					0%	8,716.50
19	Seeding	1.00	LS	1,500.00		1,500.00					0%	1,500.00
<b>BASE BID GROUP M2 - INSTALL WATER MAIN ON EAST WALNUT STREET</b>												

**Progress Estimate - Unit Price Work**

Owner: City of Albion  
 Engineer: JEO Consulting Group, Inc.  
 Contractor: Obrist & Company  
 Project: 2023 Water and Sanitary Sewer Improvements  
 Contract: 2023 Water and Sanitary Sewer Improvements

Application No.: 2 From 11/27/24 to 02/27/25 Application Date: 02/27/25

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed		H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / J) (%)	L Balance to Finish (F - J) (\$)	
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
<b>ALTERNATE GROUP I1 - INSTALL WATER MAIN ON HIGHWAY 14</b>													
1	6" Fire Hydrant Assembly	2.00	EA	6,525.00	13,050.00	2.00		13,050.00		13,050.00	100%	-	
1	Mobilization	1.00	LS	6,000.00	6,000.00						0%	6,000.00	
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00						0%	3,000.00	
3	6" PVC Water Main, DR 18	180.00	LF	38.50	6,930.00						0%	6,930.00	
4	6" x 6" x 6" Tee, MJ	2.00	EA	685.00	1,370.00						0%	1,370.00	
5	6" 11.25" Bend, MJ	1.00	EA	550.00	550.00						0%	550.00	
6	6" Cap, MJ	1.00	EA	250.00	250.00						0%	250.00	
7	6" Gate Valve and Box, MJ	1.00	EA	1,725.00	1,725.00						0%	1,725.00	
8	Connect to Existing Water Main	1.00	EA	1,250.00	1,250.00						0%	1,250.00	
9	Seeding	1.00	LS	1,500.00	1,500.00						0%	1,500.00	
<b>ALTERNATE GROUP I2 - INSTALL WATER MAIN ON HIGHWAY 14</b>													
1	6" Fire Hydrant Assembly	1.00	EA	6,525.00	6,525.00						0%	6,525.00	
<b>ALTERNATE GROUP J1 - EXTEND WATER MAIN ON FAIRGROUNDS ROAD</b>													
1	Mobilization	1.00	LS	6,000.00	6,000.00						0%	6,000.00	
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00						0%	3,000.00	
3	6" PVC Water Main, DR 18	600.00	LF	38.50	23,100.00						0%	23,100.00	
4	6" x 6" x 6" Tee, MJ	1.00	EA	685.00	685.00						0%	685.00	
5	6" Gate Valve and Box, MJ	1.00	EA	1,725.00	1,725.00						0%	1,725.00	
6	Connect to Existing Water Main	1.00	EA	1,250.00	1,250.00						0%	1,250.00	
7	6" Plug, MJ	1.00	EA	250.00	250.00						0%	250.00	
8	Remove 6" Plug	1.00	EA	700.00	700.00						0%	700.00	
9	Seeding	1.00	LS	1,500.00	1,500.00						0%	1,500.00	
<b>ALTERNATE GROUP J2 - EXTEND WATER MAIN ON FAIRGROUNDS ROAD</b>													
1	6" Fire Hydrant Assembly	1.00	EA	6,525.00	6,525.00						0%	6,525.00	
<b>ALTERNATE GROUP K1 - INSTALL WATER AND SANITARY SEWER MAIN SOUTH PARK SUBDIVISION</b>													
1	Mobilization	1.00	LS	6,000.00	6,000.00	1.00		6,000.00		6,000.00	100%	-	
2	Bonding and Insurance	1.00	LS	3,000.00	3,000.00	1.00		3,000.00		3,000.00	100%	-	
3	6" PVC Water Main, DR 18	613.00	LF	38.50	23,600.50	613.00		23,600.50		23,600.50	100%	-	
4	12" x 6" x 12" Tapping Tee with 6" Valve	1.00	EA	3,425.00	3,425.00	1.00		3,425.00		3,425.00	100%	-	
5	8" x 6" x 8" Tapping Tee with 6" Valve	1.00	EA	2,850.00	2,850.00	1.00		2,850.00		2,850.00	100%	-	
6	6" x 6" x 6" Tee, MJ	1.00	EA	685.00	685.00	1.00		685.00		685.00	100%	-	
7	6" Gate Valve and Box, MJ	1.00	EA	1,725.00	1,725.00	1.00		1,725.00		1,725.00	100%	-	
8	Connect to Existing Water Main	2.00	EA	2,500.00	5,000.00	2.00		5,000.00		5,000.00	100%	-	
9	8" PVC Sanitary Sewer Main, SDR 35	471.00	LF	49.00	23,079.00	471.00		23,079.00		23,079.00	100%	-	
10	48" Dia. Concrete Manhole	19.00	VF	610.00	11,590.00	19.00		11,590.00		11,590.00	100%	-	
11	Removals and Abandonments	1.00	LS	2,500.00	2,500.00	1.00		2,500.00		2,500.00	100%	-	
12	7" Concrete Pavement (±100 SF)	45.00	SY	80.00	3,600.00	45.00		3,600.00		3,600.00	100%	-	
13	Seeding	1.00	LS	1,500.00	1,500.00						0%	1,500.00	
<b>ALTERNATE GROUP K2 - INSTALL WATER AND SANITARY SEWER MAIN SOUTH PARK SUBDIVISION</b>													
1	6" Fire Hydrant Assembly	1.00	EA	6,525.00	6,525.00	1.00		6,525.00		6,525.00	100%	-	
					<b>Original Contract Totals</b>	<b>\$ 896,495.50</b>			<b>\$ 247,723.00</b>	<b>\$</b>	<b>247,723.00</b>	<b>28%</b>	<b>\$ 648,772.50</b>
Change Orders													





## AGENDA MEMO

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**MEETING NAME:** Albion City Council Meeting

**DATE:** March 11, 2025

**ITEM NAME:**

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### ADJOURNMENT

**MOTION:** To adjourn the meeting.

**BY:** \_\_\_\_\_ **At** \_\_\_\_\_ **p.m.**

**2ND:**

**ROLL CALL:** Tisthammer \_\_\_\_\_ Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Dailey \_\_\_\_\_